



Revised 3/17/15

March 18, 2015
Lincolnshire / 5:00 p.m.

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Board of Education Meeting

This is a meeting of the Washington Local Board of Education in public for the purpose of conducting school district business and is not to be considered a public community meeting. The time for public participation during this meeting is indicated on the agenda as Community Comment. R.C. 121.22, 3313.15

1. Opening
 - A. Call to Order by the President
 - B. Roll Call by the Treasurer
 - C. Pledge of Allegiance
 - D. Community Comment

RECOGNITIONS AND PRESENTATIONS

- Tribute to Jim Terry

TREASURER'S REPORTS AND RECOMMENDATIONS

2. Minutes
3. Financial Reports and Investments
4. Authorization for Payment of Legal Fees
5. Purchases Over \$25,000
6. Resolution of Intent to Participate

SUPERINTENDENT'S REPORT

BOARD COMMUNICATION

ADMINISTRATOR REPORTS

SUPERINTENDENT'S RECOMMENDATIONS

7. Gifts and Donations
8. Board of Education Policies
9. Memorandum of Agreement
10. Change Orders
11. Final Payment
12. Purchases Over \$25,000

ADDENDUM A – Resolution Authorizing Purchase / Turf Replacement

ADDENDUM B – Resolution Determining Emergency / Campus Softball Project / Architect

13. Job Descriptions
14. Executive Session
15. Personnel
16. Adjournment

1. Opening

A. Call to Order by the President

The March 18, 2015 meeting of the Board of Education of Washington Local Schools will come to order. It is now _____ P.M.

B. Roll Call by the Treasurer

Mr. Kiser _____ Mrs. Carmean _____ Mr. Ilstrup _____
Mr. Hunter _____ Mr. Langenderfer _____

Also present:

_____ Mr. Hickey, Superintendent
_____ Mrs. Mourlam, Assistant Superintendent
_____ Mr. Fouke, Treasurer

C. Pledge of Allegiance

D. Community Comment

The purpose of the Board of Education meeting is to conduct official Board business. The opportunity for people to address the Board of Education is a privilege that Boards of Education need not grant. This Board of Education has been interested in receiving information from the community. However, in order to provide time for the Board to carry on regular Board business, it becomes necessary to establish certain rules to be followed by those persons wishing to address the Board during Community Comment.

PROCEDURE FOR COMMUNITY COMMENT

1. Person addressing the Board should state his/her full name and address.
2. The number of delegates speaking on a particular topic should be limited to one whenever possible.
3. Person addressing the Board should limit his/her remarks to three minutes unless the presentation is of an unusual nature.
4. Questions pertaining to the school operation should be directed to the administration at a time other than during Community Comment.
5. Person addressing the Board should not engage in remarks that could be interpreted as libelous or inflammatory to a particular individual.
6. The Board of Education will attempt to complete the item of Community Comment within thirty minutes.

Adopted by the Washington Local Board of Education ~ June 7, 2014

2. Minutes

The Treasurer recommends that the Board approve the minutes of the special meeting of February 7 and the regular meetings of February 11, February 18, and February 25, 2015 as presented.

Moved by: _____ Seconded by: _____

Vote: EK _____ PC _____ TI _____ DH _____ JL _____

February 7, 2015

The Washington Local Board of Education met in special session pursuant to the rules in the Administration Building, 3505 West Lincolnshire Boulevard on February 7, 2015, at 8:00 a.m. The following members were present:

- Mr. Eric Kiser
 - Mrs. Patricia Carmean
 - Mr. Thomas Ilstrup
 - Mr. David Hunter
 - Mr. James Langenderfer
- Also, Mr. Patrick Hickey, Superintendent,
Mrs. Cherie Mourlam, Assistant Superintendent,
and Mr. Jeffery Fouke, Treasurer.

President Ilstrup called for a moment of silence in honor of Mayor Collins.

Moment of Silence

It was moved by Mr. Hunter and seconded by Mr. Kiser to accept the Superintendent's recommendation to enter into Executive Session to consider the compensation of a public employee or official and to consider the investigation of charges or complaints against a public employee, official, licensee, or student.

Executive Session:
118-2/15

Yes: Mr. Kiser, Mrs. Carmean, Mr. Ilstrup, Mr. Hunter, Mr. Langenderfer (5)

The Board entered into Executive Session at 8:02 a.m. The meeting was reconvened at 8:39 a.m. and the Board did, in fact, consider the compensation of a public employee or official and consider the investigation of charges or complaints against a public employee, official, licensee, or student. All five board members are still in attendance.

It was moved by Mr. Hunter and seconded by Mr. Kiser to accept the Superintendent's recommendation to accept both the resignation of Randy Sehl and the separation agreement.

Accept Resignation:
119-2/15

Yes: Mrs. Carmean, Mr. Ilstrup, Mr. Hunter, Mr. Langenderfer, Mr. Kiser (5)

The Board discussed prioritizing facility projects throughout the district, including but not limited to: junior high buildings, portables, playground equipment, Edgar Dr., softball relocation, tennis courts and various options.

Facilities Discussion

It was moved by Mr. Langenderfer and seconded by Mr. Kiser that this meeting be adjourned at 10:36 a.m.

Adjournment:
120-2/15

Yes: Mr. Ilstrup, Mr. Hunter, Mr. Langenderfer, Mr. Kiser, Mrs. Carmean (5)

Let the record show that an audio recording of this meeting has been made and is on file in the Office of the Treasurer.

Approved: _____
(President)

Attest: _____
(Treasurer)

February 11, 2015

The Washington Local Board of Education met in special session pursuant to the rules in the Administration Building, 3505 West Lincolnshire Boulevard on February 11, 2015, at 5:00 p.m. The following members were present:

Mrs. Patricia Carmean Also, Mr. Patrick Hickey, Superintendent.
 Mr. Eric Kiser
 Mr. David Hunter
 Mr. Thomas Ilstrup
 Mr. James Langenderfer

Treasurer
Pro Tem:
 121-2/15

It was moved by Mr. Kiser and seconded by Mrs. Carmean to appoint Mr. Hunter as Treasurer Pro Tem for this meeting.

Yes: Mr. Kiser, Mrs. Carmean, Mr. Ilstrup, Mr. Hunter, Mr. Langenderfer (5)

Executive
Session:
 122-2/15

It was moved by Mr. Langenderfer and seconded by Mrs. Carmean to accept the Superintendent's recommendation to enter into Executive Session to consider the employment of a public employee or official.

Yes: Mr. Kiser, Mrs. Carmean, Mr. Ilstrup, Mr. Hunter, Mr. Langenderfer (5)

The Board entered into Executive Session at 5:04 p.m. The meeting was reconvened at 6:16 p.m. and did, in fact, consider the employment of a public employee or official. All five board members are still in attendance.

Adjournment:
 123-2/15

It was moved by Mr. Langenderfer and seconded by Mrs. Carmean that this meeting be adjourned at 6:17 p.m.

Yes: Mr. Kiser, Mrs. Carmean, Mr. Ilstrup, Mr. Hunter, Mr. Langenderfer (5)

Let the record show that an audio recording of this meeting has been made and is on file in the Office of the Treasurer.

Approved: _____
 (President)

Attest: _____
 (Treasurer Pro Tem)

February 18, 2015

The Washington Local Board of Education met in regular session pursuant to the rules in the Administration Building, 3505 West Lincolnshire Boulevard on February 18, 2015 at 5:00 p.m. The following members were present:

Mr. Eric Kiser	Also, Mr. Patrick Hickey, Superintendent,
Mrs. Patricia Carmean	Mrs. Cherie Mourlam, Assistant Superintendent,
Mr. Thomas Ilstrup	and Mr. Jeffery Fouke, Treasurer.
Mr. David Hunter	
Mr. James Langenderfer	

Mr. Hickey honored Luc Langlois, the 2014/2015 Americanism and Government Test State Winner.

Recognition

It was moved by Mr. Hunter and seconded by Mr. Kiser to accept the Treasurer's recommendation to approve the minutes of the Organizational meeting of January 14 and the regular meetings of January 17 and January 21, 2015 as presented.

Minutes:
124-2/15

Yes: Mr. Kiser, Mrs. Carmean, Mr. Ilstrup, Mr. Hunter, Mr. Langenderfer (5)

The Board was presented with the following reports for January:

1. Summary of Cash Balances, Revenue, General Fund Revenue Detail and Expenses for the Month
2. Cash Report of All Funds
3. Schedule of Checks Written
4. Summary of Investments and Earnings

Financial Report and Investments:
125-2/15

It was moved by Mr. Langenderfer and seconded by Mr. Kiser to accept the Treasurer's recommendation to approve the financial report and investments as presented.

Yes: Mrs. Carmean, Mr. Ilstrup, Mr. Hunter, Mr. Langenderfer, Mr. Kiser (5)

It was moved by Mr. Hunter and seconded by Mr. Langenderfer to accept the Treasurer's recommendation to approve payment of legal fees billed by Bricker & Eckler in the amount of \$1,086.50 and Spengler Nathanson in the amount of \$236.55.

Payment of Legal Fees:
126-2/15

Yes: Mr. Ilstrup, Mr. Hunter, Mr. Langenderfer, Mr. Kiser, Mrs. Carmean (5)

It was moved by Mr. Hunter and seconded by Mr. Langenderfer to accept the Treasurer's recommendation to approve a change of employment contract for 2015-2016 for Treasurer, Jeffery S. Fouke, as presented:

Change of Contract:
127-2/15

- Effective August 1, 2015
- 1.25% base salary increase
- No change to healthcare

Yes: Mr. Hunter, Mr. Langenderfer, Mr. Kiser, Mrs. Carmean, Mr. Ilstrup (5)

Gifts and
Donations:
128-2/15

It was moved by Mr. Langenderfer and seconded by Mr. Kiser to accept the gifts and donations as presented:

A. **Mr. Aaron Wolfe**

5427 Altsheler Drive, Sylvania, OH 43560

- Donation of a 2004 Oldsmobile Alero to the Whitmer CTC Automotive Technology Program.

B. **Students For Other Students**

Ford B. Cauffiel, Founder and Chair

3171 N. Republic Blvd., Toledo, OH 43615

- Monetary donation of \$10,000 to be used for Students For Other Students peer tutoring program for the 2014-2015 school year.

Yes: Mr. Langenderfer, Mr. Kiser, Mrs. Carmean, Mr. Ilstrup, Mr. Hunter (5)

Waive First
Read on
Policies:
129-2/15

It was moved by Mr. Hunter and seconded by Mr. Kiser to waive first reading on the following Board of Education policies:

- 5336 Care of Students with Diabetes – NEW
- 8660 Incidental Transportation of Students by Private Vehicle – REVISED

Yes: Mr. Kiser, Mrs. Carmean, Mr. Ilstrup, Mr. Hunter (4)

Abstain: Mr. Langenderfer (1)

Policies:
130-2/15

It was moved by Mr. Hunter and seconded by Mr. Langenderfer to accept the Superintendent's recommendation to approve the Board of Education policies as presented:

- 5336 Care of Students with Diabetes – NEW
- 8660 Incidental Transportation of Students by Private Vehicle – REVISED

Yes: Mr. Kiser, Mrs. Carmean, Mr. Ilstrup, Mr. Hunter, Mr. Langenderfer (5)

School
Calendars:
131-2/15

It was moved by Mr. Kiser and seconded by Mrs. Carmean to accept the Superintendent's recommendation to approve school calendars for 2015-2016, 2016-2017 and 2017-2018 as presented.

Yes: Mrs. Carmean, Mr. Ilstrup, Mr. Hunter, Mr. Langenderfer, Mr. Kiser (5)

It was moved by Mr. Kiser and seconded by Mrs. Carmean to accept the Superintendent's recommendation to approve the Contingency Plan Resolution for Calamity Make-up Days for 2015-2016, 2016-2017 and 2017-2018 as presented:

Policies:
132-2/15

**Washington Local Schools
CONTINGENCY PLAN RESOLUTION
Calamity Make-up Days**

WHEREAS, Ohio Revised Code, Section 3313.482 requires that Boards of Education annually adopt a resolution, prior to the first day of September, specifying a contingency plan under which district students will make up days on which it was necessary to close schools for any reason specified in division (B) of Section 3317.09 of the ORC.

WHEREAS, if any such days must be made up in order to comply with the requirements of Section 3317.01 and Sections 3313.348 and 3313.481 of the Revised Code, the Resolution shall provide for making up at least five (5) full school days; and

WHEREAS, no such resolution shall conflict with any collective-bargaining agreement into which the Board has entered pursuant to Chapter 4117 of the Revised Code and which is in effect in the district; and

WHEREAS, the specific five (5) days to be made up have been determined by vote of the certificated/classified staff;

THEREFORE, BE IT RESOLVED, that the Washington Local Board of Education hereby authorizes the following dates as calamity make-up days:

<u>2015-2016</u>	<u>2016-2017</u>	<u>2017-2018</u>
Thur. June 09	Wed. June 07	Wed. June 06
Fri. June 10	Thur. June 08	Thur. June 07
Mon. June 13	Fri. June 09	Fri. June 08
Tue. June 14	Mon. June 12	Mon. June 11
Wed. June 15	Tue. June 13	Tue. June 12

Yes: Mr. Ilstrup, Mr. Hunter, Mr. Langenderfer, Mr. Kiser, Mrs. Carmean (5)

It was moved by Mr. Langenderfer and seconded by Mr. Kiser to accept the Superintendent's recommendation to award contracts for the 2015 Whitmer & CTC Building Improvements project as presented:

Award
Contracts:
133-2/15

- A. Van Tassel Construction Corp.
 - General Construction Contract
 - \$193,000.00

- B. Van Tassel Construction Corp.
 - Additional Structural Contract
 - \$12,000.00
- C. Dimech Services, Inc.
 - Plumbing and Mechanical Contract
 - \$118,000.00
- D. TAS, Inc.
 - Electrical Contract
 - \$55,288.00
- E. Midwest Environmental Control, Inc.
 - Asbestos Removal
 - \$156,930.00

Yes: Mr. Hunter, Mr. Langenderfer, Mr. Kiser, Mrs. Carmean, Mr. Ilstrup (5)

Purchases
over
\$25,000:
134-2/15

It was moved by Mr. Kiser and seconded by Mrs. Carmean to accept the Superintendent's recommendation to approve, per Policy 6320, the following request from Bob Gulick, Director of Technology:

- A. PCM-G
 - \$97,250.00
 - 100 Casio Slim XJ-A242 projectors, 100 Epson universal projector mounts and 50 Brother HL5450DN laser printers

Yes: Mr. Langenderfer, Mr. Kiser, Mrs. Carmean, Mr. Ilstrup, Mr. Hunter (5)

Executive
Session:
135-2/15

It was moved by Mr. Kiser and seconded by Mrs. Carmean to accept the Superintendent's recommendation to enter into Executive Session to consider the compensation of a public employee or official, to consider information that concerns a proposed negotiation and/or contractual agreement with a person, firm, labor organization, or governmental entity, and would impair the school district's position with respect to such negotiations or agreement(s) if such information were to be disclosed publicly, and to prepare for negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment.

Yes: Mr. Kiser, Mrs. Carmean, Mr. Ilstrup, Mr. Hunter, Mr. Langenderfer (5)

The Board entered into Executive Session at 5:55 p.m. The meeting was reconvened at 7:07 p.m. and did, in fact, consider the compensation of a public employee or official, consider information that concerns a proposed negotiation and/or contractual agreement with a person, firm, labor organization, or governmental entity, and would impair the school district's position with respect to such negotiations or agreement(s) if such information were to be disclosed publicly, and did prepare for negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment. All five Board members are still in attendance.

It was moved by Mr. Langenderfer and seconded by Mrs. Carmean to accept the Superintendent's recommendation to approve, via consent motion, personnel item one (1) of two (2) as amended:

Personnel
1 of 2:
136-2/15

1. RESIGNATIONS

A. Certified Personnel

- | | | |
|--------------------|-------------------------------|--------------------------------------|
| 1. Catherine Meyer | Music
Shoreland | 06/30/2015
Retirement
35 years |
| 2. Cynthia Palmer | Physical Education
Whitmer | 06/30/2015
Retirement
27 years |
| 3. Laura Snyder | Counselor
Whitmer | 06/30/2015
Retirement
22 years |

B. Classified Personnel

- | | | |
|--------------------|--|--------------------------------------|
| 1. Karen Pawliski | Bus Driver
Transportation | 02/05/2015
Retirement
20 years |
| 2. Timothy Rubino | Classroom Aide
Jefferson | 03/31/2015
Resignation |
| 3. Karen Snodgrass | Secretary/Asst. Superintendent
Central Office | 03/27/2015
Retirement
30 years |

C. Extended Time

- | | | |
|-----------------|-----------------------|------------|
| 1. Laura Snyder | Counselor 7 days | 06/30/2015 |
|-----------------|-----------------------|------------|

D. Extra Duty Personnel

- | | | |
|----------------------|--------------------------------------|------------|
| 1. Joyce Calmes | #217L-6a Elem Dept Chair-Hiawatha | 06/30/2015 |
| 2. Michelle Duncan** | #075-4a Soccer-Assoc Coach-Girls-50% | 01/29/2015 |
| 3. Myriam Kubiak** | #071-2 Tennis-Head Coach-Girls | 01/12/2015 |
| 4. Cynthia Palmer | #063-2 Golf-Head Coach-Girls | 06/30/2015 |
| 5. Cynthia Palmer | #213 Department Chairman-PE | 06/30/2015 |
- **Consultants

2. LEAVE OF ABSENCE

A. Certified Personnel

- | | | |
|------------------------|-----------------|-------------------------|
| 1. Sara Burditt | Personal Leave | 02/03/2015 – 03/31/2015 |
| 2. Katie Maly | Maternity Leave | 02/20/2015 – 05/01/2015 |
| 3. Carolyn Shackelford | Maternity Leave | 02/27/2015 – 03/24/2015 |

B. Classified Personnel

- | | | |
|------------------|----------------|--------------------------|
| 1. John Beddoes | Medical Leave | 02/01/2015 – 06/19/2015 |
| 2. Terri Bell | Medical Leave | 01/15/2015 – 01/31/2015 |
| 3. Renee Meinert | Personal Leave | 01/08/2015 – 01/23/2015* |

*Change from Personnel Agenda dated 01/21/2015 due to using a Personal Leave day on 1/5/2015, a calamity day on 1/6/2015, and using a Personal Leave day on 1/7/2015

3. NOMINATIONS – 2014/15

A. Classified Personnel

- | | | |
|------------------|--|------------|
| 1. Melissa Cogar | Secretary to Assistant Superintendent
Non-Bargaining Classified Employee
Step 3 @ \$43,827 | 02/23/2015 |
| 2. Kenneth Erard | Computer Technician – CTC
8 hrs./day
Sched. Q, step 0 @ \$19.19/hr. | 02/23/2015 |
| 3. Randi Henning | Classroom Aide – Greenwood
4 hrs./day
Sched. J, step 0 @ \$14.15/hr. | 02/19/2015 |
| 4. Alisa Rowland | Computer Technician – CTC
8 hrs./day
Sched. Q, step 0 @ \$19.19/hr. | 02/23/2015 |

B. Extra Duty Personnel

- | | | |
|--------------------------|---|--------------|
| 1. Reis Baidel | #040-4a Track-Assoc Coach-Girls(98%) | \$ 5,380.00 |
| 2. Brandon Bosch | #041-6a Track-Jr. High Coach-Girls(75%) | \$ 3,399.00 |
| 3. Seth Evaritt | #041-5a Track-Jr. High Coach-Girls(75%) | \$ 3,569.00 |
| 4. Kasey Graham** | #060-1 Softball-Freshman Coach | \$ 4,532.00 |
| 5. Nicole Macut** | #041-8a Track-Jr. High Coach-Girls(43%) | \$ 1,949.00 |
| 6. Chad Pennywitt | #041-5b Track-Jr. High Coach-Girls(25%) | \$ 1,246.00 |
| 7. Chad Pennywitt | #041-6b Track-Jr. High Coach-Girls(25%) | \$ 1,246.00 |
| 8. Chad Pennywitt | #041-7b Track-Jr. High Coach-Girls(25%) | \$ 1,246.00 |
| 9. Linda Sankovich** | #199L Piano Accompanist | \$ 15.23/hr. |
| 10. Tony Scott | #041-7a Track-Jr. High Coach-Girls(75%) | \$ 3,399.00 |
| 11. Courtney Siebenaller | #040-6a Track-Assoc Coach-Girls(81%) | \$ 4,235.00 |

**Consultants

Adjournment:
138-2/15

It was moved by Mr. Langenderfer and seconded by Mrs. Carmean that this meeting be adjourned at 7:10 p.m.

Yes: Mr. Hunter, Mr. Langenderfer, Mr. Kiser, Mrs. Carmean, Mr. Ilstrup (5)

Let the record show that an audio recording of this meeting has been made and is on file in the Office of the Treasurer.

Approved: _____
(President)

Attest: _____
(Treasurer)

February 25, 2015

The Washington Local Board of Education met in special session pursuant to the rules in the Administration Building, 3505 West Lincolnshire Boulevard on February 25, 2015, at 5:00 p.m. The following members were present:

Mrs. Patricia Carmean Also, Mr. Jeffery Fouke, Treasurer.
Mr. Eric Kiser
Mr. David Hunter
Mr. Thomas Ilstrup
Mr. James Langenderfer

It was moved by Mr. Langenderfer and seconded by Mrs. Carmean to accept the Treasurer's recommendation to enter into Executive Session to consider the employment of a public employee or official and to consider the compensation of a public employee or official.

Executive
Session
139-2/15

Yes: Mr. Ilstrup, Mr. Hunter, Mr. Langenderfer, Mr. Kiser, Mrs. Carmean (5)

The Board entered into Executive Session at 5:01 p.m. The meeting was reconvened at 6:20 p.m. and did, in fact, consider the employment of a public employee or official and consider the compensation of a public employee or official. All five board members are still in attendance.

It was moved by Mr. Hunter and seconded by Mr. Langenderfer, that this meeting be adjourned at 6:21 p.m.

Adjournment
140-2/15

Yes: Mr. Hunter, Mr. Langenderfer, Mr. Kiser, Mrs. Carmean, Mr. Ilstrup (5)

Let the record show that an audio recording of this meeting has been made and is on file in the Office of the Treasurer.

Approved: _____
(President)

Attest: _____
(Treasurer)

3. Financial Reports and Investments

Each month the Board is presented with the following Financial Reports:

- (1) Summary of Cash Balances, Revenue, General Fund Revenue Detail and Expenses for the Month
- (2) Cash Report of All funds
- (3) Schedule of Checks Written
- (4) Summary of Investments and Earnings

The Treasurer will give a brief summary and answer any questions. The Treasurer recommends that the Board approve the Financial Report and Investments for the month of February as presented.

Moved by: _____ Seconded by: _____

Vote: EK _____ PC _____ TI _____ DH _____ JL _____

SUMMARY OF CASH BALANCE BY FUND

02/28/2015

ACCOUNT TITLE	THIS MONTH ACTIVITY	FY BEGINNING BALANCE	YEAR TO DATE ACTIVITY	END OF MONTH CASH BALANCE
GENERAL	6,213,788.03	28,141,931.72	6,420,480.30	34,562,412.02
BOND RETIREMENT	0.00	0.00	0.00	0.00
PERMANENT IMPROVEMENT	214,145.55	5,460,711.58	445,476.73	5,906,188.31
BUILDING	0.00	1,923,089.25	-1,466,504.61	456,584.64
FOOD SERVICE	-15,262.13	9,787.89	-34,516.05	(24,728.16)
SPECIAL TRUST	-223.18	99,397.39	-16,254.84	83,142.55
ENDOWMENT	120.23	52,332.77	4,682.55	57,015.32
UNIFORM SCHOOL SUPPLIES	164.55	110,636.66	22,843.26	133,479.92
ROTARY-SPECIAL SERVICES	-374.13	35,631.48	-4,885.83	30,745.65
ADULT EDUCATION	0.00	0.00	0.00	0.00
PUBLIC SCHOOL SUPPORT	-220.48	107,125.36	-13,086.36	94,039.00
OTHER GRANT	0.00	1,656.76	0.00	1,656.76
DISTRICT AGENCY	0.00	886.00	-886.00	0.00
EMPLOYEE BENEFITS SELF INS.	79,143.67	1,905,842.35	979,777.68	2,885,620.03
UNDERGROUND STORAGE TANK FUND	0.00	55,000.00	0.00	55,000.00
STUDENT MANAGED ACTIVITY	-14,410.50	205,924.20	-12,735.38	193,188.82
DISTRICT MANAGED ACTIVITY	9,967.98	320,872.64	-1,741.25	319,131.39
AUXILIARY SERVICES	404,322.92	87,416.02	521,128.65	608,544.67
MANAGEMENT INFORMATION SYSTEM	0.00	0.00	0.00	0.00
DATA COMMUNICATION FUND	0.00	0.00	9,900.00	9,900.00
OHIO READS	0.00	0.00	0.00	0.00
VOCATIONAL EDUC. ENHANCEMENTS	0.00	4,987.87	12.13	5,000.00
MISCELLANEOUS STATE GRANT FUND	0.00	14,768.70	231.30	15,000.00
ADULT BASIC EDUCATION	0.00	0.00	0.00	0.00
IDEA PART B GRANTS	36,718.37	89,927.39	16,986.64	106,914.03
VOC ED: CARL D. PERKINS - 1984	-2,988.21	7,814.66	7,400.10	15,214.76
TITLE II D - TECHNOLOGY	0.00	0.00	0.00	0.00
TITLE I SCHOOL IMPROVEMENT A	0.00	0.00	0.00	0.00
TITLE I SCHOOL IMPROVEMENT G	0.00	0.00	0.00	0.00
LIMITED ENGLISH PROFICIENCY	-2,233.55	9,187.26	-6,822.09	2,365.17
TITLE I DISADVANTAGED CHILDREN	-5,736.00	89,060.06	-12,434.18	76,625.88
DRUG FREE SCHOOL GRANT FUND	0.00	0.00	0.00	0.00
IMPROVING TEACHER QUALITY	6,522.87	39,217.71	888.44	40,106.15
MISCELLANEOUS FED. GRANT FUND	0.00	0.00	0.00	0.00
REPORT TOTAL:	6,923,445.99	38,773,205.72	6,859,941.19	45,633,146.91

Summary of Revenue By Fund

02/28/2015

ACCOUNT TITLE	MONTH ACTUAL RECEIPTS	FISCAL YEAR EST. RECEIPTS	FYTD ACTUAL RECEIPTS	FYTD BALANCE UNCOLLECTED
GENERAL	12,279,639.44	76,003,767.00	58,038,489.11	17,965,277.89
BOND RETIREMENT	0.00	0.00	0.00	0.00
PERMANENT IMPROVEMENT	501,042.53	2,333,425.00	2,007,679.11	325,745.89
BUILDING	0.00	850.00	969.38	(119.38)
FOOD SERVICE	200,683.48	2,699,675.00	1,766,743.42	932,931.58
SPECIAL TRUST	276.82	46,300.00	8,361.24	37,938.76
ENDOWMENT	120.23	1,350.00	5,182.55	(3,832.55)
UNIFORM SCHOOL SUPPLIES	3,224.00	67,395.00	62,318.95	5,076.05
ROTARY-SPECIAL SERVICES	6,434.01	62,500.00	47,216.44	15,283.56
ADULT EDUCATION	0.00	0.00	0.00	0.00
PUBLIC SCHOOL SUPPORT	1,012.85	71,730.00	55,664.59	16,065.41
OTHER GRANT	0.00	0.00	0.00	0.00
DISTRICT AGENCY	0.00	5,000.00	0.00	5,000.00
EMPLOYEE BENEFITS SELF INS.	908,967.96	10,623,850.00	7,138,872.35	3,484,977.65
STUDENT MANAGED ACTIVITY	3,980.00	333,417.00	119,145.50	214,271.50
DISTRICT MANAGED ACTIVITY	38,485.49	843,290.00	456,547.86	386,742.14
AUXILIARY SERVICES	465,035.75	880,325.00	949,019.23	(68,694.23)
MANAGEMENT INFORMATION SYSTEM	0.00	0.00	0.00	0.00
DATA COMMUNICATION FUND	0.00	19,800.00	9,900.00	9,900.00
OHIO READS	0.00	0.00	0.00	0.00
VOCATIONAL EDUC. ENHANCEMENTS	0.00	51,640.35	5,030.29	46,610.06
MISCELLANEOUS STATE GRANT FUND	4,040.76	119,929.48	51,547.16	68,382.32
ADULT BASIC EDUCATION	0.00	0.00	0.00	0.00
IDEA PART B GRANTS	140,300.00	1,873,625.75	1,124,385.13	749,240.62
VOC ED: CARL D. PERKINS - 1984	0.00	203,348.19	161,455.40	41,892.79
TITLE II D - TECHNOLOGY	0.00	0.00	0.00	0.00
TITLE I SCHOOL IMPROVEMENT A	0.00	0.00	0.00	0.00
TITLE I SCHOOL IMPROVEMENT G	0.00	0.00	0.00	0.00
LIMITED ENGLISH PROFICIENCY	0.00	29,536.27	14,968.03	14,568.24
TITLE I DISADVANTAGED CHILDREN	274,400.00	2,700,449.23	1,393,258.08	1,307,191.15
DRUG FREE SCHOOL GRANT FUND	0.00	0.00	0.00	0.00
IMPROVING TEACHER QUALITY	22,400.00	300,512.70	180,257.03	120,255.67
MISCELLANEOUS FED. GRANT FUND	0.00	0.00	0.00	0.00
REPORT TOTAL	14,850,043.32	99,271,715.97	73,597,010.85	25,674,705.12

Fnd Rcpt	Sec	Subject	OPU	Description	FYTD Receivable	FYTD Actual Receipts	MTD Actual Receipts	FYTD Balance Receivable	Pct. Rcvd	
001	1111	0000	000000	000	GEN.PROP.TAX-REAL ESTATE	33,700,000.00	32,076,529.90	10,000,000.00	1,623,470.10	95.2%
001	1121	0000	000000	000	TANG. PERS.PROP.TAX	25,598.00	25,597.88	.00	.12	100.0%
001	1211	0000	000000	000	TUITION - DAY SCHOOL	.00	.00	.00	.00	0.0%
001	1212	0000	000000	000	TUITION-SUMMER SCHOOL	5,000.00	320.00	140.00	4,680.00	6.4%
001	1221	0000	000000	000	TUITION SF-14	426,152.00	213,076.25	.00	213,075.75	50.0%
001	1223	0000	000000	000	SPECIAL ED./EXCESS COST	235,000.00	53,585.11	229.86	181,414.89	22.8%
001	1344	0000	000000	000	TRANSPORTATION FEES	130,000.00	62,491.54	818.26	67,508.46	48.1%
001	1410	0000	000000	000	INTEREST ON INVESTMENTS	33,000.00	27,263.28	3,322.51	5,736.72	82.6%
001	1740	0000	000000	030	CLASS FEES - WHITMER	3,294.00	1,701.00	360.00	1,593.00	51.6%
001	1740	0000	000000	055	CLASS FEES GREENWOOD	2,900.00	2,650.00	570.00	250.00	91.4%
001	1740	0000	000000	060	CLASS FEES HIAWATHA	3,483.00	4,030.00	110.00	547.00-	115.7%
001	1740	0000	000000	090	CLASS FEES JACKMAN	3,331.00	3,250.00	170.00	81.00	97.6%
001	1740	0000	000000	110	CLASS FEES MCGREGOR	5,175.00	4,895.25	70.00	279.75	94.6%
001	1740	0000	000000	120	CLASS FEES MEADOWVALE	5,170.00	5,440.00	200.00	270.00-	105.2%
001	1740	0000	000000	130	CLASS FEES MONAC	4,497.00	4,050.00	.00	447.00	90.1%
001	1740	0000	000000	150	CLASS FEES SHORELAND	3,940.00	3,680.00	.00	260.00	93.4%
001	1740	0000	000000	160	CLASS FEES TRILBY	.00	.00	.00	.00	0.0%
001	1740	0000	000000	170	CLASS FEES WERNERT	2,210.00	1,849.44	130.00	360.56	83.7%
001	1790	0000	000000	000	SET ASIDE ADJUSTMENT TRANSFER	1,173,183.00-	1,348,183.00-	.00	175,000.00	0.0%
001	1810	0000	000000	000	RENTALS	95,000.00	59,590.25	960.00	35,409.75	62.7%
001	1820	0000	000000	000	CONTRIBUTIONS/DONATIONS	.00	2,492.00	.00	2,492.00-	0.0%
001	1830	0000	000000	000	OTHER LOCAL REIMBURSEMENT	.00	.00	.00	.00	0.0%
001	1880	0000	000000	000	ABATEMENT PAYMENTS	248,000.00	237,650.93	85,906.90	10,349.07	95.8%
001	1890	0000	000000	000	OTHER RECEIPTS-LOCAL	75,000.00	85,342.71	14,722.19	10,342.71-	113.8%
001	1890	0000	000000	030	MISC. WHITMER FEES ADJUSTMENT	.00	.00	.00	.00	0.0%
001	1933	0000	000000	000	SALE & LOSS OF ASSETS	1,000.00	14,496.10	.00	13,496.10-	1449.6%
001	2400	0000	000000	000	PAYMENT IN LIEU OF TAXES - TIF	3,963,000.00	1,982,703.29	.00	1,980,296.71	50.0%
001	3110	0000	000000	000	SCHOOL FOUND.-BASIC ALLOW	23,152,000.00	15,517,264.56	1,985,812.38	7,634,735.44	67.0%
001	3131	0000	000000	000	10% AND 2.5% ROLLBACK	2,460,000.00	1,241,712.58	.00	1,218,287.42	50.5%
001	3132	0000	000000	000	HOMESTEAD EXEMPTION	1,645,000.00	830,305.31	.00	814,694.69	50.5%
001	3133	0000	000000	000	\$10,000 PERSONAL PROPERTY TAX EXEMPTIO	.00	.00	.00	.00	0.0%
001	3134	0000	000000	000	ELECTRIC DEREGULATION PROP TAX REPLACE	.00	.00	.00	.00	0.0%
001	3135	0000	000000	000	TANGIBLE PERSONAL PROPERTY TAX LOSS	6,144,455.00	3,072,227.53	.00	3,072,227.47	50.0%
001	3139	0000	000000	000	OTHER PROPERTY TAX ALLOCATIONS/CASINO	.00	.00	.00	.00	0.0%
001	3190	0000	000000	000	CASINO TAX REVENUE	355,000.00	345,493.48	.00	9,506.52	97.3%
001	3211	0000	000000	000	ECON DISADVANTAGED FUND	1,197,000.00	797,085.63	99,270.66	399,914.37	66.6%
001	3219	0000	000000	000	RESTRICTED CAREER TECH./SPECIAL EDUCAT	1,231,000.00	743,604.59	64,160.88	487,395.41	60.4%
001	4220	0000	000000	000	COMMUNITY ALTERNATIVE FUNDING SYSTEM (247,562.00	56,329.99	22,685.80	191,232.01	22.8%
001	5100	0000	000000	000	TRANSFERS - IN	.00	.00	.00	.00	0.0%
001	5220	0000	000000	000	GEN.FUND ADVANCES - IN	440,000.00	400,000.00	.00	40,000.00	90.9%
001	5300	0000	000000	000	REFUND PRIOR YEAR EXPEND.	161,000.00	161,780.51	.00	780.51-	100.5%
** Fund 001 Sec 0000 Totals					74,830,584.00	56,690,306.11	12,279,639.44	18,140,277.89	75.8%	
001	1790	9190	000000	000	SET ASIDE ADJUSTMENT TRANSFER	.00	.00	.00	.00	0.0%

Fnd Rcpt	Sc	Subjct	OPU	Description	FYTD Receivable	FYTD Actual Receipts	MTD Actual Receipts	FYTD Balance Receivable	Pct. Rcvd
001	5100	9190	000000	000 TRANSFERS IN	.00	.00	.00	.00	0.0%
			** Fund 001	Sc 9190 Totals	.00	.00	.00	.00	0.0%
001	1790	9192	000000	000 SET ASIDE ADJUSTMENT TRANSFER	1,173,183.00	1,173,183.00	.00	.00	100.0%
			** Fund 001	Sc 9192 Totals	1,173,183.00	1,173,183.00	.00	.00	100.0%
001	1790	9193	000000	000 GENERAL OTHER CLASSRM MATERIAL/FEE	.00	.00	.00	.00	0.0%
001	1890	9193	000000	000 OTHER RECEIPTS-LOCAL	.00	.00	.00	.00	0.0%
001	2400	9193	000000	000 PAYMENT IN LIEU OF TAXES	.00	.00	.00	.00	0.0%
			** Fund 001	Sc 9193 Totals	.00	.00	.00	.00	0.0%
001	1790	9194	000000	000 BUS FUND ADJUSTMENT	.00	.00	.00	.00	0.0%
001	3212	9194	000000	000 BUS RESTRICTED GRANT	.00	.00	.00	.00	0.0%
			** Fund 001	Sc 9194 Totals	.00	.00	.00	.00	0.0%
001	1790	9196	000000	000 BUDGET RESERVE ADJUSTMENT	.00	175,000.00	.00	175,000.00-	0.0%
			** Fund 001	Sc 9196 Totals	.00	175,000.00	.00	175,000.00-	0.0%
Grand Total All Funds					76,003,767.00	58,038,489.11	12279,639.44	17,965,277.89	76.4%

Summary of Expenditures by Fund

02/28/2015

ACCOUNT ITEM	FYTD APPROPRIATION	FYTD ACTUAL EXPENDITURES	MONTH TO DATE EXPENDITURES	CURRENT ENCUMBRANCES	FYTD UNENCUM. BALANCE	FYTD % EXP OR ENCUM.
GENERAL	80,305,731.61	51,618,008.81	6,065,851.41	1,652,234.71	27,035,488.09	66.33
BOND RETIREMENT	0.00	0.00	0.00	0.00	0.00	
PERMANENT IMPROVEMENT	5,318,499.15	1,562,202.38	286,896.98	366,547.67	3,389,749.10	36.26
BUILDING	1,923,876.62	1,467,473.99	0.00	453,147.70	3,254.93	99.83
FOOD SERVICE	2,704,861.00	1,801,259.47	215,945.61	161,734.81	741,866.72	72.57
SPECIAL TRUST	38,117.50	24,616.08	500.00	0.00	13,501.42	64.58
ENDOWMENT	2,050.00	500.00	0.00	0.00	1,550.00	24.39
UNIFORM SCHOOL SUPPLIES	135,422.53	39,475.69	3,059.45	12,749.68	83,197.16	38.56
ROTARY-SPECIAL SERVICES	101,839.92	52,102.27	6,808.14	24,496.59	25,241.06	75.21
ADULT EDUCATION	0.00	0.00	0.00	0.00	0.00	
PUBLIC SCHOOL SUPPORT	118,304.63	68,750.95	1,233.33	8,883.45	40,670.23	65.62
OTHER GRANT	1,656.76	0.00	0.00	0.00	1,656.76	
DISTRICT AGENCY	4,846.00	886.00	0.00	0.00	3,960.00	18.28
EMPLOYEE BENEFITS SELF INS.	10,130,000.00	6,159,094.67	829,824.29	237,722.09	3,733,183.24	63.15
STUDENT MANAGED ACTIVITY	363,139.74	131,880.88	18,390.50	37,666.57	193,592.29	46.69
DISTRICT MANAGED ACTIVITY	951,210.40	458,289.11	28,517.51	58,990.01	433,931.28	54.38
AUXILIARY SERVICES	948,345.36	427,890.58	60,712.83	290,546.00	229,908.78	75.76
MANAGEMENT INFORMATION SYSTEM	0.00	0.00	0.00	0.00	0.00	
DATA COMMUNICATION FUND	19,800.00	0.00	0.00	0.00	19,800.00	
OHIO READS	0.00	0.00	0.00	0.00	0.00	
VOCATIONAL EDUC. ENHANCEMENTS	21,273.31	5,018.16	0.00	0.00	16,255.15	23.59
MISCELLANEOUS STATE GRANT FUND	84,641.24	51,315.86	4,040.76	0.00	33,325.38	60.63
ADULT BASIC EDUCATION	0.00	0.00	0.00	0.00	0.00	
IDEA PART B GRANTS	1,881,599.91	1,107,398.49	103,581.63	24,455.72	749,745.70	60.15
VOC ED: CARL D. PERKINS - 1984	160,964.27	154,055.30	2,988.21	8,219.39	(1,310.42)	100.81
TITLE II D - TECHNOLOGY	0.00	0.00	0.00	0.00	0.00	
TITLE I SCHOOL IMPROVEMENT A	0.00	0.00	0.00	0.00	0.00	
TITLE I SCHOOL IMPROVEMENT G	0.00	0.00	0.00	0.00	0.00	
LIMITED ENGLISH PROFICIENCY	28,723.53	21,790.12	2,233.55	0.00	6,933.41	75.86
TITLE I DISADVANTAGED CHILDREN	2,694,509.29	1,405,692.26	280,136.00	25,396.38	1,263,420.65	53.11
DRUG FREE SCHOOL GRANT FUND	0.00	0.00	0.00	0.00	0.00	
IMPROVING TEACHER QUALITY	299,730.41	179,368.59	15,877.13	0.00	120,361.82	59.84
MISCELLANEOUS FED. GRANT FUND	0.00	0.00	0.00	0.00	0.00	
	108,239,143.18	66,737,069.66	7,926,597.33	3,362,790.77	38,139,282.75	64.76

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank
Begin Balance	MTD Receipts	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code
001 0000	GENERAL FUND, COST CENTER							
24,691,931.72	12,279,639.44	56,690,306.11	5,893,384.80	50,503,612.20	30,878,625.63	1,441,547.56	29,437,078.07	
001 9190	GENERAL FUND, TEXT/INSTR.MAT.SET-ASIDE							
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
001 9192	GENERAL FUND, CAP.IMPR./MAINT.SET-ASIDE							
0.00	0.00	1,173,183.00	172,466.61	1,114,396.61	58,786.39	210,687.15	151,900.76-	
001 9193	GENERAL FUND, TAX ABATEMENT							
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
001 9194	GENERAL FUND, SCHOOL BUS FUND							
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
001 9196	GENERAL FUND, HB 412-BUDGET RESERVE							
3,450,000.00	0.00	175,000.00	0.00	0.00	3,625,000.00	0.00	3,625,000.00	
TOTAL FOR Fund 001 - GENERAL:								
28,141,931.72	12,279,639.44	58,038,489.11	6,065,851.41	51,618,008.81	34,562,412.02	1,652,234.71	32,910,177.31	
002 9602	BOND RETIREMENT, DEBT SERVICE-PERM.IMP.TAN							
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
002 9613	BOND RETIREMENT, DEBT SERVICE - COPS							
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
002 9699	BOND RETIREMENT, HB 264-WW ENERGY MNGT.PLA							
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL FOR Fund 002 - BOND RETIREMENT:								
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
003 9001	PERMANENT IMPROVEMENT, HORACE MANN P.I. FUND							
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
003 9006	PERMANENT IMPROVEMENT - STADIUM RENOVATION							
237,038.44	47.05	45,327.49	0.00	0.00	282,365.93	0.00	282,365.93	
003 9013	PERMANENT IMPROVEMENT-TRILBY PROPERTY							
7,543.53	0.00	0.00	0.00	7,543.53	0.00	0.00	0.00	
003 9099	PI LEVY FUND							
5,216,129.61	500,995.48	1,962,351.62	286,896.98	1,554,658.85	5,623,822.38	366,547.67	5,257,274.71	
TOTAL FOR Fund 003 - PERMANENT IMPROVEMENT:								
5,460,711.58	501,042.53	2,007,679.11	286,896.98	1,562,202.38	5,906,188.31	366,547.67	5,539,640.64	

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code
004	9613 BUILDING FUND							
	1,923,089.25	0.00	969.38	0.00	1,467,473.99	456,584.64	453,147.70	3,436.94
	TOTAL FOR Fund 004 - BUILDING:							
	1,923,089.25	0.00	969.38	0.00	1,467,473.99	456,584.64	453,147.70	3,436.94
006	0000 CAFETERIA, COST CENTER							
	9,787.89	200,683.48	1,766,743.42	215,945.61	1,801,259.47	24,728.16-	161,734.81	186,462.97-
	TOTAL FOR Fund 006 - FOOD SERVICE:							
	9,787.89	200,683.48	1,766,743.42	215,945.61	1,801,259.47	24,728.16-	161,734.81	186,462.97-
007	9013 WHITMER CAREER & TECHNOLOGY CTR SCHOLARSHIP							
	4,500.00	0.00	0.00	500.00	500.00	4,000.00	0.00	4,000.00
007	9067 TRUST FUNDS, EMPLOYEE RECOGNITION FUND							
	19,906.63	0.00	1,862.00	0.00	12,903.75	8,864.88	0.00	8,864.88
007	9083 TRUST FUNDS, EMP.MEM.SCHOLARSHIP FUND							
	40,448.85	276.82	2,353.03	0.00	7,724.97	35,076.91	0.00	35,076.91
007	9088 TRUST FUNDS, STALE CHECKS							
	34,541.91	0.00	4,146.21	0.00	3,487.36	35,200.76	0.00	35,200.76
	TOTAL FOR Fund 007 - SPECIAL TRUST:							
	99,397.39	276.82	8,361.24	500.00	24,616.08	83,142.55	0.00	83,142.55
008	9011 JODI FRANCIS EDUCATION SCHOLARSHIP							
	15,546.82	3.34	5,022.60	0.00	500.00	20,069.42	0.00	20,069.42
008	9082 TRUST FUNDS, TRILBY SPORTSMEN SCHOLARSHIP							
	24,891.50	4.15	33.21	0.00	0.00	24,924.71	0.00	24,924.71
008	9085 TRUST FUNDS, K. E. BISHOP SCHOLARSHIP							
	5,617.74	0.94	7.59	0.00	0.00	5,625.33	0.00	5,625.33
008	9086 TRUST FUNDS, LA POINT SCHOLARSHIP							
	6,276.71	111.80	119.15	0.00	0.00	6,395.86	0.00	6,395.86
	TOTAL FOR Fund 008 - ENDOWMENT:							
	52,332.77	120.23	5,182.55	0.00	500.00	57,015.32	0.00	57,015.32
009	9700 SUPPLY RESALE/ART DISTRICT							
	2,321.29	479.00	7,345.50	0.00	6,650.72	3,016.07	1,653.08	1,362.99
009	9702 SUPPLY RESALE/ART JEFFERSON							
	298.96	0.00	1,255.00	501.32	1,167.90	386.06	431.74	45.68-

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code
		MTD Receipts						
009 9703	SUPPLY RESALE/ART WASHINGTON							
	327.23	0.00	1,372.00	0.00	1,266.52	432.71	0.00	432.71
009 9704	MALCOLM-BAIN CENTER							
	11.00	0.00	0.00	0.00	0.00	11.00	0.00	11.00
009 9705	SUPPLY RESALE/BUSINESS WHITMER							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
009 9706	SUPPLY RESALE/CAREER PATHWAYS							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
009 9707	SUPPLY RESALE/COMPUTER TECH JEFFERSON							
	7,269.62	0.00	0.00	0.00	0.00	7,269.62	0.00	7,269.62
009 9708	COMPUTER TECH WASHINGTON							
	3,821.33	0.00	0.00	0.00	0.00	3,821.33	0.00	3,821.33
009 9710	SUPPLY RESALE/ENGLISH JEFFERSON							
	5,432.70	0.00	1,506.00	0.00	1,612.35	5,326.35	22.00	5,304.35
009 9711	SUPPLY RESALE/ENGLISH WASHINGTON							
	781.47	0.00	1,646.40	0.00	0.00	2,427.87	0.00	2,427.87
009 9712	SUPPLY RESALE/ENGLISH WHITMER							
	10,099.07	222.00	4,524.45	0.00	84.00	14,539.52	0.00	14,539.52
009 9713	SUPPLY RESALE/FAMILY & CONSUMER SCIENCE							
	646.76	83.00	264.00	403.06	1,745.04	834.28-	5,132.46	5,966.74-
009 9715	SUPPLY RESALE/FOREIGN LANGUAGE WHITMER							
	1,394.88-	180.00	4,373.00	1,993.20	5,189.20	2,211.08-	0.00	2,211.08-
009 9717	SUPPLY RESALE/ID'S HIGH SCHOOL							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
009 9719	SUPPLY RESALE/GATEWAY TO TECHNOLOGY- JEFFERSON							
	111.25	0.00	2,510.00	0.00	0.00	2,621.25	0.00	2,621.25
009 9720	SUPPLY RESALE/GATEWAY TO TECHNOLOGY-WASHINGTON							
	495.00	0.00	2,744.00	0.00	0.00	3,239.00	0.00	3,239.00
009 9721	SUPPLY RESALE/INDUSTRIAL TECH WHITMER							
	754.04	30.00	1,748.25	0.00	2,111.50	390.79	0.00	390.79
009 9722	SUPPLY RESALE/MATH JEFFERSON							
	2,300.91	0.00	1,255.00	0.00	377.86	3,178.05	0.00	3,178.05

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code
		MTD Receipts						
009 9723	SUPPLY RESALE/MATH WASHINGTON							
	5,393.77	0.00	1,372.00	0.00	260.75	6,505.02	0.00	6,505.02
009 9724	SUPPLY RESALE/MATH WHITMER							
	11,921.13	0.00	0.00	0.00	0.00	11,921.13	0.00	11,921.13
009 9725	SUPPLY RESALE/MUSIC DISTRICT							
	1,498.19	66.00	534.50	0.00	1,158.40	874.29	550.00	324.29
009 9726	SUPPLY RESALE/OTHER DISTRICT							
	548.53	0.00	0.00	0.00	0.00	548.53	0.00	548.53
009 9727	SUPPLY RESALE/PHYSICAL EDUCATION JR HIGH							
	1,116.37	0.00	15.00	0.00	517.00	614.37	149.90	464.47
009 9728	SUPPLY RESALE/PHYSICAL EDUCATION WHITMER							
	143.55	28.00	322.00	0.00	151.63	313.92	70.00	243.92
009 9729	SUPPLY RESALE/SCIENCE JEFFERSON							
	2,251.67	0.00	1,757.00	0.00	356.13	3,652.54	200.00	3,452.54
009 9730	SUPPLY RESALE/SCIENCE WASHINGTON							
	3,965.92	0.00	1,920.80	52.67	2,010.98	3,875.74	1,097.33	2,778.41
009 9731	SUPPLY RESALE/SCIENCE WHITMER							
	9,684.66	403.00	5,313.00	109.20	1,111.62	13,886.04	2,901.77	10,984.27
009 9732	SUPPLY RESALE/SOCIAL STUDIES JEFFERSON							
	1,017.86	0.00	502.00	0.00	104.70	1,415.16	0.00	1,415.16
009 9733	SUPPLY RESALE/SOCIAL STUDIES WHITMER							
	86.70	0.00	0.00	0.00	0.00	86.70	0.00	86.70
009 9734	SUPPLY RESALE/SOCIAL STUDIES WASHINGTON							
	1,276.51	0.00	548.80	0.00	0.00	1,825.31	0.00	1,825.31
009 9738	SUPPLY RESALE/INTRO TO HEALTH INFO MGMT							
	287.56	0.00	154.00	0.00	0.00	441.56	0.00	441.56
009 9739	SUPPLY RESALE/HEALTH INFORMATION MGMT II							
	1,128.23	0.00	35.00	0.00	0.00	1,163.23	0.00	1,163.23
009 9740	SUPPLY RESALE/INTRO TO DIGITAL GRAPHIC DESIGN							
	146.99	0.00	115.00	0.00	0.00	261.99	0.00	261.99
009 9741	SUPPLY RESALE/EXPLORING HEALTHCARE							
	1,126.69	10.00	280.00	0.00	0.00	1,406.69	0.00	1,406.69

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code
009 9742	SUPPLY RESALE/INTRO TO AQUATIC ENVIRONMENT	30.00	0.00	0.00	0.00	30.00	0.00	30.00
009 9743	SUPPLY RESALE/INTRO TO AUTO TECH	178.38	0.00	156.00	0.00	334.38	0.00	334.38
009 9744	SUPPLY RESALE/INTRO TO COMPUTER NETWORK	197.94	7.00	161.00	0.00	358.94	0.00	358.94
009 9745	SUPPLY RESALE/INTRO TO HUMAN SERVICES	345.66	30.00	255.00	0.00	600.66	0.00	600.66
009 9746	SUPPLY RESALE/EXPLORING CAREERS IN EDUCATION	1,284.77	0.00	180.00	0.00	1,446.17	0.00	1,446.17
009 9747	SUPPLY RESALE/INTRO TO WELDING	61.06	30.00	270.00	0.00	331.06	0.00	331.06
009 9750	SUPPLY RESALE/PRE-ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
009 9751	SUPPLY RESALE/STREET LAW	192.90	0.00	300.00	0.00	492.90	0.00	492.90
009 9752	SUPPLY RESALE - CRIMINAL LAW	711.50	0.00	175.00	0.00	886.50	0.00	886.50
009 9753	SUPPLY RESALE - YOUR LEGAL RIGHTS	40.23	20.00	50.00	0.00	90.23	0.00	90.23
009 9754	SUPPLY RESALE/AUTO MAINTENANCE	146.53	0.00	90.00	0.00	236.53	252.00	15.47-
009 9755	SUPPLY RESALE/AUTO TECH I	381.94	130.00	1,329.00	0.00	654.50	0.00	1,056.44
009 9756	SUPPLY RESALE/AUTO TECH II	55.57	65.00	515.00	0.00	476.00	0.00	94.57
009 9757	SUPPLY RESALE/BUS-COMP TECH I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
009 9758	SUPPLY RESALE/BUS-COMP TECH II	27.71-	0.00	0.00	0.00	27.71-	0.00	27.71-
009 9759	SUPPLY RESALE/CULINARY ARTS I	146.69-	50.00	300.00	0.00	153.31	0.00	153.31

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank
Begin	Balance	MTD	Receipts	Expenditures	Expenditures	Fund	Encumbrances	Balance
		Receipts				Balance		Code
009 9760	SUPPLY RESALE/COM-BUS ACADEMY							
	7,098.37	52.00	572.00	0.00	170.41	7,499.96	0.00	7,499.96
009 9761	SUPPLY RESALE/COMPUTER NETWORK TECH I							
	791.67	0.00	240.00	0.00	186.71	844.96	0.00	844.96
009 9762	SUPPLY RESALE/COMPUTER NETWORK TECH II							
	549.42	20.00	215.00	0.00	255.07	509.35	0.00	509.35
009 9764	SUPPLY RESALE/CONSTRUCTION TECH I							
	2,151.52	320.00	1,029.50	0.00	485.10	2,695.92	0.00	2,695.92
009 9765	SUPPLY RESALE/CONSTRUCTION TECH II							
	1,337.38	30.00	480.00	0.00	386.56	1,430.82	0.00	1,430.82
009 9766	SUPPLY RESALE/COSMETOLOGY I							
	1,181.46	190.00	860.00	0.00	1,986.90	54.56	0.00	54.56
009 9767	SUPPLY RESALE/COSMETOLOGY II							
	958.09	120.00	360.00	0.00	1,207.74	110.35	0.00	110.35
009 9768	SUPPLY RESALE/CRIMINAL JUSTICE							
	395.93-	0.00	1,525.00	0.00	726.00	403.07	0.00	403.07
009 9769	SUPPLY RESALE/CRIMINAL INVESTIGATION							
	1,231.55	0.00	260.00	0.00	1,429.26	62.29	0.00	62.29
009 9770	SUPPLY RESALE/TEACHING PROFESSIONS II							
	513.22	0.00	559.00	0.00	435.82	636.40	0.00	636.40
009 9772	SUPPLY RESALE/DIGITAL GRAPHIC DESIGN I							
	78.03	0.00	585.00	0.00	166.60	496.43	0.00	496.43
009 9773	SUPPLY RESALE/DIGITAL GRAPHIC DESIGN II							
	1,091.24	0.00	350.00	0.00	555.64	885.60	0.00	885.60
009 9774	SUPPLY RESALE/ENVIRONMENTAL SYSTEMS I							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
009 9775	SUPPLY RESALE/ENVIRONMENTAL SYSTEMS II							
	65.00	0.00	0.00	0.00	0.00	65.00	0.00	65.00
009 9777	SUPPLY RESALE/TEACHING PROFESSIONS I							
	760.64	0.00	480.00	0.00	35.15	1,205.49	0.00	1,205.49
009 9781	SUPPLY RESALE/ ENGINEERING I							
	508.67	0.00	570.00	0.00	237.47	841.20	0.00	841.20

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank	
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code	
		MTD Receipts							
009 9782	SUPPLY RESALE/ENGINEERING DESIGN & DEVELOPMEN	222.59	0.00	500.00	0.00	280.52	442.07	0.00	442.07
009 9783	SUPPLY RESALE/INTRO TO ENGINEERING DESIGN	1,275.65	40.00	520.00	0.00	0.00	1,795.65	0.00	1,795.65
009 9784	SUPPLY RESALE/PRINCIPLES OF ENGINEERING	1,982.54	0.00	210.00	0.00	231.16	1,961.38	0.00	1,961.38
009 9785	SUPPLY RESALE/MARKETING E-COMM I	311.37-	0.00	0.00	0.00	0.00	311.37-	0.00	311.37-
009 9786	SUPPLY RESALE/MARKETING/E-BUSINESS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
009 9787	SUPPLY RESALE/MARKETING FOR SENIORS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
009 9790	SUPPLY RESALE/MED TECH I-PATIENT CARE	1,576.14	0.00	975.00	0.00	1,306.77	1,244.37	0.00	1,244.37
009 9791	SUPPLY RESALE/MED TECH II	2,147.97	0.00	524.00	0.00	0.00	2,671.97	0.00	2,671.97
009 9794	SUPPLY RESALE/MED TECH I-INTRO TO DENTAL CARE	299.04	50.00	50.00	0.00	0.00	349.04	0.00	349.04
009 9795	UNIFORM SCHL SUPPLIES- BIOMEDICAL INNOVATIONS	165.00	0.00	0.00	0.00	0.00	165.00	0.00	165.00
009 9799	SUPPLY RESALE/PRECISION MACHINE I	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
009 9801	SUPPLY RESALE/WELDING I	213.31-	160.50	952.50	0.00	233.92	505.27	0.00	505.27
009 9802	SUPPLY RESALE/WELDING II	471.82	0.00	0.00	0.00	309.55	162.27	0.00	162.27
009 9805	SUPPLY RESALE/INTRO TO CONSTRUCT. TECHNOLOGY	682.51	120.00	384.00	0.00	200.00	866.51	289.40	577.11
009 9808	SUPPLY RESALE/SPORTS & ENTERTAINMENT MARKETIN	200.15	14.00	82.00	0.00	0.00	282.15	0.00	282.15
009 9811	SUPPLY RESALE/MARKETING MGMT & RESEARCH I	229.22	10.00	108.00	0.00	0.00	337.22	0.00	337.22

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank	
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code	
009 9814	SUPPLY RESALE/MARKETING MGMT. & RESEARCH II	135.28	12.00	36.00	0.00	0.00	171.28	0.00	171.28
009 9817	SUPPLY RESALE/ MEDICAL ACADEMY	658.27	35.00	407.00	0.00	0.00	1,065.27	0.00	1,065.27
009 9820	SUPPLY RESALE/HEALTH INFORMATION MGMT I	858.44	0.00	105.00	0.00	0.00	963.44	0.00	963.44
009 9823	SUPPLY RESALE/MEDICAL TERMINOLOGY	218.01-	80.00	3,028.85	0.00	1,150.00	1,660.84	0.00	1,660.84
009 9824	SUPPLY RESALE/MEDICAL TECH I DIAGNOSTICS CARE	619.61	0.00	407.50	0.00	0.00	1,027.11	0.00	1,027.11
009 9830	SUPPLY RESALE/INTRO TO CULINARY ARTS	134.19-	30.00	294.50	0.00	0.00	160.31	0.00	160.31
009 9831	SUPPLY RESALE/BIOMEDICAL SCIENCES	1,843.85	0.00	1,843.85-	0.00	0.00	0.00	0.00	0.00
009 9832	SUPPLY RESALE/HUMAN BODY SYSTEMS	310.00	0.00	310.00-	0.00	0.00	0.00	0.00	0.00
009 9833	SUPPLY RESALE/MEDICAL INTERVENTIONS	240.00	0.00	240.00-	0.00	0.00	0.00	0.00	0.00
009 9834	SUPPLY RESALE/CRIMINAL MINDS	305.26	0.00	195.00	0.00	0.00	500.26	0.00	500.26
009 9835	SUPPLY RESALE/INTRO TO VIDEO PROD&V-PROD II	630.52	0.00	225.00	0.00	78.94	776.58	0.00	776.58
009 9836	SUPPLY/RESALE WASHINGTON	41.27-	87.50	168.25	0.00	0.00	126.98	0.00	126.98
009 9837	SUPPLY RESALE - JEFFERSON	226.92	20.00	146.00	0.00	0.00	372.92	0.00	372.92
009 9838	SUPPLY RESALE/SMALL ENGINE REPAIR	0.00	0.00	15.00	0.00	0.00	15.00	0.00	15.00
009 9880	CULINARY ARTS II	231.54	0.00	100.00	0.00	395.00	63.46-	0.00	63.46-
TOTAL FOR Fund 009 - UNIFORM SCHOOL SUPPLIES:									
		110,636.66	3,224.00	62,318.95	3,059.45	39,475.69	133,479.92	12,749.68	120,730.24

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank	
Begin Balance	MTD Receipts	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code	
TOTAL FOR Fund 019 - OTHER GRANT:									
1,656.76	0.00	0.00	0.00	0.00	1,656.76	0.00	1,656.76		
022 9115	TOURNAMENT ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
022 9141	TOURNAMENTS - BASEBALL	588.00	0.00	0.00	588.00	0.00	0.00	0.00	
022 9142	TOURNAMENTS - SOFTBALL	298.00	0.00	0.00	298.00	0.00	0.00	0.00	
TOTAL FOR Fund 022 - DISTRICT AGENCY:									
886.00	0.00	0.00	0.00	886.00	0.00	0.00	0.00		
024 9014	EMPLOYEE BENEFITS SELF-FUNDED HEALTH	1,805,041.31	856,096.60	6,725,077.29	766,010.59	5,726,396.25	2,803,722.35	208,502.89	2,595,219.46
024 9072	EMPLOYEE BENEFITS, HEALTH RESERVE/TERM.LIAB.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
024 9089	EMPLOYEE BENEFITS, HEALTH CARE-ROTARY FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
024 9090	EMPLOYEE BENEFITS, SELF-FUNDED DENTAL	100,801.04	52,871.36	413,795.06	63,813.70	432,698.42	81,897.68	29,219.20	52,678.48
TOTAL FOR Fund 024 - EMPLOYEE BENEFITS SELF INS.:									
1,905,842.35	908,967.96	7,138,872.35	829,824.29	6,159,094.67	2,885,620.03	237,722.09	2,647,897.94		
031 0000	UNDERGROUND STORAGE TANK, COST CENTER	55,000.00	0.00	0.00	0.00	0.00	55,000.00	0.00	55,000.00
TOTAL FOR Fund 031 - UNDERGROUND STORAGE TANK FUND									
55,000.00	0.00	0.00	0.00	0.00	55,000.00	0.00	55,000.00		
200 9007	STUDENT MANAGED ACTIVITY, FFA-ENVIROMENTAL SY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200 9008	STUDENT MANAGED ACTIVITY, PLTW ENGINEERING	1,529.05	0.00	232.50	0.00	810.75	950.80	0.00	950.80
200 9200	STUDENT MANAGED ACTIVITY, CLASS REUNION FUND	486.44	0.00	0.00	0.00	0.00	486.44	0.00	486.44
200 9201	STUDENT MANAGED ACTIVITY, JAPAN CULTURE CLUB	50.00	0.00	0.00	0.00	0.00	50.00	0.00	50.00

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank	
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code	
200 9203	STUDENT MANAGED ACTIVITY, BUSINESS PROF. OF A	1,009.03	0.00	1,387.50	400.00	988.50	1,408.03	1,396.00	12.03
200 9204	STUDENT MANAGED ACTIVITY, WHITMER CHEERLEADER	19,510.49	710.00	36,845.94	861.09	44,398.36	11,958.07	738.50	11,219.57
200 9205	STUDENT MANAGED ACTIVITY, CLASSICAL HONOR SOC	116.79	0.00	0.00	0.00	0.00	116.79	0.00	116.79
200 9206	STUDENT MANAGED ACTIVITY, DECA I	13,070.57	0.00	10,379.38	0.00	7,842.02	15,607.93	2,624.36	12,983.57
200 9208	STUDENT MANAGED ACTIVITY, FAM CAREER COMM LEA	4,528.57	0.00	0.00	0.00	0.00	4,528.57	0.00	4,528.57
200 9210	STUDENT MANAGED ACTIVITY, MED TECH	8,734.47	0.00	3,495.17	340.00	1,497.50	10,732.14	1,165.00	9,567.14
200 9211	STUDENT MANAGED ACTIVITY, FUTURE TEACHERS	3,114.57	0.00	3,321.00	0.00	1,654.56	4,781.01	300.00	4,481.01
200 9212	STUDENT MANAGED ACTIVITY, FRENCH CLUB	552.76	10.00	105.00	0.00	0.00	657.76	0.00	657.76
200 9214	STUDENT MANAGED ACTIVITY, GERMAN CLUB	1,999.85	0.00	0.00	0.00	0.00	1,999.85	0.00	1,999.85
200 9215	STUDENT MANAGED ACTIVITY, LATINO CLUB	141.41	0.00	200.70	224.00	224.00	118.11	0.00	118.11
200 9216	STUDENT MANAGED ACTIVITY, DECA II	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200 9217	STUDENT MANAGED ACTIVITY, WASHINGTON NJHS	1,255.40	0.00	392.50	109.96-	65.04	1,582.86	0.00	1,582.86
200 9218	STUDENT MANAGED ACTIVITY, JEFF.JR.NAT.HONOR S	885.01	0.00	0.00	0.00	85.00	800.01	0.00	800.01
200 9219	STUDENT MANAGED ACTIVITY, NATIONAL HONOR SOCI	2,983.06	310.00	1,411.00	0.00	365.87	4,028.19	852.27	3,175.92
200 9223	STUDENT MANAGED ACTIVITY, WHITMER PUBLIC FORU	75.00-	0.00	0.00	0.00	0.00	75.00-	0.00	75.00-
200 9224	STUDENT MANAGED ACTIVITY, WHITMER PANTHEON	122.79-	0.00	0.00	0.00	0.00	122.79-	0.00	122.79-

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank	
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code	
200 9229	STUDENT MANAGED ACTIVITY, SPANISH CLUB	223.24	0.00	0.00	0.00	223.24	0.00	223.24	
200 9230	STUDENT MANAGED ACTIVITY, SPANISH HONORARY SO	261.40	0.00	5.00	0.00	266.40	0.00	266.40	
200 9231	STUDENT MAG.ACTIVITY WHITMER STUDENT COUNCIL	8,059.85	78.00	12,869.75	3,877.87	16,164.11	4,765.49	560.00	4,205.49
200 9232	STUDENT MANAGED ACT, PEP CLUB	3,627.27	0.00	0.00	0.00	3,627.27	0.00	3,627.27	
200 9233	STUDENT MANAGED ACTIVITY, OPTION IV	125.95	0.00	0.00	0.00	125.95	0.00	125.95	
200 9234	STUDENT MANAGED ACTIVITY,SKILLS USA	414.08-	0.00	6,395.50	2,540.00	4,011.80	1,969.62	230.00	1,739.62
200 9235	STUDENT MANAGED ACTIVITY, LAW ENFORCEMENT II	262.33-	0.00	0.00	0.00	120.50	382.83-	0.00	382.83-
200 9236	STUDENT MANAGED ACTIVITY, LAW ENFORCEMENT I	1,824.10	0.00	1,356.00	0.00	182.50	2,997.60	741.60	2,256.00
200 9237	STUDENT MANAGED ACTIVITY, SCIENCE CLUB	2,895.15	0.00	665.00	0.00	508.34	3,051.81	500.00	2,551.81
200 9239	STUDENT MANAGED ACTIVITY, ACCOUNTING & BUS SP	192.90-	0.00	0.00	0.00	0.00	192.90-	0.00	192.90-
200 9241	STUDENT MNG. ACTIVITY, NATIONAL TECH HONOR SO	1,664.45	0.00	1,435.00	0.00	0.00	3,099.45	1,250.00	1,849.45
200 9242	STUDENT MANAGED ACTIVITY, JEFFERSON STUDENT C	8,599.06	0.00	816.00	0.00	660.54	8,754.52	0.00	8,754.52
200 9244	STUDENT MANAGED ACTIVITY, WASH. MAIZE CHEERLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200 9245	STUDENT MANAGED ACTIVITY, JR. HI.CHEERLEADERS	6,509.10	0.00	0.00	0.00	1,445.44	5,063.66	700.00	4,363.66
200 9246	STUDENT MANAGED ACTIVITY, WASH. JR FCCLA CLUB	28.26	0.00	0.00	0.00	0.00	28.26	0.00	28.26
200 9247	STUDENT MANAGED ACTIVITY, BUSINESS/COMPUTER T	46.85	0.00	0.00	0.00	0.00	46.85	0.00	46.85

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code
		MTD Receipts						
200 9248	STUDENT MANAGED ACTIVITY, COMPUTER NETWORKING	403.53	0.00	0.00	0.00	403.53	0.00	403.53
200 9249	STUDENT MANAGED ACTIVITY, WHITMER WELDING	500.21	0.00	140.00	0.00	500.00	140.21	0.00
200 9250	STUDENT MANAGED ACTIVITY, WHITMER MACHINE TRA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200 9251	STUDENT MANAGED ACTIVITY, WHITMER AUTO TECH I	2,993.55	0.00	1,593.55	545.00	896.50	3,690.60	593.80
200 9252	STUDENT MANAGED ACTIVITY, WHITMER HEATING & A	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200 9253	STUDENT MANAGED ACTIVITY, WHITMER COSMETOLOGY	653.06	32.00	433.50	105.00	647.50	439.06	0.00
200 9255	STUDENT MANAGED ACTIVITY, WHITMER AM.WELDING	40.00	0.00	150.00	0.00	0.00	190.00	0.00
200 9256	STUDENT MANAGED ACTIVITY, DIGITAL GRAPHIC DES	2,338.22	0.00	0.00	0.00	0.00	2,338.22	0.00
200 9257	STUDENT MANAGED ACTIVITY, WHITMER AUTO TECH I	34.01-	0.00	0.00	0.00	74.00	108.01-	0.00
200 9258	STUDENT MANAGED ACTIVITY, WHITMER RES.CONSTRU	182.42-	0.00	0.00	244.50	244.50	426.92-	0.00
200 9260	STUDENT MANAGED ACTIVITY, WASHINGTON STUDENT	4,500.03	0.00	981.80	0.00	2,360.95	3,120.88	1,175.00
200 9261	STUDENT MANAGED ACTIVITY, WHITMER FINE ARTS	1,037.99	0.00	0.00	0.00	0.00	1,037.99	300.00
200 9264	STUDENT MANAGED ACTIVITY, PANTHERETTES	4,144.36	975.00	5,124.00	1,110.00	7,597.89	1,670.47	0.00
200 9269	STUDENT MANAGED ACTIVITY, FRENCH HONORARY	653.91	0.00	0.00	0.00	0.00	653.91	0.00
200 9270	STUDENT MANAGED ACTIVITY, WHITMER AFRO AMERIC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200 9271	STUDENT MANAGED ACTIVITY, WHITMER SKI CLUB	504.61	0.00	0.00	0.00	0.00	504.61	0.00

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank	
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code	
200 9279	STUDENT MANAGED ACTIVITY, CHESS CLUB	194.51	0.00	0.00	0.00	194.51	0.00	194.51	
200 9280	STUDENT MANAGED ACTIVITY, MATH HONORARY	1,548.81	455.00	620.00	0.00	500.00	1,668.81	0.00	1,668.81
200 9281	STUDENT MANAGED ACTIVITY, GERMAN HONORARY	3,190.53	0.00	30.00	0.00	180.00	3,040.53	0.00	3,040.53
200 9284	STUDENT MANAGED ACTIVITY, HOME EC RELATED OCC	292.37	0.00	0.00	0.00	0.00	292.37	0.00	292.37
200 9285	STUDENT MANAGED ACTIVITY, OFFICE TECHNOLOGY	332.05	0.00	0.00	0.00	0.00	332.05	0.00	332.05
200 9288	STUDENT MANAGED ACTIVITY, CHRISTIAN FELLOWSHI	182.60	0.00	0.00	0.00	0.00	182.60	0.00	182.60
200 9289	STUDENT MANAGED ACTIVITY, NEW DRAMA FUND	13,086.57	60.00	10,103.00	0.00	4,871.82	18,317.75	548.08	17,769.67
200 9290	STUDENT MANAGED ACTIVITY, WHITMER MUSICAL	25,634.68	0.00	0.00	0.00	7,110.50	18,524.18	14,095.06	4,429.12
200 9291	STUDENT MANAGED ACTIVITY, DRAMA CLUB	3,946.69	0.00	0.00	0.00	0.00	3,946.69	0.00	3,946.69
200 9292	STUDENT MANAGED ACTIVITY, VIDEO PRODUCTION	177.55	0.00	0.00	0.00	0.00	177.55	0.00	177.55
200 9293	STUDENT MANAGED ACTIVITY, OCCUPATIONAL WORK E	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200 9294	STUDENT MNGT ACTIVITY-AMERICAN RED CROSS CLUB	393.23	0.00	0.00	0.00	86.42	306.81	0.00	306.81
200 9295	STUDENT MANG. ACTIVITY, WHITMER FILM PROJECT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200 9297	STUDENT MANAGED ACTIVITY, SENIOR AUTO BODY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200 9299	STUDENT MANAGED ACTIVITY, C.D.E.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200 9300	STUDENT MANAGED ACTIVITY, HARRY POTTER CLUB	310.71	0.00	264.75	0.00	282.00	293.46	0.00	293.46

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank	
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code	
200 9301	STUDENT MANAGED ACTIVITY- WILDLIFE CLUB	625.44	0.00	0.00	0.00	935.15	309.71-	0.00	309.71-
200 9310	STUDENT MANAGED ACTIVITY, SOCIAL STUDIES CLUB	3,170.82	510.00	9,403.05	0.00	6,154.54	6,419.33	900.00	5,519.33
200 9312	STUDENT MANAGED ACTIVITY - CULINARY ARTS CLUB	170.09-	0.00	956.91	0.00	0.00	786.82	286.90	499.92
200 9350	STUDENT MANAGED ACTIVITY, CLASS OF 1999	34.85	0.00	0.00	0.00	0.00	34.85	0.00	34.85
200 9351	STUDENT MANAGED ACTIVITY, CLASS OF 2000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200 9352	STUDENT MANAGED ACTIVITY, CLASS OF 2001	1,463.77	0.00	0.00	0.00	0.00	1,463.77	0.00	1,463.77
200 9353	STUDENT MANAGED ACTIVITY, CLASS OF 2002	2,633.05	0.00	0.00	0.00	0.00	2,633.05	0.00	2,633.05
200 9354	STUDENT MANAGED ACTIVITY, CLASS OF 2003	7,644.35	0.00	0.00	0.00	0.00	7,644.35	0.00	7,644.35
200 9355	STUDENT MANAGED ACTIVITY, CLASS OF 2004	363.64	0.00	0.00	0.00	0.00	363.64	0.00	363.64
200 9356	STUDENT MANAGED ACTIVITY, CLASS OF 2005	181.57	0.00	0.00	0.00	0.00	181.57	0.00	181.57
200 9357	STUDENT MANAGED ACTIVITY, CLASS OF 2006	627.21	0.00	0.00	0.00	0.00	627.21	0.00	627.21
200 9358	STUDENT MANAGED ACTIVITY, CLASS OF 2007	3,200.20	0.00	0.00	0.00	0.00	3,200.20	0.00	3,200.20
200 9359	WHITMER CLASS OF 2008	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200 9360	WHITMER CLASS OF 2009	834.85	0.00	0.00	0.00	0.00	834.85	0.00	834.85
200 9361	WHITMER CLASS OF 2010	86.95	0.00	0.00	0.00	0.00	86.95	0.00	86.95
200 9362	CLASS OF 2011	4,445.90	0.00	0.00	0.00	0.00	4,445.90	0.00	4,445.90

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code
		MTD Receipts						
200 9363	CLASS OF 2012							
	3,704.90	0.00	0.00	0.00	3,704.90	0.00	3,704.90	
200 9364	STUDENT MANAGED ACT - BROOMBALL CLUB							
	982.11	840.00	7,780.00	5,324.00	7,335.90	1,426.21	1,085.00	341.21
200 9365	CLASS OF 2013							
	3,132.25	0.00	0.00	0.00	3,132.25	0.00	3,132.25	
200 9366	CLASS OF 2014							
	4,792.85	0.00	0.00	2,129.00	3,404.00	1,388.85	0.00	1,388.85
200 9367	STUDENT MANAGED ACT- CLASS OF 2015							
	6,960.20	0.00	225.00	0.00	6,874.38	310.82	7,625.00	7,314.18-
200 9368	STUDENT MANAGED ACT- CLASS OF 2016							
	1,200.00	0.00	0.00	800.00	800.00	400.00	0.00	400.00
200 9369	STUDENT MANAGED ACT- CLASS OF 2017							
	400.99	0.00	0.00	0.00	0.00	400.99	0.00	400.99
200 9370	STUDENT MANAGED ACT - CLASS OF 2018							
	0.00	0.00	27.00	0.00	0.00	27.00	0.00	27.00
	TOTAL FOR Fund 200 - STUDENT MANAGED ACTIVITY:							
	205,924.20	3,980.00	119,145.50	18,390.50	131,880.88	193,188.82	37,666.57	155,522.25
300 9220	ACTIVITIES-SPEC.REV.-NEWSPAPER/PANTHERS PAUSE							
	2.95	0.00	0.00	0.00	0.00	2.95	0.00	2.95
300 9221	ACTIVITIES-SPEC.REV.-NATIONAL FORENSIC LEAGUE							
	4,146.29	17.84	4,312.86	100.00	1,907.80	6,551.35	850.00	5,701.35
300 9222	ACTIVITIES-SPEC.REV. , WHS YEARBOOK/YEAR VIDEO							
	22,757.89	2,128.00	38,661.47	0.00	50,671.19	10,748.17	0.00	10,748.17
300 9227	WHITMER SCHOOL STORE							
	414.27	34.55	243.20	0.00	256.98	400.49	0.00	400.49
300 9254	ACTIVITIES-SPEC.REV. , WASHINGTON GEN. ACTIVIT							
	623.39-	804.25	5,142.06	48.59	7,902.96	3,384.29-	1,360.00	4,744.29-
300 9275	ACTIVITIES-SPEC.REV. , JEFFERSON GEN. ACTIVITY							
	14,234.53	475.50	11,790.00	197.03	12,286.42	13,738.11	371.34	13,366.77
300 9300	ACTIVITIES-SPEC.REV. , WHITMER BAND FUND							
	1,547.47	4,260.00	18,362.00	1,855.86	15,624.65	4,284.82	1,127.50	3,157.32

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank
Begin	Balance	MTD	Expenditures	Expenditures	Fund	Encumbrances	Fund	Code
		Receipts			Balance		Balance	
300 9301	ACTIVITIES-SPEC.REV., WHITMER ORCHESTRA FUND							
	2,637.85	0.00	1,614.85	0.00	2,023.50	2,229.20	0.00	2,229.20
300 9302	ACTIVITIES-SPEC.REV., JEFFERSON CHOIR							
	614.75	0.00	0.00	0.00	0.00	614.75	0.00	614.75
300 9304	ACTIVITIES-SPEC.REV.-WHITMER GENERAL ACTIVITY							
	25,109.53	802.87	20,495.19	399.00	16,929.13	28,675.59	1,829.24	26,846.35
300 9305	ACTIVITIES-SPEC.REV., WHITMER WRESTLING CLUB							
	773.93	0.00	0.00	0.00	0.00	773.93	0.00	773.93
300 9306	ACTIVITIES - WHITMER AFTER PROM							
	2,080.24	0.00	0.00	0.00	229.78	1,850.46	0.00	1,850.46
300 9308	PANTHER PROWL ACTIVITY FUND							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300 9311	ACTIVITIES-SPEC.REV., VOCAL MUSIC							
	3,179.68	5,678.00	29,462.50	255.00	25,192.71	7,449.47	11,981.00	4,531.53-
300 9316	ACTIVITIES-SPEC.REV., WASHINGTON CHOIR							
	105.12	0.00	0.00	0.00	0.00	105.12	0.00	105.12
300 9330	ACTIVITIES-SPEC.REV., JEFFERSON DRAMA							
	1,859.34	0.00	0.00	0.00	0.00	1,859.34	0.00	1,859.34
300 9500	ACTIVITIES-SPEC.REV., DISTRICT ATHLETICS							
	78,174.40	14,069.80	168,273.79	13,396.49	167,950.38	78,497.81	19,184.13	59,313.68
300 9503	BASEBALL CLUB							
	2,815.07	300.00	1,290.00	0.00	1,334.73	2,770.34	683.22	2,087.12
300 9506	BOYS BASKETBALL CLUB							
	7,013.24	500.00	4,852.00	0.00	7,530.75	4,334.49	0.00	4,334.49
300 9509	BOYS SOCCER CLUB							
	1,300.62	0.00	360.00	0.00	1,108.52	552.10	0.00	552.10
300 9512	FOOTBALL CLUB							
	15,481.02	0.00	48,229.00	984.79	44,523.77	19,186.25	1,017.87	18,168.38
300 9515	BOYS CROSS COUNTRY CLUB							
	294.67	86.00	1,151.00	0.00	1,032.22	413.45	0.00	413.45
300 9518	BOYS TENNIS CLUB							
	112.79-	0.00	0.00	0.00	0.00	112.79-	0.00	112.79-

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code
		MTD Receipts						
300 9521	WRESTLING CLUB							
	1,566.84	350.00	4,784.02	0.00	104.72	6,246.14	0.00	6,246.14
300 9524	BOYS GOLF CLUB							
	587.69	0.00	651.59	0.00	916.25	323.03	0.00	323.03
300 9527	DISTRICT ATHLETICS CLUB							
	510.00	0.00	0.00	0.00	0.00	510.00	0.00	510.00
300 9530	GIRLS BASKETBALL CLUB							
	3,372.02	1,776.00	6,229.22	70.00-	5,441.54	4,159.70	0.00	4,159.70
300 9533	GIRLS SOCCER CLUB							
	4,133.60	0.00	4,654.31	0.00	7,170.14	1,617.77	15.00	1,602.77
300 9536	SOFTBALL CLUB							
	4,423.79	0.00	3,397.82	100.00	1,613.08	6,208.53	913.79	5,294.74
300 9539	VOLLEYBALL CLUB							
	2,038.99	0.00	4,909.37	0.00	3,244.47	3,703.89	300.00	3,403.89
300 9542	GIRLS CROSS COUNTRY CLUB							
	7,192.76	87.00	3,747.59	0.00	6,905.43	4,034.92	0.00	4,034.92
300 9545	GIRLS GOLF CLUB							
	420.04-	0.00	1,582.83	0.00	909.46	253.33	0.00	253.33
300 9548	GYMNASTICS CLUB							
	1,275.03	468.68	468.68	0.00	485.92	1,257.79	2,000.00	742.21-
300 9551	GIRLS TENNIS CLUB							
	0.00	0.00	161.02	0.00	0.00	161.02	0.00	161.02
300 9554	GIRLS TRACK CLUB							
	12,687.64	0.00	5,696.89	1,214.00	4,766.74	13,617.79	1,000.00	12,617.79
300 9557	BOYS TRACK CLUB							
	4,638.71	0.00	3,133.84	3,031.22	3,823.79	3,948.76	30.00	3,918.76
300 9560	ATHLETIC CONCESSIONS CLUB							
	9,826.70	4,173.11	13,832.36	916.74	9,107.74	14,551.32	500.00	14,051.32
300 9563	ELEMENTARY BASKETBALL							
	3,052.18	687.29	11,602.29	2,200.00	6,837.00	7,817.47	819.70	6,997.77
300 9566	WHITMER HOCKEY							
	153.22	0.00	0.00	0.00	0.00	153.22	0.00	153.22

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank	
Begin	MTD	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code	
Balance	Receipts								
461 9137	TECH PREP UPGRADE EXISTING PROGRAMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
461 9138	TECH PREP -LEAD THE WAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
461 9140	VOC ED ENHANCEMENTS - TECH PREP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
461 9141	TECH-PREP 2010-2011	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
461 9166	SUPPLEMENTAL EQUIPMENT - 2006	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
461 9888	TECH PREP SUMMER CAMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
461 9889	TECH PREP MARKETING FUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
461 9890	TECH PREP ENHANCEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
461 9891	TECH PREP EXPLORING CAREERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	TOTAL FOR Fund 461 - VOCATIONAL EDUC. ENHANCEMENTS	4,987.87	0.00	5,030.29	0.00	5,018.16	5,000.00	0.00	5,000.00
499 9109	SCHOOL PSYCHOLOGY INTERN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
499 9111	SCHOOL PSYCHOLOGY INTERN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
499 9112	SCHOOL PSYCHOLOGY INTERN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
499 9113	SCHOOL PSYCHOLOGY INTERN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
499 9114	SCHOOL PSYCHOLOGY INTERN	15,000.00	0.00	0.00	0.00	15,000.00	0.00	0.00	
499 9115	SCHOOL PSYCHOLOGY INTERN	0.00	0.00	15,000.00	0.00	0.00	15,000.00	0.00	

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code
		MTD Receipts						
572 9114	TITLE I							
	89,060.06	0.00	153,537.69	0.00	242,597.75	0.00	0.00	0.00
572 9115	TITLE I							
	0.00	274,400.00	1,239,720.39	280,136.00	1,163,094.51	76,625.88	25,396.38	51,229.50
572 9122	TITLE I							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
572 9160	TITLE I - IMPROVEMENT							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
572 9170	TITLE I							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
572 932N	TITLE I - ARRA (STIMULUS)							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
572 932O	TITLE I - ARRA (STIMULUS)							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR Fund 572 - TITLE I DISADVANTAGED CHILDRE								
	89,060.06	274,400.00	1,393,258.08	280,136.00	1,405,692.26	76,625.88	25,396.38	51,229.50
584 9112	TITLE IV-SAFE/DRUG FREE							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR Fund 584 - DRUG FREE SCHOOL GRANT FUND:								
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
590 9108	TITLE II-A TEACHER QUALITY FISCAL YEAR 2008							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
590 9111	TITLE II-A TEACHER QUALITY							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
590 9112	TITLE II-A TEACHER QUALITY							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
590 9113	TITLE II-A TEACHER QUALITY							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
590 9114	TITLE II-A TEACHER QUALITY							
	39,217.71	0.00	38,360.16	0.00	77,577.87	0.00	0.00	0.00
590 9115	TITLE II-A TEACHER QUALITY							
	0.00	22,400.00	141,896.87	15,877.13	101,790.72	40,106.15	0.00	40,106.15

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank
Begin Balance	MTD Receipts	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code
TOTAL FOR Fund 590 - IMPROVING TEACHER QUALITY:								
39,217.71	22,400.00	180,257.03	15,877.13	179,368.59	40,106.15	0.00	40,106.15	
599 9111	TITLE II-D TECHNOLOGY FND							
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
599 9112	TITLE II-D TECHNOLOGY FND							
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
599 9113	TITLE II-D TECHNOLOGY FND							
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL FOR Fund 599 - MISCELLANEOUS FED. GRANT FUND								
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
GRAND TOTALS:								
38,773,205.72	14,850,043.32	73,597,010.85	7,926,597.33	66,737,069.66	45,633,146.91	3,362,790.77	42,270,356.14	

Date: 03/04/2015
Time: 11:08 am

Washington Local
SORT BY VENDOR NAME
CHECK DATES BETWEEN 02/01/2015 AND 02/28/2015
ALL CHECKS SELECTED

Page: 1
(CHEKPY)

CHECK	TYPE	DATE	VENDOR	VENDOR	STATUS/DATE	BANK CODE	CHECK AMOUNT
127184	W	02/11/2015	AESCHLIMAN, KRISTY MCGREGOR	000698	RECONCILED:02/27/2015		199.64
						Vendor total:	\$199.64
127262	W	02/25/2015	AIRGAS	000056			26.48
						Vendor total:	\$26.48
127263	W	02/25/2015	ALLSHRED SERVICES, INC.	004251			281.70
						Vendor total:	\$281.70
127228	W	02/13/2015	ALTITUDE HEADQUARTERS SHAWN BEAMER	011090	RECONCILED:02/27/2015		450.00
						Vendor total:	\$450.00
127177	W	02/06/2015	AMERICAN FIDELITY CORP.	000883	RECONCILED:02/27/2015		1,303.20
						Vendor total:	\$1,303.20
127110	W	02/05/2015	AMERICAN FIDELITY CORPORATION	000730	RECONCILED:02/27/2015		55.00
						Vendor total:	\$55.00
127178	W	02/06/2015	AMERICAN FIDELITY CORPORATION	000731	RECONCILED:02/27/2015		1,180.80
						Vendor total:	\$1,180.80
127111	W	02/05/2015	AMERICAN RENT ALL INC.	001226	RECONCILED:02/27/2015		499.95
127264	W	02/25/2015	AMERICAN RENT ALL INC.	001226			537.00
						Vendor total:	\$1,036.95
127265	W	02/25/2015	AMES LOCKSMITH COMPANY MARK VERNON AMES	004341			150.00
						Vendor total:	\$150.00
127112	W	02/05/2015	ANDERSON, BRIAN WHITMER CTC	000300	RECONCILED:02/27/2015		9.34
						Vendor total:	\$9.34
127266	W	02/25/2015	ANDERSONS NW 6172	000206			508.10
						Vendor total:	\$508.10
127267	W	02/25/2015	ANDREW MARTIN, ENTERTAINMENT ANDREW MARTIN PORTALA	014864			300.00
						Vendor total:	\$300.00
127268	W	02/25/2015	ANNE GRADY SERVICES DBA COMMUNITY TRANSIT SERVICE	013804			12,026.00
						Vendor total:	\$12,026.00
127185	W	02/11/2015	APPERSON LISA HANICH	012871	RECONCILED:02/27/2015		74.02
						Vendor total:	\$74.02

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127269	W	02/25/2015	AT & T	000013			3,939.15
						Vendor total:	\$3,939.15
127113	W	02/05/2015	AUTOMATED ENTRANCE TECHNOLOGIE	012979	RECONCILED:02/27/2015		1,976.00
						Vendor total:	\$1,976.00
127270	W	02/25/2015	B & H PHOTO-VIDEO REMITTANCE PROCESSING CENTER	002291			100.45
						Vendor total:	\$100.45
901234	M	02/11/2015	BANK MEMO VENDOR	950000			25,295.85
901236	M	02/25/2015	BANK MEMO VENDOR	950000			25,426.19
						Vendor total:	\$50,722.04
127271	W	02/25/2015	BAZ GROUP, INC.	004489			1,745.00
						Vendor total:	\$1,745.00
127272	W	02/25/2015	BELLE TIRE	002472			223.90
						Vendor total:	\$223.90
127114	W	02/05/2015	BENELOGIC, LLC ATTN: FINANCE DEPT.	014546	RECONCILED:02/27/2015		50.00
						Vendor total:	\$50.00
127273	W	02/25/2015	BERRYMAN, LAURA WHITMER	002693			453.19
						Vendor total:	\$453.19
127115	W	02/05/2015	BEST PLUMBING SPECIALTIES, INC	014355	RECONCILED:02/27/2015		428.76
127274	W	02/25/2015	BEST PLUMBING SPECIALTIES, INC	014355			1,378.26
						Vendor total:	\$1,807.02
127186	W	02/11/2015	BLUFFTON UNIVERSITY CENTER FOR CAREER & VOCATION	012853	RECONCILED:02/27/2015		125.00
						Vendor total:	\$125.00
127229	W	02/13/2015	BOATHOUSE SPORTS INC.	000919	RECONCILED:02/27/2015		4,914.00
						Vendor total:	\$4,914.00
127230	W	02/13/2015	BOB ROGERS TRAVEL	013534	RECONCILED:02/27/2015		350.00
						Vendor total:	\$350.00
127116	W	02/05/2015	BOHL EQUIPMENT INC.	000383	RECONCILED:02/27/2015		700.00
						Vendor total:	\$700.00
127117	W	02/05/2015	BOILERS, CONTROLS EQUIPMENT, INC.	001030	RECONCILED:02/27/2015		2,882.67
						Vendor total:	\$2,882.67

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127187	W	02/11/2015	BOOKS GALORE INC.	011444	RECONCILED:02/27/2015		2,782.75
						Vendor total:	\$2,782.75
127231	W	02/13/2015	BOSCH, LORI BETH C/O WASHINGTON	005037	RECONCILED:02/27/2015		65.04
						Vendor total:	\$65.04
127275	W	02/25/2015	BRICKER & ECKLER LLP	011789			1,086.50
						Vendor total:	\$1,086.50
127276	W	02/25/2015	BRONDES FORD	000032			199.25
						Vendor total:	\$199.25
127232	W	02/13/2015	BSN SPORT SUPPLY GROUP, INC.	003739	RECONCILED:02/27/2015		2,421.11
127382	W	02/25/2015	BSN SPORT SUPPLY GROUP, INC.	003739			5,908.11
						Vendor total:	\$8,329.22
127118	W	02/05/2015	BUCK & KNOBBY EQUIPMENT INC.	000412	RECONCILED:02/27/2015		259.25
						Vendor total:	\$259.25
127023	W	01/28/2015	BUCKEYE ASSOC. SCHOOL ADM. (BASA)	000132	VOID: 02/06/2015		159.00
						Vendor total:	\$159.00
127188	W	02/11/2015	BUCKEYE TELESYSTEM	004170	RECONCILED:02/27/2015		87.29
						Vendor total:	\$87.29
127119	W	02/05/2015	BUNDE SALES, INC.	000033	RECONCILED:02/27/2015		992.00
						Vendor total:	\$992.00
127277	W	02/25/2015	CAPITAL TIRE, INC.	012204			59.00
						Vendor total:	\$59.00
127278	W	02/25/2015	CARDINAL BUS SALES & SERV.	002260			976.27
						Vendor total:	\$976.27
127189	W	02/11/2015	CENTRAL RESTAURANT PRODUCTS	002330	RECONCILED:02/27/2015		585.48
						Vendor total:	\$585.48
127399	W	02/27/2015	CHAMPIONSHIP AUTO SHOWS INC. STUDENT CAREER DAY PROMOTIONS	014287			545.00
						Vendor total:	\$545.00
127190	W	02/11/2015	CHARIOTT PRODUCE	014545	RECONCILED:02/27/2015		3,168.25
						Vendor total:	\$3,168.25
127279	W	02/25/2015	CHARLES E. HARRIS & ASSOC.	011553			6,400.00
						Vendor total:	\$6,400.00

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127280	W	02/25/2015	CINTAS CORP.	002805			1,742.85
						Vendor total:	\$1,742.85
127120	W	02/05/2015	CINTAS FIRST AID AND SAFETY	011115	RECONCILED:02/27/2015		1,179.05
127191	W	02/11/2015	CINTAS FIRST AID AND SAFETY	011115	RECONCILED:02/27/2015		4,223.52
						Vendor total:	\$5,402.57
127383	W	02/25/2015	CLASSIC EMBROIDERY CAROL HELTZEL	014118			709.00
						Vendor total:	\$709.00
127121	W	02/05/2015	COBRA TRUCK & FABRICATION	010907	RECONCILED:02/27/2015		1,989.60
127192	W	02/11/2015	COBRA TRUCK & FABRICATION	010907	RECONCILED:02/27/2015		20,018.00
127281	W	02/25/2015	COBRA TRUCK & FABRICATION	010907			7,755.71
						Vendor total:	\$29,763.31
127122	W	02/05/2015	COCA COLA BOTTLING CO.	004113	RECONCILED:02/27/2015		2,924.91
127282	W	02/25/2015	COCA COLA BOTTLING CO.	004113			2,073.38
						Vendor total:	\$4,998.29
127233	W	02/13/2015	COLLINGWOOD WATER CO., INC.	005338	RECONCILED:02/27/2015		86.00
						Vendor total:	\$86.00
127283	W	02/25/2015	COLUMBIA GAS OF OHIO	000003			23,762.01
						Vendor total:	\$23,762.01
127284	W	02/25/2015	COMMUNICATION EXCHANGE LLC.	014855			1,020.00
						Vendor total:	\$1,020.00
127123	W	02/05/2015	COUSINS WASTE CONTROL	004521	RECONCILED:02/27/2015		3,758.96
						Vendor total:	\$3,758.96
127234	W	02/13/2015	CRAIG'S FLOWERS & GIFTS JERRY SCOTT CRAIG	002232	RECONCILED:02/27/2015		9.00
127384	W	02/25/2015	CRAIG'S FLOWERS & GIFTS JERRY SCOTT CRAIG	002232			17.50
						Vendor total:	\$26.50
127285	W	02/25/2015	CTB/MCGRAW-HILL	004448			1,733.13
						Vendor total:	\$1,733.13
127286	W	02/25/2015	CULLIGAN OF NORTHWEST OHIO	014516			54.75
						Vendor total:	\$54.75
127124	W	02/05/2015	D.A.S.ENERGY SYSTEMS DAVID A. SARGENT	003310	RECONCILED:02/27/2015		682.80

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							Vendor total: \$682.80
127287	W	02/25/2015	DAVIS PUBLICATIONS, INC.	010009			5,487.38
							Vendor total: \$5,487.38
127125	W	02/05/2015	DAVIS, BRIAN CENTRAL OFFICE	013000	RECONCILED:02/27/2015		34.50
							Vendor total: \$34.50
127193	W	02/11/2015	DELTA DENTAL PLAN OF OHIO FOR WIRE USE ONLY	014623	RECONCILED:02/27/2015		13,552.57
127288	W	02/25/2015	DELTA DENTAL PLAN OF OHIO FOR WIRE USE ONLY	014623	VOID: 02/25/2015		29,777.13
127405	W	02/27/2015	DELTA DENTAL PLAN OF OHIO FOR WIRE USE ONLY	014623	RECONCILED:02/27/2015		50,261.13
							Vendor total: \$93,590.83
127194	W	02/11/2015	DEPT OF PUBLIC UTILITIES DIVISION OF WATER	000157	RECONCILED:02/27/2015		5,080.89
127289	W	02/25/2015	DEPT OF PUBLIC UTILITIES DIVISION OF WATER	000157			20,143.89
							Vendor total: \$25,224.78
127290	W	02/25/2015	DMD ENVIRONMENTAL, INC.	003229			160.00
							Vendor total: \$160.00
127126	W	02/05/2015	DOUGLAS FENCE INC.	000948	RECONCILED:02/27/2015		5,050.00
							Vendor total: \$5,050.00
127291	W	02/25/2015	DUSHANE, MICHAEL CTC	012197			22.99
							Vendor total: \$22.99
127127	W	02/05/2015	EARL MECHANICAL SERVICES, INC.	002453	VOID: 02/05/2015		101,176.67
127195	W	02/11/2015	EARL MECHANICAL SERVICES, INC.	002453	RECONCILED:02/27/2015		105,085.22
127292	W	02/25/2015	EARL MECHANICAL SERVICES, INC.	002453			16,499.06
							Vendor total: \$222,760.95
127235	W	02/13/2015	EASTERN MICHIGAN UNIVERSITY BURSARS OFFICE	010547			250.00
127385	W	02/25/2015	EASTERN MICHIGAN UNIVERSITY BURSARS OFFICE	010547			500.00
							Vendor total: \$750.00

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127128	W	02/05/2015	EDUCATIONAL SERVICE CENTER OF LAKE ERIE WEST	000234	RECONCILED:02/27/2015		58,394.47
127259	W	02/24/2015	EDUCATIONAL SERVICE CENTER OF LAKE ERIE WEST	000234	RECONCILED:02/27/2015		38,564.55
Vendor total:							\$96,959.02
127129	W	02/05/2015	eMERGE THREAD INFORMATION DESIGN	002100	RECONCILED:02/27/2015		199.50
Vendor total:							\$199.50
127130	W	02/05/2015	EQUIPARTS	011235	RECONCILED:02/27/2015		1,367.68
127293	W	02/25/2015	EQUIPARTS	011235			4,047.25
Vendor total:							\$5,414.93
127236	W	02/13/2015	EWING, RUSS	012294	RECONCILED:02/27/2015		2,200.00
Vendor total:							\$2,200.00
127131	W	02/05/2015	EXECUTONE COMMUNICATIONS LLC	011221	RECONCILED:02/27/2015		2,627.95
Vendor total:							\$2,627.95
127196	W	02/11/2015	FAMOUS SUPPLY	004376	RECONCILED:02/27/2015		162.61
Vendor total:							\$162.61
127197	W	02/11/2015	FARNHAM EQUIPMENT CO.	010319	RECONCILED:02/27/2015		867.00
Vendor total:							\$867.00
127132	W	02/05/2015	FASTENAL	001052	RECONCILED:02/27/2015		1,282.38
Vendor total:							\$1,282.38
127400	W	02/27/2015	FIFTH THIRD BANK ***DO NOT MAIL***	013562	RECONCILED:02/27/2015		9,016.33
Vendor total:							\$9,016.33
901233	C	02/13/2015	FIFTH THIRD BANK PAYROLL ACCOUNT	900001	RECONCILED:02/27/2015		1,823,861.74
901235	C	02/27/2015	FIFTH THIRD BANK PAYROLL ACCOUNT	900001	RECONCILED:02/27/2015		1,833,644.52
Vendor total:							\$3,657,506.26
127294	W	02/25/2015	FLEETPRIDE ACCT. # 386736	000106			3,725.34
Vendor total:							\$3,725.34
127295	W	02/25/2015	FOLDING EQUIPMENT CO. LLC. BENJAMIN F JAMES III	000416			224.50
Vendor total:							\$224.50
127296	W	02/25/2015	FRONTLINE PLACEMENT	012780			4,050.00

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			TECHNOLOGIES INC				
						Vendor total:	\$4,050.00
127133	W	02/05/2015	FYR-FYTER SALES & SERVICE INC. KEVIN MOLNAR	000058	RECONCILED:02/27/2015		1,016.90
						Vendor total:	\$1,016.90
127297	W	02/25/2015	GALL'S, INC.	003100			312.83
						Vendor total:	\$312.83
127134	W	02/05/2015	GENERATOR SYSTEMS	002234	RECONCILED:02/27/2015		3,131.36
						Vendor total:	\$3,131.36
127298	W	02/25/2015	GIBSON, SARA WHITMER H.S.	001431			751.42
						Vendor total:	\$751.42
127299	W	02/25/2015	GORDON FOOD SERVICES, INC.	010107			50,781.90
						Vendor total:	\$50,781.90
127300	W	02/25/2015	GOVCONNECTION INC.	013184			60,736.00
						Vendor total:	\$60,736.00
127301	W	02/25/2015	GREAT LAKES RENTAL & EQUIPMENT TIM FARTHING	013352			3,599.94
						Vendor total:	\$3,599.94
127386	W	02/25/2015	GTBL	013905			3,485.00
						Vendor total:	\$3,485.00
127387	W	02/25/2015	GTM SPORTSWEAR	010877			600.00
						Vendor total:	\$600.00
127135	W	02/05/2015	GUARDIAN ALARM	000034	RECONCILED:02/27/2015		984.00
127302	W	02/25/2015	GUARDIAN ALARM	000034			10,574.51
						Vendor total:	\$11,558.51
127303	W	02/25/2015	HABITEC	002637			28.79
						Vendor total:	\$28.79
127304	W	02/25/2015	HEATECH CLEANING SYSTEMS & EQUIPMENT	004107			445.00
						Vendor total:	\$445.00
127136	W	02/05/2015	HERITAGE-CRYSTAL CLEAN, LLC	013927	RECONCILED:02/27/2015		831.95
						Vendor total:	\$831.95
127198	W	02/11/2015	HOME DEPOT	001585	RECONCILED:02/27/2015		305.24
						Vendor total:	\$305.24
127137	W	02/05/2015	HONEYWELL, INC.	005417	RECONCILED:02/27/2015		3,495.00

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127199	W	02/11/2015	HONEYWELL, INC.	005417	RECONCILED:02/27/2015		3,696.00
						Vendor total:	\$7,191.00
127237	W	02/13/2015	HOSA HEALTH OCC. STU OF AMERICA	011936	RECONCILED:02/27/2015		680.00
						Vendor total:	\$680.00
127305	W	02/25/2015	HUNTER, SHAUNA	014616			35.45
						Vendor total:	\$35.45
127200	W	02/11/2015	HUNTINGTON NATIONAL BANK CORPORATE TRUST DEPT-CM23	005239	RECONCILED:02/27/2015		158,925.00
						Vendor total:	\$158,925.00
127388	W	02/25/2015	I STOPPED THE BULLY BRANDON COPELAND	014863			450.00
						Vendor total:	\$450.00
127238	W	02/13/2015	iHEARTMEDIA LB5631	002504	RECONCILED:02/27/2015		800.00
						Vendor total:	\$800.00
127306	W	02/25/2015	IMAGESTUFF.COM	013036			130.00
						Vendor total:	\$130.00
127138	W	02/05/2015	INSTITUTIONAL DIVERSIFIED	002988	RECONCILED:02/27/2015		867.50
						Vendor total:	\$867.50
127307	W	02/25/2015	J. E. CARSTEN CO. MARCIA CARSTEN	001522			6,845.74
						Vendor total:	\$6,845.74
127139	W	02/05/2015	JOHN BENNETT CREATIVE SRVC INC	014660	RECONCILED:02/27/2015		299.00
						Vendor total:	\$299.00
127308	W	02/25/2015	JOHNSON, JUSTIN CTC	012306			150.65
						Vendor total:	\$150.65
127309	W	02/25/2015	KREGO, PHYLLIS TRANSPORTATION DEPT.	013573			44.75
						Vendor total:	\$44.75
127140	W	02/05/2015	KROGER COLUMBUS CUSTOMER CHARGE	003435	RECONCILED:02/27/2015		98.23
127310	W	02/25/2015	KROGER COLUMBUS CUSTOMER CHARGE	003435			1,541.09
						Vendor total:	\$1,639.32
127141	W	02/05/2015	KRUTHAUP, PAUL	005490			5.50

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			CTC				
						Vendor total:	\$5.50
127142	W	02/05/2015	LACHMILLER ELECTRIC GILLFORD COOLIDGE JR.	000071	RECONCILED:02/27/2015		88.43
						Vendor total:	\$88.43
127239	W	02/13/2015	LAKEFRONT LINES, INC.	011871	RECONCILED:02/27/2015		100.00
						Vendor total:	\$100.00
127311	W	02/25/2015	LAKESHORE LEARNING MATERIALS	000873			129.34
						Vendor total:	\$129.34
127143	W	02/05/2015	LAMBERTVILLE HARDWARE	012394	RECONCILED:02/27/2015		228.35
						Vendor total:	\$228.35
127144	W	02/05/2015	LAWSON PRODUCTS, INC.	011455	RECONCILED:02/27/2015		6,301.34
127201	W	02/11/2015	LAWSON PRODUCTS, INC.	011455	RECONCILED:02/27/2015		1,465.77
						Vendor total:	\$7,767.11
127202	W	02/11/2015	LEARNING A-Z VOYAGER EXPANDED LEARNING, INC	012711	RECONCILED:02/27/2015		3,297.21
127312	W	02/25/2015	LEARNING A-Z VOYAGER EXPANDED LEARNING, INC	012711			2,279.55
						Vendor total:	\$5,576.76
127313	W	02/25/2015	LEONE, SUZANNA CENTRAL OFFICE	013844			350.02
						Vendor total:	\$350.02
127314	W	02/25/2015	LEWIS, SUSAN R. TRANSPORTATION DEPT.	003252			44.75
						Vendor total:	\$44.75
127179	W	02/06/2015	LINCOLN FINANCIAL GROUP	014304	RECONCILED:02/27/2015		4,572.50
						Vendor total:	\$4,572.50
127145	W	02/05/2015	LOWE'S COMPANIES INC.	010366	RECONCILED:02/27/2015		756.85
						Vendor total:	\$756.85
127315	W	02/25/2015	MAIL IT	004066			1,581.48
						Vendor total:	\$1,581.48
127203	W	02/11/2015	MARIANNA, INC. BOB RICKER	000613	RECONCILED:02/27/2015		85.67
						Vendor total:	\$85.67
127316	W	02/25/2015	MATTHEW BENDER & CO, INC.	010720			684.46
						Vendor total:	\$684.46

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127240	W	02/13/2015	MAZZURCO, LYNDA	013462	RECONCILED:02/27/2015		250.00
						Vendor total:	\$250.00
127204	W	02/11/2015	MCGRAW-HILL GLOBAL EDUCATION HOLDINGS	003769	RECONCILED:02/27/2015		550.00
						Vendor total:	\$550.00
127146	W	02/05/2015	MELLOCRAFT CO.	012241	RECONCILED:02/27/2015		4,374.72
127317	W	02/25/2015	MELLOCRAFT CO.	012241			723.96
						Vendor total:	\$5,098.68
127318	W	02/25/2015	MICK ELECTRIC CO., INC.	001018			560.70
						Vendor total:	\$560.70
127147	W	02/05/2015	MIDPORT ELECTRONICS	004214	RECONCILED:02/27/2015		3,024.80
127319	W	02/25/2015	MIDPORT ELECTRONICS	004214			254.60
						Vendor total:	\$3,279.40
127320	W	02/25/2015	MILLCRAFT PAPER	012840			2,260.00
						Vendor total:	\$2,260.00
127321	W	02/25/2015	MILLER, MICHAEL SABINE UND MICHAEL	003357			2,798.00
						Vendor total:	\$2,798.00
127322	W	02/25/2015	MITCO DUBOIS CHEMICALS	011209			600.00
						Vendor total:	\$600.00
127148	W	02/05/2015	MOHN, JOHN WHITMER	002859	RECONCILED:02/27/2015		66.00
						Vendor total:	\$66.00
127323	W	02/25/2015	MOMAR INC.	012160			1,597.53
						Vendor total:	\$1,597.53
127241	W	02/13/2015	MONSTER GRAPHICS LYNN GAUTHIER II	012640	RECONCILED:02/27/2015		2,353.00
127389	W	02/25/2015	MONSTER GRAPHICS LYNN GAUTHIER II	012640			3,360.50
						Vendor total:	\$5,713.50
127149	W	02/05/2015	MORSE, LISA WERNERT	013127	RECONCILED:02/27/2015		208.63
127324	W	02/25/2015	MORSE, LISA WERNERT	013127			311.30
						Vendor total:	\$519.93

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127150	W	02/05/2015	MORTON SALT, INC.	000518	RECONCILED:02/27/2015		10,897.31
127205	W	02/11/2015	MORTON SALT, INC.	000518	RECONCILED:02/27/2015		7,440.46
127325	W	02/25/2015	MORTON SALT, INC.	000518			3,791.00
						Vendor total:	\$22,128.77
127326	W	02/25/2015	MR. LIGHTBULB	011760			1,049.70
						Vendor total:	\$1,049.70
127151	W	02/05/2015	MT BUSINESS TECHNOLOGIES	001656	RECONCILED:02/27/2015		13,350.00
127206	W	02/11/2015	MT BUSINESS TECHNOLOGIES	001656	RECONCILED:02/27/2015		2,186.64
						Vendor total:	\$15,536.64
127327	W	02/25/2015	MUSICAL RESOURCES	003663			466.94
						Vendor total:	\$466.94
127152	W	02/05/2015	NAGY BUILDING COMPANY LLC	010970	RECONCILED:02/27/2015		7,790.00
						Vendor total:	\$7,790.00
127401	W	02/27/2015	NATIONAL MEDICAL EXCESS LLC	014490			59,618.76
						Vendor total:	\$59,618.76
127153	W	02/05/2015	NATIONAL SCHOOLS FORMS, INC. IVY BUSINESS FORMS, INC.	014754	RECONCILED:02/27/2015		914.40
						Vendor total:	\$914.40
127328	W	02/25/2015	NCS PEARON	010032			7,635.68
						Vendor total:	\$7,635.68
127329	W	02/25/2015	NETOP	013609			2,640.00
						Vendor total:	\$2,640.00
127207	W	02/11/2015	NICHOLS PAPER & SUPPLY CO.	014828	RECONCILED:02/27/2015		8,706.92
						Vendor total:	\$8,706.92
127208	W	02/11/2015	NICKLES BAKERY INC. ACCTS. REC.	000265	RECONCILED:02/27/2015		2,844.78
						Vendor total:	\$2,844.78
127154	W	02/05/2015	NORDMANN ROOFING RANDY CARNIS	003055	RECONCILED:02/27/2015		5,706.00
						Vendor total:	\$5,706.00
127098	W	01/29/2015	NORRIS, BOB THE CLASS ACT	002217	VOID: 02/09/2015		175.00
127242	W	02/13/2015	NORRIS, BOB THE CLASS ACT	002217			450.00
						Vendor total:	\$625.00

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127155	W	02/05/2015	NORTHERN BUCKEYE EDUC COUNCIL 209 NOLAN PARKWAY	002806	RECONCILED:02/27/2015		35,568.81
						Vendor total:	\$35,568.81
127330	W	02/25/2015	NOVIDEA HEALTHCARE	000563			10,989.03
						Vendor total:	\$10,989.03
127331	W	02/25/2015	NU CENTURY TEXTILE SERVS.	002543			50.12
						Vendor total:	\$50.12
127209	W	02/11/2015	NWO BEVERAGE, INC.	005100	RECONCILED:02/27/2015		732.00
						Vendor total:	\$732.00
127332	W	02/25/2015	O E MEYER COMPANY	012478			636.92
						Vendor total:	\$636.92
127210	W	02/11/2015	O'REILLY AUTOMOTIVE STORES	013980	RECONCILED:02/27/2015		1,195.09
						Vendor total:	\$1,195.09
127390	W	02/25/2015	OASSA C/O JOANNE RUBSAM	001318			510.00
						Vendor total:	\$510.00
127243	W	02/13/2015	OFFICE DEPOT, INC.	002424	RECONCILED:02/27/2015		194.46
127391	W	02/25/2015	OFFICE DEPOT, INC.	002424			107.84
						Vendor total:	\$302.30
127156	W	02/05/2015	OHIO ACTE	001302	RECONCILED:02/27/2015		275.00
						Vendor total:	\$275.00
127157	W	02/05/2015	OHIO ASSOCIATION SCHOOL BUSINESS OFFICIALS-(OASBO)	000958	RECONCILED:02/27/2015		240.00
127211	W	02/11/2015	OHIO ASSOCIATION SCHOOL BUSINESS OFFICIALS-(OASBO)	000958	RECONCILED:02/27/2015		95.00
						Vendor total:	\$335.00
127333	W	02/25/2015	OHIO BCI & I FISCAL SECTION	001427			516.00
						Vendor total:	\$516.00
127334	W	02/25/2015	OHIO BUREAU OF EMPLOYMENT SERVICES	000086			2,425.56
						Vendor total:	\$2,425.56
127212	W	02/11/2015	OHIO DEPARTMENT OF COMMERCE DIV. OF INDUSTRIAL COMPLIANCE	004660	RECONCILED:02/27/2015		106.50
						Vendor total:	\$106.50
127213	W	02/11/2015	OHIO SCHOOL COUNCIL - GAS	012215	RECONCILED:02/27/2015		38,782.65

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							Vendor total:	\$38,782.65
127180	W	02/06/2015	OHIO SCHOOL LEADERSHIP FOUNDAT FOUNDATION (OSLF)	014861	RECONCILED:02/27/2015		159.00	
							Vendor total:	\$159.00
127335	W	02/25/2015	OHIO TURNPIKE & INFRASTRUCTURE COMMISSION	005073			62.00	
							Vendor total:	\$62.00
127244	W	02/13/2015	OMEA DISTRICT I TREASURER KENT VANDOCK	012746			190.00	
							Vendor total:	\$190.00
127214	W	02/11/2015	OVERDRIVE, INC.	014568	RECONCILED:02/27/2015		1,000.00	
							Vendor total:	\$1,000.00
127181	W	02/06/2015	PARAMOUNT HEALTH CARE FOR WIRE USE ONLY	014500	RECONCILED:02/27/2015		275,321.53	
127245	W	02/13/2015	PARAMOUNT HEALTH CARE FOR WIRE USE ONLY	014500	RECONCILED:02/27/2015		136,548.52	
127392	W	02/25/2015	PARAMOUNT HEALTH CARE FOR WIRE USE ONLY	014500	RECONCILED:02/27/2015		294,521.78	
							Vendor total:	\$706,391.83
127336	W	02/25/2015	PEARSON EDUCATION	000179			1,073.92	
							Vendor total:	\$1,073.92
127402	W	02/27/2015	PERRY, STEVE MCGREGOR	014152			100.00	
							Vendor total:	\$100.00
127337	W	02/25/2015	PICKARD, ADAM (SPECIAL PROJECTS)	012603			9.34	
							Vendor total:	\$9.34
127158	W	02/05/2015	POWER TOOLS SALES & SERVICE TODD STAMMEN	004687	RECONCILED:02/27/2015		595.00	
127338	W	02/25/2015	POWER TOOLS SALES & SERVICE TODD STAMMEN	004687			1,501.87	
							Vendor total:	\$2,096.87
127246	W	02/13/2015	PREMIER CATERING JUDY LODES	000146	RECONCILED:02/27/2015		800.00	
							Vendor total:	\$800.00
127393	W	02/25/2015	PROFORMA AD CHOICE	012444			2,808.82	
							Vendor total:	\$2,808.82

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127247	W	02/13/2015	RAY, AMY MCGREGOR ELEMENTARY	004296			7.04
						Vendor total:	\$7.04
127339	W	02/25/2015	RECKNAGEL, JULIE C/O MCGREGOR	005029			50.00
						Vendor total:	\$50.00
127340	W	02/25/2015	RELIANCE OXYGEN & EQUIP.	000089			128.70
						Vendor total:	\$128.70
127394	W	02/25/2015	RETTIG MUSIC, INC.	005042			1,484.86
						Vendor total:	\$1,484.86
127395	W	02/25/2015	ROGUE FITNESS COULTER VENTURES, LLC.	014515			753.70
						Vendor total:	\$753.70
127341	W	02/25/2015	RUSH TRUCK CENTER INTERSTATE BILLING SERVICE	014296			84.03
						Vendor total:	\$84.03
127159	W	02/05/2015	SAFETY COUNCIL OF NORTHWEST OHIO	002393	RECONCILED:02/27/2015		60.00
						Vendor total:	\$60.00
127160	W	02/05/2015	SAFEWAY PEST CONTROL KEITH W. HOHENSHELL	000092	RECONCILED:02/27/2015		220.00
						Vendor total:	\$220.00
127161	W	02/05/2015	SAKOWSKI, TERA MCGREGOR ELEM.	001729	RECONCILED:02/27/2015		31.36
						Vendor total:	\$31.36
127342	W	02/25/2015	SALLY BEAUTY COMPANY	000069			73.89
						Vendor total:	\$73.89
127215	W	02/11/2015	SALVAGE, JO CENTRAL OFFICE	003333	RECONCILED:02/27/2015		119.31
127248	W	02/13/2015	SALVAGE, JO CENTRAL OFFICE	003333	RECONCILED:02/27/2015		76.60
						Vendor total:	\$195.91
127249	W	02/13/2015	SAVEAROUND	014280	RECONCILED:02/27/2015		2,290.00
						Vendor total:	\$2,290.00
127162	W	02/05/2015	SAX ARTS & CRAFTS SCHOOL SPECIALTY, INC.	002681	RECONCILED:02/27/2015		501.32
127343	W	02/25/2015	SAX ARTS & CRAFTS	002681			52.06

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			SCHOOL SPECIALTY, INC.					
							Vendor total:	\$553.38
127344	W	02/25/2015	SCHAEFFER MANUFACTURING CO.	014564			2,769.86	
							Vendor total:	\$2,769.86
127345	W	02/25/2015	SCHOLASTIC, INC.	003243			9,060.85	
							Vendor total:	\$9,060.85
901238	M	02/27/2015	SCHOOL EMPLOYEES RETIREMENT	900003			150,918.00	
							Vendor total:	\$150,918.00
127403	W	02/26/2015	SCHOOL EMPLOYEES RETIREMENT SYSTEM OF OHIO	000606			9,636.90	
							Vendor total:	\$9,636.90
127182	W	02/06/2015	SHELTERED REALITY, INC. BRENDA PELZER	013559	RECONCILED:02/27/2015		325.00	
							Vendor total:	\$325.00
127216	W	02/11/2015	SIGN LADY, THE INC.	012289	RECONCILED:02/27/2015		640.00	
							Vendor total:	\$640.00
127163	W	02/05/2015	SILVERBACK SUPPLY	000062	RECONCILED:02/27/2015		2,589.00	
127346	W	02/25/2015	SILVERBACK SUPPLY	000062			2,589.00	
							Vendor total:	\$5,178.00
127250	W	02/13/2015	SKILLS USA NATIONAL MEMBERSHIP	013033	RECONCILED:02/27/2015		723.50	
							Vendor total:	\$723.50
127217	W	02/11/2015	SMART SYSTEMS STANDARDIZED FOOD SERVICE	013860	RECONCILED:02/27/2015		3,131.00	
							Vendor total:	\$3,131.00
125568	W	10/10/2014	SNODGRASS, RYAN HARRY WHITMER HIGH SCHOOL	010885	VOID: 02/17/2015		24.00	
127347	W	02/25/2015	SNODGRASS, RYAN HARRY WHITMER HIGH SCHOOL	010885			24.00	
							Vendor total:	\$48.00
127348	W	02/25/2015	SOFO FOODS	003233			468.64	
							Vendor total:	\$468.64
127218	W	02/11/2015	SPECIALTY GAS GROUP	012631	RECONCILED:02/27/2015		424.56	
							Vendor total:	\$424.56
127349	W	02/25/2015	SPENGLER NATHANSON	000436			236.55	
							Vendor total:	\$236.55

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127164	W	02/05/2015	SPORTS EQUIPMENT SPECIALISTS	012260	RECONCILED:02/27/2015		3,800.00
127350	W	02/25/2015	SPORTS EQUIPMENT SPECIALISTS	012260			1,747.00
						Vendor total:	\$5,547.00
127165	W	02/05/2015	ST. VINCENT MERCY MEDICAL CTR.	002794	RECONCILED:02/27/2015		505.00
127351	W	02/25/2015	ST. VINCENT MERCY MEDICAL CTR.	002794			55.00
						Vendor total:	\$560.00
127251	W	02/13/2015	STADNICZUK, TADEK CTC BLDG.	012375			400.00
127352	W	02/25/2015	STADNICZUK, TADEK CTC BLDG.	012375			9.34
						Vendor total:	\$409.34
127219	W	02/11/2015	STARTS AUTO PARTS	001948	RECONCILED:02/27/2015		4,310.67
127353	W	02/25/2015	STARTS AUTO PARTS	001948			1,180.05
						Vendor total:	\$5,490.72
901237	M	02/27/2015	STATE TEACHERS RETIREMENT	900002			429,702.00
						Vendor total:	\$429,702.00
127220	W	02/11/2015	STATE TEACHERS RETIREMENT SYSTEM	000605	RECONCILED:02/27/2015		13,887.05
127404	W	02/26/2015	STATE TEACHERS RETIREMENT SYSTEM	000605			13,887.05
						Vendor total:	\$27,774.10
127166	W	02/05/2015	STEINER, VICKIE TRANSPORTATION DEPT.	003673	RECONCILED:02/27/2015		30.00
						Vendor total:	\$30.00
127221	W	02/11/2015	STEVENS DISPOSAL & RECYCLING	002147	RECONCILED:02/27/2015		5,846.52
						Vendor total:	\$5,846.52
127354	W	02/25/2015	STOUGH & STOUGH ARCHITECTS	000500			21,791.98
						Vendor total:	\$21,791.98
127167	W	02/05/2015	STRAUSE REFRIGERATION, INC.	014517	RECONCILED:02/27/2015		2,389.00
						Vendor total:	\$2,389.00
127355	W	02/25/2015	SWARTZ, BARBARA MEADOWVALE	001428			16.05
						Vendor total:	\$16.05
127356	W	02/25/2015	TAC ATTN: BRIAN YODER	013374			200.65

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							Vendor total: \$200.65
127252	W	02/13/2015	TAM O SHANTER SPORTS, INC.	000837	RECONCILED:02/27/2015		1,130.00
							Vendor total: \$1,130.00
127357	W	02/25/2015	TAM TED INC. MR. PLUMBER	012777			1,000.00
							Vendor total: \$1,000.00
127168	W	02/05/2015	TAS INC.	001655	RECONCILED:02/27/2015		4,900.00
							Vendor total: \$4,900.00
127253	W	02/13/2015	TEAM SPORTS, INC.	003190	RECONCILED:02/27/2015		1,480.00
127396	W	02/25/2015	TEAM SPORTS, INC.	003190			4,215.99
							Vendor total: \$5,695.99
127358	W	02/25/2015	TODAY'S CLASSROOM CLASSROOM SOLUTIONS LLC	014853			815.32
							Vendor total: \$815.32
127359	W	02/25/2015	TOFT'S DAIRY	002347			14,720.37
							Vendor total: \$14,720.37
127222	W	02/11/2015	TOLEDO AUTOMATIC DOOR	001552	RECONCILED:02/27/2015		1,166.00
127360	W	02/25/2015	TOLEDO AUTOMATIC DOOR	001552			181.70
							Vendor total: \$1,347.70
127361	W	02/25/2015	TOLEDO BLADE	011279			1,140.00
							Vendor total: \$1,140.00
127169	W	02/05/2015	TOLEDO EDISON	000010	RECONCILED:02/27/2015		74,318.47
127223	W	02/11/2015	TOLEDO EDISON	000010	RECONCILED:02/27/2015		38.73
127260	W	02/24/2015	TOLEDO EDISON	000010	RECONCILED:02/27/2015		2,053.50
127362	W	02/25/2015	TOLEDO EDISON	000010			542.66
							Vendor total: \$76,953.36
127363	W	02/25/2015	TOLEDO ELEVATOR AND MACHINE CO	004937			800.00
							Vendor total: \$800.00
127170	W	02/05/2015	TOLEDO P.E. SUPPLY CO.	002887	RECONCILED:02/27/2015		704.69
127364	W	02/25/2015	TOLEDO P.E. SUPPLY CO.	002887			4,020.00
							Vendor total: \$4,724.69
127365	W	02/25/2015	TOLEDO SPRING SERVICE	002662			2,084.10
							Vendor total: \$2,084.10

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127224	W	02/11/2015	TOLEDO-LUCAS COUNTY HEALTH DEPARTMENT	000505	RECONCILED:02/27/2015		3,474.56
						Vendor total:	\$3,474.56
127366	W	02/25/2015	TORRENCE SOUND EQUIPMENT COMPANY	000111			166.92
						Vendor total:	\$166.92
127367	W	02/25/2015	TPC FOOD SERVICE C/O PATRICK REID	011238			816.56
						Vendor total:	\$816.56
127261	W	02/24/2015	TREASURER-STATE OF OHIO DEPARTMENT OF TAXATION	000135			240.49
						Vendor total:	\$240.49
127368	W	02/25/2015	TRIUMPH LEARNING LLC NEWARK POST OFFICE	011441			784.00
						Vendor total:	\$784.00
127171	W	02/05/2015	TURNER ELECTRIC SERVICES,LLC.	001203	RECONCILED:02/27/2015		10,070.00
						Vendor total:	\$10,070.00
127369	W	02/25/2015	TWIGGS, SHANNON MEADOWVALE ELEM.	003633			638.35
						Vendor total:	\$638.35
127370	W	02/25/2015	ULINE	013752			47.16
						Vendor total:	\$47.16
127172	W	02/05/2015	ULTRALEVEL	013628	RECONCILED:02/27/2015		2,292.44
						Vendor total:	\$2,292.44
127371	W	02/25/2015	UNIFIRST CORP.	012569			228.02
						Vendor total:	\$228.02
127173	W	02/05/2015	UNITED LABORATORIES	010293	RECONCILED:02/27/2015		3,129.12
						Vendor total:	\$3,129.12
127372	W	02/25/2015	UNITED PARCEL SERVICES	000116			114.18
						Vendor total:	\$114.18
127373	W	02/25/2015	UNITY SCHOOL BUS PARTS	010375			694.15
						Vendor total:	\$694.15
127374	W	02/25/2015	VAS-KO COMPANY, INC.	001487			2,081.70
						Vendor total:	\$2,081.70
127375	W	02/25/2015	VERIZON WIRELESS ACCT. #985955088-00001	012897			1,616.61
						Vendor total:	\$1,616.61

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127376	W	02/25/2015	VESCO OIL CORP.	001912			1,768.95
						Vendor total:	\$1,768.95
127183	W	02/06/2015	VISION SERVICE PLAN - (OH)	010004	RECONCILED:02/27/2015		7,967.61
						Vendor total:	\$7,967.61
127225	W	02/11/2015	WALLACEBURG BOOKBINDING	014130			2,903.33
						Vendor total:	\$2,903.33
127254	W	02/13/2015	WARD, TINA MCGREGOR	000684	RECONCILED:02/27/2015		42.98
						Vendor total:	\$42.98
127255	W	02/13/2015	WASHINGTON JR HIGH (419-473-8487)	000040	RECONCILED:02/27/2015		1,985.00
						Vendor total:	\$1,985.00
901230	M	02/06/2015	WASHINGTON LOCAL DENTAL PREMIUM	950001			52,856.80
						Vendor total:	\$52,856.80
901231	M	02/06/2015	WASHINGTON LOCAL PARAMOUNT CLAIMS	950003			36,418.25
901232	M	02/06/2015	WASHINGTON LOCAL PARAMOUNT CLAIMS	950003			819,218.61
						Vendor total:	\$855,636.86
127174	W	02/05/2015	WASHINGTON LOCAL SCHOOLS NUTRITION SERVICES	003023	RECONCILED:02/27/2015		722.61
127256	W	02/13/2015	WASHINGTON LOCAL SCHOOLS NUTRITION SERVICES	003023	RECONCILED:02/27/2015		103.00
127377	W	02/25/2015	WASHINGTON LOCAL SCHOOLS NUTRITION SERVICES	003023			514.00
127397	W	02/25/2015	WASHINGTON LOCAL SCHOOLS NUTRITION SERVICES	003023			100.00
						Vendor total:	\$1,439.61
127257	W	02/13/2015	WETZEL, MARIE WHITMER	001883	RECONCILED:02/27/2015		100.00
						Vendor total:	\$100.00
127258	W	02/13/2015	WHITMER HIGH SCHOOL (419) 473-8490	000030	RECONCILED:02/27/2015		2,320.00
127398	W	02/25/2015	WHITMER HIGH SCHOOL (419) 473-8490	000030			2,105.00
						Vendor total:	\$4,425.00

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127226	W	02/11/2015	WICHMAN COMPANY	000302	RECONCILED:02/27/2015		1,596.83
						Vendor total:	\$1,596.83
127378	W	02/25/2015	WILLIAMS, JUDITH C. CENTRAL OFFICE	001695			497.56
						Vendor total:	\$497.56
127379	W	02/25/2015	WOODWIND & BRASSWIND	011508			244.99
						Vendor total:	\$244.99
127175	W	02/05/2015	WORKPLACE RESOURCES	014844	RECONCILED:02/27/2015		350.00
						Vendor total:	\$350.00
127380	W	02/25/2015	XEROX CORP.	013711			277.81
						Vendor total:	\$277.81
127227	W	02/11/2015	YP	001319	RECONCILED:02/27/2015		120.00
127381	W	02/25/2015	YP	001319			232.61
						Vendor total:	\$352.61
127176	W	02/05/2015	ZONES CORPORATE SOLUTIONS INC.	011063	RECONCILED:02/27/2015		284,286.36
						Vendor total:	\$284,286.36

V VOIDED CHECKS	5	CHECK TOTALS	131,311.80
R RECONCILED CHECKS	148	CHECK TOTALS	5,506,761.52
W WARRANT CHECKS	299	CHECK TOTALS	2,478,019.15
M MEMO CHECKS	7	CHECK TOTALS	1,539,835.70
B REFUND CHECKS	0	CHECK TOTALS	0.00
I INVESTMENT CHECKS	0	CHECK TOTALS	0.00
T TRANSFER CHECKS	0	CHECK TOTALS	0.00
D DISTRIBUTION CHECKS	0	CHECK TOTALS	0.00
C PAYROLL CHECKS	2	CHECK TOTALS	3,657,506.26
MISSING CHECKS	0		
** TOTAL CHECKS (LESS VOIDED)	303	** TOTAL NET	7,544,049.31
*** TOTAL CHECKS WRITTEN	308	*** GRAND TOTALS	7,675,361.11

**WASHINGTON LOCAL SCHOOLS
SUMMARY OF INVESTMENT EARNINGS - FYTD
ALL FUNDS - ALL BANKS**

	GENERAL FUND	P.I.-STADIUM FUND	P.I.-BLDG. FUND	BLDG. FUND	LUNCHROOM FUND	EMPLOYEES MEMORIAL FUND	JODI FRANCIS MEMORIAL FUND	TRILBY SPORTSMAN FUND	BISHOP FUND	LAPOINT MEMORIAL FUND	SELF-FUNDED HEALTH FUND	EMP BENEFITS DENTAL FUND	AUXILIARY SERVICE FUND	TOTAL
Star PLUS	\$17,045.98	327.50	7140.12	969.38	0.00	46.03	22.60	33.21	7.59	8.41	3175.61	122.65	310.68	29209.75
Star Ohio	\$392.59													392.59
Fifth/Third	\$8,523.37													\$8,523.37
Fifth/Third-CD	\$0.00													\$0.00
Huntington	\$6.66													\$6.66
Huntington-CD	\$0.00													\$0.00
KeyBank	\$133.84													\$133.84
KeyBank-CD	\$0.00													\$0.00
PNC Bank	\$1,160.84													\$1,160.84
PNC Bank-CD	\$0.00													\$0.00
	\$27,263.28	\$327.50	\$7,140.12	\$969.38	\$0.00	\$46.03	\$22.60	\$33.21	\$7.59	\$8.41	\$3,175.61	\$122.65	\$310.68	\$39,427.05

**WASHINGTON LOCAL SCHOOLS
SUMMARY OF INVESTMENT EARNINGS POSTED IN FEBRUARY 2015
ALL FUNDS - ALL BANKS**

	GENERAL FUND	P.I.-STADIUM FUND	P.I.-BLDG. FUND	BLDG. FUND	LUNCHROOM FUND	EMPLOYEES MEMORIAL FUND	JODI FRANCIS MEMORIAL FUND	TRILBY SPORTSMAN FUND	BISHOP FUND	LAPOINT MEMORIAL FUND	SELF-FUNDED HEALTH FUND	EMP BENEFITS DENTAL FUND	AUXILIARY SERVICE FUND	TOTAL
Star PLUS	\$2,241.04	47.05	995.48	0.00	0.00	5.82	3.34	4.15	0.94	1.06	459.74	14.56	67.76	3840.94
Star Ohio	\$86.62													86.62
Fifth/Third	\$968.80													\$968.80
Fifth/Third-CD	\$0.00													\$0.00
Huntington	\$0.77													\$0.77
Huntington-CD	\$0.00													\$0.00
KeyBank	\$15.42													\$15.42
KeyBank-CD	\$0.00													\$0.00
PNC Bank	\$9.86													\$9.86
PNC Bank-CD	\$0.00													\$0.00
	\$3,322.51	\$47.05	\$995.48	\$0.00	\$0.00	\$5.82	\$3.34	\$4.15	\$0.94	\$1.06	\$459.74	\$14.56	\$67.76	\$4,922.41

4. Authorization for Payment of Legal Fees

The Treasurer recommends that the Board of Education approve the following payments of legal fees for January services as presented:

Bricker & Eckler	\$6,132.50
Spengler Nathanson	\$1,067.50

Moved by: _____ Seconded by: _____

Vote: EK _____ PC _____ TI _____ DH _____ JL _____

5. Purchases over \$25,000

Washington Local Schools Policy 6320—Purchases Limitations

All purchases (purchase order/contract) except utilities and emergency purchases, that are within the amount contained in the appropriation and were originally contemplated in the budgeting process may be made upon authorization of the Treasurer unless the contemplated purchase is for more than \$25,000, in which case prior approval is required from the Board of Education.

Per Policy 6320, the Treasurer recommends that the following requests be approved by the Board of Education:

A. Guardian Alarm Co.: April 1, 2015 to December 31, 2015

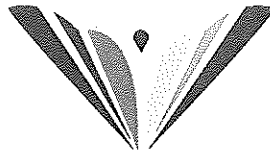
Camera / DVR System for all Washington Local Facilities

Request from Jay Merritt

Purchase Total.....\$32,878.17

Moved by: _____ Seconded by: _____

Vote: EK _____ PC _____ TI _____ DH _____ JL _____



washington local schools

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Maintenance/Facilities
5201 Douglas Road
Toledo, OH 43613
Telephone 419-473-8440
FAX 419-473-8259

To: Jeffery Fouke
From: Jay Merritt *JM*
Subject: Guardian Alarm-Cameras/DVR's
Date: March 3, 2015

Guardian Alarm provides maintenance and services for all of the districts cameras, DVR's, doors and monitors. Under the Maintenance Agreement all service calls, repairs, parts and replacements are covered at 100%. This contract covers approximately 700 pieces of equipment.

Washington Local Schools continues to receive good service from Guardian Alarm and I am recommending the payment of \$32,878.17 to cover this Maintenance Agreement from April 1, 2015 through December 31, 2015.

CC: Cherie Mourlam

JM/emh

6. Resolution of Intent to Participate

The Treasurer recommends that the Board of Education adopt the following resolution of Intent to Participate in the Ohio Schools Council Cooperative School Bus Purchasing Program as presented:

**Ohio Schools Council Cooperative School Bus Purchasing Program
Resolution of Intent to Participate: 2015-2016**

WHEREAS, the Washington Local Schools Board of Education wishes to advertise and receive bids for the purchase of three (3) 84-passenger forward-engine transit style buses and two (2) 72-passenger conventional style buses. The 2015-2016 Cooperative School Bus Purchasing Program fee is \$325.00

THEREFORE, BE IT RESOLVED the Washington Local Schools Board of Education wishes to participate and authorizes the Ohio Schools Council to advertise and receive bids on behalf of said Board as per the specifications submitted for the cooperative purchase of three (3) 84-passenger forward-engine transit style buses and two (2) 72-passenger conventional style buses.

The Board agrees to pay \$325.00 to Ohio Schools Council for the Cooperative School Bus Purchasing Program fee.

Moved by: _____ Seconded by: _____

Vote: EK _____ PC _____ TI _____ DH _____ JL _____

Jeff Fouke

From: John Bettis
Sent: Thursday, March 05, 2015 10:16 AM
To: Jeff Fouke
Cc: Cherie Mourlam
Subject: Bus purchase board action for OSC committment
Attachments: 20150305093055040.pdf

I am recommending we authorize the Ohio School Bus Council to advertise and receive bids for 3- 84 passenger forward-engine transit style buses and 2- 72 passenger conventional style buses. We have not purchased through OSC before. I believe the only financial commitment we have to make at this point is the \$325.00 program fee. You have sample resolutions supplied by OSC. We may have done similar resolutions for MTEPA but I am not familiar with that.

As to the long term future replacement schedule I have quite a few different scenarios worked out and will be presenting them in the very near future. My scenarios consider the progression of both the oldest vehicles in the fleet and average age of the entire fleet for at least the next ten years.

John M. Bettis
Supv. of Transportation
5201 Douglas Road
Toledo, OH 43613

7. Gifts and Donations

The Superintendent recommends that the Board accept the gifts and donations as presented:

A. Miracle Lanes of Toledo, Inc.

Chuck Faller, General Manager

5030 Jackman Road, Toledo, Ohio 43613

- \$1,000 cash donation to be used for student programs.

B. Sandra and Gerald Beale

2328 Shoreland Avenue, Toledo, Ohio 43611

- \$200 cash donation to use toward supplies for Shoreland 1st grade classes.

Moved by: _____ Seconded by: _____

Vote: EK _____ PC _____ TI _____ DH _____ JL _____

8. Board of Education Policies

The Superintendent recommends that the Board hold first reading on the Board of Education policies as presented:

- A. 5500 Student Code of Conduct – REVISED
- B. 5601 Transportation Rules of Conduct – REVISED
- C. 5610.04 Suspension of Bus Riding/Transportation Privileges – REVISED

If motion is made to waive first reading:

Motion to waive first reading.

Moved by: _____ Seconded by: _____

Vote: EK _____ PC _____ TI _____ DH _____ JL _____

RECOMMENDATION IF FIRST READING IS WAIVED:

The Superintendent recommends that the Board approve the Board of Education policies as presented:

- A. 5500 Student Code of Conduct – REVISED
- B. 5601 Transportation Rules of Conduct – REVISED
- C. 5610.04 Suspension of Bus Riding/Transportation Privileges – REVISED

Moved by: _____ Seconded by: _____

Vote: EK _____ PC _____ TI _____ DH _____ JL _____



washington local schools

TO: Patrick Hickey
FROM : Rachael Novak
DATE: February 3, 2015
RE: Policy Recommendations

5500 Student Code of Conduct – REVISED

Washington Local no longer utilizes the demerit system, and therefore the term needed to be removed from our current policy.

5601 Transportation Rules of Conduct – REVISED

The changes are recommended to be consistent with state law.

- 1) Students may be required to sit three to a seat.
- 2) No Standees shall be permitted.

5610.04 Suspension of Bus Riding/Transportation Privileges – REVISED

The changes are recommended to be consistent with state law.

- 1) If immediate suspension is warranted, a hearing must be conducted within 72 hours or as soon as practical.

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Washington Local School District

Bylaws & Policies

5500 - STUDENT CODE OF CONDUCT

The Student Code of Conduct is intended to make it possible for the school to fulfill its lawful mission and to protect the health, safety and dignity of each student and employee. Within the framework of the school structure and its lawful mission, the constitutionally guaranteed rights of students are recognized.

Any section of the Student Code of Conduct policy, or portion thereof, found by adjudication to be contrary to law or constitutional rights should be stricken without effect to the remainder.

Washington Local students K-12 must:

- A. conform to school regulations.
- B. accept direction from authorized school personnel.
- C. conduct themselves in a manner that demonstrates respect for the rights of others.

Board of Education Policy [5500](#), Student Code of Conduct K-12, specifies the rules and regulations which govern students while on school property or at school-related activities. Students who fail to comply with District rules as stated in the Student Code of Conduct are subject to approved discipline and due process procedures. Washington Local administration shall cooperate in any prosecution pursuant to the criminal laws of the State of Ohio and local ordinances.

After receiving a properly documented form from a teacher, the principal or his/her designee will be responsible for discipline measures. Emergency cases will receive prompt attention with the referral form to follow.

Penalties for violation of the Student Code of Conduct may result in ~~demerits~~, detention, Saturday School, in-school suspension, out-of-school suspension, and/or expulsion, depending upon severity and the repetitiveness of the violation.

~~Demerits are applicable to grades 7-12 only.~~

Detention is a requirement to spend additional time before or after school for a student violation of the conduct code.

Saturday School is a three (3) hour detention conducted on Saturdays. ~~for grades 3-6.~~

In-School Reassignment is an exclusion from regular class. Students will be assigned to an alternative program by the principal or his/her designee. Teachers will provide students with academic assignments to be completed for credit.

Out-of-School suspension is an exclusion from school or class assigned by the principal or his/her designee. Students are not to be on the schools grounds while under out-of-school suspension. A failing grade may be given for work missed during out-of-school suspension.

Expulsion is the exclusion from school for an extended period of time. A student is not to be on school grounds or participate in school activities while under expulsion. No credit will be granted for work missed as a result of expulsion.

A student may be suspended out-of-school for a maximum of ten (10) days and/or be expelled for a period up to eighty (80) days for individual and/or cumulative violations of the code of conduct. Expulsions can be extended to a calendar year for certain violations allowed by statute.

Except for severe classroom violations, a suspension alternative may be offered, as available, at the discretion of the principal or his/her designee. Restitution and/or confiscation may result where appropriate.

The Student Code of Conduct includes, but is not limited to, the following Board policies:

5501	Zero Tolerance
5513	Care of School Property
5514	Student Use of Computers, Network, or Internet
5516	Student Hazing
5517	Sexual and Other Forms of Harassment
5530	Alcohol, Drug, Tobacco Use and Prevention
5600	Student Discipline
5610	Removal, Suspension, Expulsion, and Permanent Exclusion of Students
5610.03	Emergency Removal of Students
5610.04	Suspension of Bus Riding/Transportation Privileges
5610.05	Participation in Extra-Curricular Activities
5611	Due Process Rights
5722	School-Sponsored Publications and Productions
5771	Search and Seizure
5772	Dangerous Weapons

The Student Code of Conduct is distributed to students and parents annually and is posted in each school building.

Speech and Assembly

- A. In the exercise of freedom of speech, students shall have due regard for rights of others. The use of profanity, obscenities, or personal attacks is prohibited.
- B. All student meetings in school buildings or on school grounds may function only as a part of the formal educational process or as authorized by the principal and supervised by staff members and/or advisors.
- C. Conducting demonstrations which interfere with the operation of the school or classroom is inappropriate and prohibited.

R.C. 3313.20, 3313.534, 3313.66, 3313.661

Revised 6/28/13, 3/18/15

Washington Local School District

Bylaws & Policies

5601 - TRANSPORTATION RULES OF CONDUCT

Student Conduct

- A. The bus driver has the authority, granted by the State Legislature of Ohio, to use any of the classroom techniques of maintaining order and discipline on the school bus.
- B. All Jefferson, Washington, and Whitmer students must show I.D. cards upon request of driver, or be denied entry onto the bus.
- C. Seats may be assigned by driver to maintain order, and for evacuation purposes. Students **may be required to sit three to a seat** ~~shall sit three (3) to a seat~~, and no **standees standers** shall be **permitted.** ~~allowed as long as seats are available.~~ Students shall enter the bus in an orderly manner and immediately sit in an empty or assigned seat.
- D. No one shall smoke or produce a flame of any kind while students are on or in the vicinity of the school bus.
- E. Sale, use or possession of alcoholic beverages or of illegal drugs or mind-altering substances are strictly prohibited from school buses.
- F. No one shall bring knives, cap guns, squirt guns, or any other object (including but not limited to rubber bands, snow balls, paper clips, etc.) that might serve as weapons or anything of a detrimental nature aboard the bus.
- G. Absolute quiet must be maintained at railroad crossings or other danger areas. Noise on a bus shall be kept at a minimum at all times to assure the safety of operation.
- H. Nothing shall be thrown out of the bus, nor shall anything be held so that it extends out of the window. All parts of the riders' bodies shall be kept inside the school bus at all times.
- I. Eating and littering are not permitted on buses.
- J. Violation of any of the foregoing rules of conduct or any other provision of this policy may result in any one of the following actions:
 - 1. Conference between the building principal and the students with a student misconduct form mailed to the parent/guardian.
 - 2. Conference requiring the presence of the student's parents/guardians upon written request by the building principal.
 - 3. Temporary suspension of bus riding privileges.
 - 4. Suspension of bus riding privileges for remainder of the semester/term or a minimum of thirty (30) school days.
 - 5. When there is evidence of destruction or defacing of school property, the student will lose bus riding privileges for the remainder of the school year. Complete restitution for the damages will be made by the student or parent. Court action may be necessary to assure full restitution.
 - 6. In the event there is physical reaction to the driver (e.g. striking, kicking, pushing, or threatening with any weapon including fist), the student will be immediately suspended from the school bus.

Washington Local School District Bylaws & Policies

5610.04 - SUSPENSION OF BUS RIDING/TRANSPORTATION PRIVILEGES

Students on buses or other authorized Board of Education transportation vehicles are under the authority of and directly responsible to the bus/vehicle driver. The driver has the authority to enforce the established regulations for student conduct. Disorderly conduct or refusal to submit to the authority of the driver will be sufficient reason for refusing transportation service to any student.

A student may be suspended from riding privileges for all or part of a school year for any violation of established regulations for bus conduct and/or for conduct occurring on the bus/vehicle in violation of the Student Code of Conduct.

Before a suspension from riding privileges is imposed, the Superintendent/designee will provide the student with notice of an intended suspension and an opportunity to appear before the Superintendent/designee. **If immediate suspension is warranted, a hearing must be held within 72 hours, or as soon as practical.** Disciplinary suspension periods will be commensurate with the infraction(s) committed as determined by the administrator.

Any additional guidelines regarding conduct on school buses/vehicles, as well as general information about the school transportation program, will be made available to all parents and students and posted in buildings.

R.C. 3319.41, 3327.01, 3327.014
A.C. 3301-83-08

Revised 4/19/06

9. Memorandum of Agreement / TAWLS

The Superintendent recommends that the Board approve the Memorandum of Agreement between Administration and the Teachers' Association as presented:

- A. Attendance on Calamity or Emergency Days
- B. Whitmer Dean

ATTENDANCE ON CALAMITY OR EMERGENCY DAYS

The following is mutually agreed between the Washington Local Schools Board of Education and the Teacher Association of Washington Local Schools.

Teachers will not be required to report to work when the schools are closed for the entire day due to extreme weather or undue emergency. On days when school opening is delayed, all personnel will be required to report to work at their regularly scheduled times, or as soon thereafter as safety dictates. In the event of a delayed opening of schools, all children reporting at other than the delayed time shall be admitted to the schools. On a day when one or more buildings are closed due to a non-weather emergency, administration shall issue guidelines for teacher attendance.

An individual on an approved paid leave, sick leave, personal leave, or funeral leave when a calamity/emergency day occurs will not be charged time from his/her eligible leave, and further, will not be docked for that day's pay.

When schools in the district are cancelled after a delayed opening, the principal may permit the staff to remain to work in the building until noon.

The work year is 186 days. Up to 7 weather/emergency days will be counted toward this total. Beyond 7 days, the days must be made up without additional compensation. Student days will equal 173.

The above language shall supersede and replace existing Section 7 of Article 8 and Section 4 of Article 10 of the TAWLS Agreement.

THIS MEMORANDUM IS UNDERSTOOD TO BE EFFECTIVE FOR THE 2014-2015 SCHOOL YEAR AND IS TO BE NON-PRECEDENT SETTING.

WHITMER DEAN

It is hereby mutually agreed between the Washington Local administration and TAWLS that:

At the present time, the Washington Local School District contracts with three Whitmer High School deans. Starting at the beginning of the 2015-16 school year, the district will hire a 4th high school dean.

Currently, each Whitmer dean is paid a stipend of \$5,229 (EDI # 227). In order to compensate for the 4th stipend, \$5,229 will be taken from the general fund and added to EDI #227.

EDI #	Position	Salary	# of Positions
227	Deans	\$5,229	4

Moved by: _____ Seconded by: _____

Vote: EK _____ PC _____ TI _____ DH _____ JL _____

10. Change Orders

The Superintendent recommends that the Board approve Change Orders as presented:

- A. Lake Erie Electric of Toledo, Inc.
 - \$13,633.00
 - Whitmer HVAC Improvements project

- B. Earl Mechanical
 - \$5,022.50
 - Hot Water Boiler and Tank Replacement project

Moved by: _____ Seconded by: _____

Vote: EK _____ PC _____ TI _____ DH _____ JL _____



Jeffery S. Fouke
Treasurer

Phone: 419.473.8224
Fax: 419.473.8247

washington local schools

TO: Patrick Hickey
FROM: Jeff Fouke
DATE: March 9, 2015
RE: Change Order #1

Enclosed please find a change order for the Whitmer HVAC Improvements project as follows:

Lake Erie Electric of Toledo, Inc. \$13,633.00

Description of Change: Replace lighting fixtures and add bi-level switching in Science Wing rooms S138, S139, S140, S238, S239, and S240. The ceilings were replaced in these classrooms to permit installation of the new ductwork. The original plan was to keep the old lights, however as they were old, it was decided to replace the lights. We were assured at numerous “final” construction meetings that all change orders had been submitted. However, this change order was received after the Board approved the other change orders.

I am recommending to you that the Board of Education approve this change order.

If you need additional information, please do not hesitate to contact me.

cc: Cherie Mourlam
Jay Merritt
Doug Keller
Kristie Martin
Tom Snook

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STOUGH AND STOUGH ARCHITECTS

6377 River Crossing – Suite 1 • Sylvania, Ohio 43560
Phone: (419) 885-3583 • Fax: (419) 885-3824

Robert E. Stough, AIA 1926 - 2012
Craig A. Stough, AIA

March 3, 2015

Jay Merritt
Washington Local Schools
3505 W. Lincolnshire Blvd.
Toledo, Ohio 43606

RE: Whitmer High School HVAC Improvements
Washington Local Schools
Architect Project 201206

Dear Mr. Merritt:

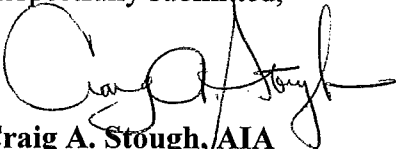
Please find enclosed three copies of the following Change Order:

Change Order E6

Total Add \$13,633.00

Please sign all three copies of the Change Order and forward one copy to the Contractor, forward one copy to our office and retain one copy for your records.

Respectfully submitted,



Craig A. Stough, AIA
STOUGH AND STOUGH ARCHITECTS

CHANGE ORDER

AIA DOCUMENT G701

OWNER
 ARCHITECT
 CONTRACTOR
 FIELD
 OTHER

PROJECT: Whitmer High School HVAC Improvements
 (name, address) Washington Local Schools
 Toledo, Ohio

CHANGE ORDER NUMBER: E6

DATE: February 9, 2015

TO CONTRACTOR: Lake Erie Electric of Toledo, Inc.
 (name, address) 12763 Middleton Pike
 Bowling Green, Ohio 43402

ARCHITECT'S PROJECT NO: 201206

CONTRACT DATE: February 28, 2013

CONTRACT FOR: Proposal No. 3 - Electrical -
 Contract III

The Contract is changed as follows:

- Replace lighting and add bi-level switching in Rooms S138, S139, S140, S238, S239 and S240.

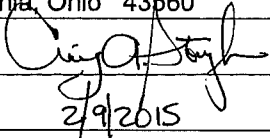

Add	\$13,633.00
Total Add	\$13,633.00

Not valid until signed by the Owner, Architect and Contractor.

The original (Contract Sum) (~~Guaranteed Maximum Price~~) was \$ 697,885.00
 Net change by previously authorized Change Orders \$ 74,147.34
 The (Contract Sum) (~~Guaranteed Maximum Price~~) prior to this Change Order was \$ 772,032.34
 The (Contract Sum) (~~Guaranteed Maximum Price~~) will be (increased) (~~decreased~~)
 (~~unchanged~~) by this Change Order in the amount of \$ 13,633.00
 The new (Contract Sum) (~~Guaranteed Maximum Price~~) including this Change Order will be ... \$ 785,665.34

The Contract Time will be (~~increased~~) (~~decreased~~) (unchanged) by zero (0) days.
 The date of Substantial Completion as of the date of this Change Order therefore is unchanged.

NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

Stough and Stough Architects	Lake Erie Electric of Toledo, Inc.	Board of Education
ARCHITECT	CONTRACTOR	OWNER
6377 River Crossing, Suite 1	12763 Middleton Pike	Washington Local Schools
Address	Address	Address
Sylvania, Ohio 43560	Bowling Green, Ohio 43402	3505 W. Lincolnshire Blvd.
Address	Address	Address
BY 	BY 	BY _____
DATE <u>2/9/2015</u>	DATE <u>2-12-15</u>	DATE _____



Jeffery S. Fouke
Treasurer

Phone: 419.473.8224
Fax: 419.473.8247

washington local schools

TO: Patrick Hickey
FROM: Jeff Fouke
DATE: March 9, 2015
RE: Change Order #2

Enclosed please find a change order for the Hot Water Boiler & Tank Replacement project as follows:

Earl Mechanical: \$5,022.50

Description of Change: Required overtime pay, necessary to complete installation in time for school to resume after Winter Break. The finding of additional asbestos caused a significant delay.

I am recommending to you that the Board of Education approve this change order. This project was approved by the Board on September 7, 2014 for the emergency replacement of two main hot water boilers in the amount of \$86,162. This change order increases the total project to \$91,184.50

If you need additional information, please do not hesitate to contact me.

cc: Cherie Mourlam
Jay Merritt
Doug Keller
Kristie Martin
Tom Snook

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washington local schools

individual attention. infinite opportunities.

Maintenance/Facilities
5201 Douglas Road
Toledo, OH 43613
Telephone 419-473-8440
FAX 419-473-8259

To: Jeffery Fouke
From: Jay Merritt *JM*
Subject: Earl Mechanical Change Order
Date: March 3, 2015

I am recommending that Earl Mechanical be paid an additional \$5,022.50 for working involving the removal and replacement of the main hot water boilers at Whitmer High School.

This additional change stems from overtime pay that was required to complete the installation before school resumed after Winter Break.

This situation arose due to additional asbestos being found on the inside of the vessels and the base of the vessels which could not be seen until the units were being dismantled and removed. This caused a three day delay due to the removal and testing procedures.

Please recall that original quote for this work was \$86,162.00.

CC: Cherie Mourlam

JM/emh



**12288 County Road M
Wauseon, OH 43567
OH License # 16435**

**Toledo 419-826-9999
Wauseon 419-337-7552
Fax 419-337-1026**

March 3, 2015

Washington Local Schools
3505 W. Lincolnshire Blvd
Toledo, Ohio 43606

Jay Merritt,

I am writing to explain the extra overtime costs incurred on the Whitmer High School Boiler job. The overtime was incurred due to 3 work days being lost due to asbestos not being removed before the start of the job. Due to this, it was necessary to work 2 Saturday's to ensure the job was completed before school resumed January 5, 2015. The total amount billed for the overtime was \$5,022.50, this amount includes the overtime premium only.

Please feel free to contact our office if you have any further questions.

Thank you,

Chrissy Earl

11. Final Payment

The Superintendent recommends that the Board approve Final Payment, including all Change Orders, as presented:

- A. Midwest Contracting, Inc.
- \$170,219.25
 - Whitmer HVAC Improvements project

Moved by: _____ Seconded by: _____

Vote: EK _____ PC _____ TI _____ DH _____ JL _____



Jeffery S. Fouke
Treasurer

Phone: 419.473.8224
Fax: 419.473.8247

washington local schools

TO: Patrick Hickey
FROM: Jeff Fouke
DATE: March 9, 2015
RE: Final Payment

Enclosed please find a request for final payment in the amount of \$170,219.25 to Midwest Contracting, Inc. the Whitmer HVAC project. This includes all change orders.

I am recommending to you that the Board of Education approve the final payment. This request for final payment is the first of three; we are waiting on the paperwork from the other two contractors.

If you need additional information, please do not hesitate to contact me.

cc: Cherie Mourlam
Jay Merritt
Doug Keller
Kristie Martin
Tom Snook

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APPLICATION AND CERTIFICATE FOR PAYMENT

TO OWNER:
Washington Local Schools
3505 W. Lincolnshire Blvd.
Toledo, OH 43606

PROJECT:
Whitmer High School
HVAC Improvements

APPLICATION NO.: 14-Final
PERIOD TO: 11/30/2014

Distribution to:
 OWNER
 ARCHITECT
 CONTRACTOR

FROM CONTRACTOR:
Midwest Contracting, Inc.
1428 Albon Road
Holland, Ohio 43528

VIA ARCHITECT:
Stough & Stough Architects
6377 River Crossing, Suite 1
Sylvania, OH 43560

CONTRACT DATE: 2/28/2013

CONTRACT FOR: **General Construction**

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet attached

1. ORIGINAL CONTRACT SUM.....	\$ 1,525,500.00
2. Net change by Change Orders.....	\$ 176,692.43
3. CONTRACT SUM TO DATE (Line 1 + 2).....	\$ 1,702,192.43
4. TOTAL COMPLETED & STORED TO DATE.....	\$ 1,702,192.43
(Column G on Continuation Sheet)	
5. RETAINAGE:	
a. <u>10%</u> of Completed Work	\$ -
(Columns D + E on Continuation Sheet)	
b. <u>0%</u> of Stored Material	\$ -
(Column F on Continuation Sheet)	
Total Retainage (Line 5a + 5b or Total	
in Column I on Continuation Sheet).....	\$ -
6. TOTAL EARNED LESS RETAINAGE:.....	\$ 1,702,192.43
(Line 4 less line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$ 1,531,973.18
(Line 6 from prior Certificate)	
8. CURRENT PAYMENT DUE.....	\$ 170,219.25
9. BALANCE TO FINISH, INCLUDING RETAINAGE	\$ -
(Line 3 Less Line 6).....	

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$78,930.71	\$0.00
Total approved this Month	\$97,761.72	\$0.00
TOTALS	\$176,692.43	\$0.00
NET CHANGES by Change Order	\$176,692.43	

The undersigned contractor certifies that to the best of the contractor's knowledge, information and belief the work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by contractor for work which previous certificates for Payment were issued and payments received from the owner, and that current payment show herein is now due.

CONTRACTOR:
By: _____ Date: 12/5/2014

State of: OHIO
County of: LUCAS

Subscribed and Sworn to before me
this 5 day of December



Jennifer J Koder
Notary Public - Ohio
Expires: 09-24-17

Notary Public: _____
My Commission expires: 9/24/2017

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated

AMOUNT CERTIFIED..... \$170,219.25

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.

ARCHITECT: Stough and Stough Architects
By: _____ Date: 1/19/2015
This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to ant rights of the Owner or Contractor under this Contract.

12. Purchases Over \$25,000

Washington Local Schools Policy 6320—Purchases Limitations (Purchase Order/Contract)

All purchases (purchase order/contract) except utilities and emergency purchases, that are within the amount contained in the appropriation and were originally contemplated in the budgeting process may be made upon authorization of the Treasurer unless the contemplated purchase is for more than \$25,000, in which case prior approval is required from the Board of Education.

The Treasurer is authorized to adjust appropriations within a fund in order to make necessary purchases and shall report such modifications at the following regular Board meeting.

The Treasurer is authorized to make emergency purchases, without prior adjustment, or Board approval of those goods and/or services needed to keep the schools in operation. Emergency purchases that exceed \$25,000 will be submitted for approval at the next Board meeting.

Per Policy 6320, the Superintendent recommends that the Board approve the following requests:

Requests from Bob Gulick, Director of Technology:

A. NWOCA

- \$86,641.56
- Upgrade the current NWOCA Fiber Network within WLS from 1 GB to 10 GB

B. CDWG

- \$35,289.76
- One-year license of Microsoft Office for 710 Full-Time Equivalent Employees

Moved by: _____ Seconded by: _____

Vote: EK _____ PC _____ TI _____ DH _____ JL _____

Robert T. Gulick, EdD
Director of Technology



Frank Farley
I.T. Manager

e) bgulick@wls4kids.org
v) 419-473-8321
f) 419-473-8247

washington local schools®
individual attention. infinite opportunities.
Department of Information Systems (DIS)

e) FFarley@wls4kids.org
v) 419-473-8446
e) 419-360-2882

TO: Patrick Hickey

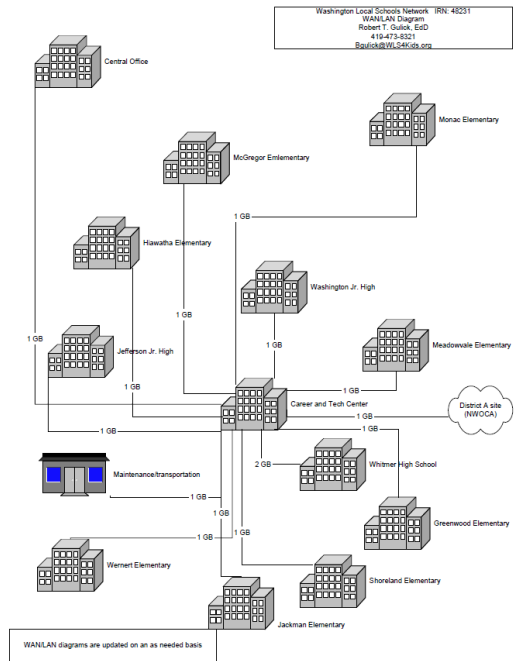
RE: Recommendation to the Washington Local School Board to upgrade the current NWOCA Fiber Network within WLS from 1 GB to 10 GB

DATE: 03/05/2015

Background

NWOCA owns and maintains the fiber network to the Washington Local Schools head-end at Whitmer CTC. NWOCA also owns and maintains the fiber network from Whitmer CTC to all other district buildings and any/all fiber within each building. According to the consortium contract, any repairs and / or upgrades to the fiber network are paid for by the district. DIS has been replacing the end-of-life fiber switches within each building for the last two years. The final phase of this update was budgeted for SY2015.

The current fiber network is providing 1 GB of data capacity to Whitmer CTC. The fiber from Whitmer CTC to all other buildings is also proving 1 GB of data capacity. NWOCA is beginning a multi-year project to upgrade their feed to the district to 10 GB. The demand for more online resources such as instructional video streaming, student Web research, Google Apps and state testing are all creating the need for additional bandwidth.



The Plan for WLS

The Washington Local Schools has an opportunity to upgrade the primary (MDF – Main Distribution Frame) fiber switches at all building locations from 1 GB to 10 GB while repurposing the newer existing 1 GB fiber switches. The district will then be able to utilize the 10 GB network speeds as soon as NWOCA upgrades the feed to the district. It is financially advantageous to upgrade to the 10 GB switches now rather than replacing the old fiber switches with 1 GB models only to replace the new units with 10 GB fiber switches in only a year or so.

Request for Quotes

As per consortium agreement, NWOCA is the sole provider for any work done on the fiber network.

Recommendation

Based upon the need to maintain and upgrade the fiber network between WLS buildings, we would recommend that Washington Local Schools purchase these upgrades from NWOCA for a total price of \$86,641.56.

This purchase is within the normal DIS budget.

District: Washington Local Schools

Project Description: Communication Assessment - Network Additions - Option 2

Quotation Number: COMM-0009R1

Bill Of Materials for Hardware Costs

Annex MDF		
PART NUMBER	DESCRIPTION	QUANTITY
2613	Fiber Optic Cable, SC/SC, OM1, Multi Mode, Duplex - 3 meter (62.5/125 Type) - Orange	2
CAB-MCP-LC=	Mode Conditioning Patch cable; LC connector	2
FOSC-FF	SC-SC MULTIMODE FEMALE TO FEMALE DUPLEX COUPLER	2
SFP-10G-LRM=	10GBASE-LRM SFP Module	2
WS-C2960X-24TD-L	Catalyst 2960-X 48 GigE 4x1G SFP LAN Base	1
Greenwood MDF		
PART NUMBER	DESCRIPTION	QUANTITY
5313	Fiber Optic Cable, LC/SC, Single Mode, Duplex - 3 meter (9/125 Type) - Yellow	2
SFP-10G-LR=	10GBASE-LR SFP Module	2
WS-C2960X-24TD-L	Catalyst 2960-X 48 GigE 4x1G SFP LAN Base	1
Hiawatha MDF		
PART NUMBER	DESCRIPTION	QUANTITY
5313	Fiber Optic Cable, LC/SC, Single Mode, Duplex - 3 meter (9/125 Type) - Yellow	2
SFP-10G-LR=	10GBASE-LR SFP Module	2
WS-C2960X-48TD-L	Catalyst 2960-X 48 GigE 2 x 10G SFP+ LAN Base	1
Jackman MDF		
PART NUMBER	DESCRIPTION	QUANTITY
5313	Fiber Optic Cable, LC/SC, Single Mode, Duplex - 3 meter (9/125 Type) - Yellow	2
SFP-10G-LR=	10GBASE-LR SFP Module	2
WS-C2960X-48TD-L	Catalyst 2960-X 48 GigE 2 x 10G SFP+ LAN Base	1
Jefferson MDF		
PART NUMBER	DESCRIPTION	QUANTITY
2613	Fiber Optic Cable, SC/SC, OM1, Multi Mode, Duplex - 3 meter (62.5/125 Type) - Orange	2
CAB-MCP-LC=	Mode Conditioning Patch cable; LC connector	2
SFP-10G-LRM=	10GBASE-LRM SFP Module	2
WS-C2960X-48TD-L	Catalyst 2960-X 48 GigE 2 x 10G SFP+ LAN Base	1
Lincolnshire MDF		
PART NUMBER	DESCRIPTION	QUANTITY
5313	Fiber Optic Cable, LC/SC, Single Mode, Duplex - 3 meter (9/125 Type) - Yellow	2
SFP-10G-LR=	10GBASE-LR SFP Module	2
WS-C2960X-48TD-L	Catalyst 2960-X 48 GigE 2 x 10G SFP+ LAN Base	1

District: Washington Local Schools

Project Description: Communication Assessment - Network Additions - Option 2

Quotation Number: COMM-0009R1

McGregor MDF		
PART NUMBER	DESCRIPTION	QUANTITY
5313	Fiber Optic Cable, LC/SC, Single Mode, Duplex - 3 meter (9/125 Type) - Yellow	2
SFP-10G-LR=	10GBASE-LR SFP Module	2
WS-C2960X-48TD-L	Catalyst 2960-X 48 GigE 2 x 10G SFP+ LAN Base	1
Meadowvale MDF		
PART NUMBER	DESCRIPTION	QUANTITY
5313	Fiber Optic Cable, LC/SC, Single Mode, Duplex - 3 meter (9/125 Type) - Yellow	2
SFP-10G-LR=	10GBASE-LR SFP Module	2
WS-C2960X-48TD-L	Catalyst 2960-X 48 GigE 2 x 10G SFP+ LAN Base	1
Monac MDF		
PART NUMBER	DESCRIPTION	QUANTITY
5313	Fiber Optic Cable, LC/SC, Single Mode, Duplex - 3 meter (9/125 Type) - Yellow	2
SFP-10G-LR=	10GBASE-LR SFP Module	2
WS-C2960X-48TD-L	Catalyst 2960-X 48 GigE 2 x 10G SFP+ LAN Base	1
Shoreland MDF		
PART NUMBER	DESCRIPTION	QUANTITY
5313	Fiber Optic Cable, LC/SC, Single Mode, Duplex - 3 meter (9/125 Type) - Yellow	2
SFP-10G-ER=	10GBASE-ER SFP Module	2
WS-C2960X-48TD-L	Catalyst 2960-X 48 GigE 2 x 10G SFP+ LAN Base	1
Washington MDF		
PART NUMBER	DESCRIPTION	QUANTITY
2613	Fiber Optic Cable, SC/SC, OM1, Multi Mode, Duplex - 3 meter (62.5/125 Type) - Orange	2
5313	Fiber Optic Cable, LC/SC, Single Mode, Duplex - 3 meter (9/125 Type) - Yellow	1
CAB-MCP-LC=	Mode Conditioning Patch cable; LC connector	2
SFP-10G-LRM=	10GBASE-LRM SFP Module	2
WS-C2960X-48TD-L	Catalyst 2960-X 48 GigE 2 x 10G SFP+ LAN Base	1
Wernert MDF		
PART NUMBER	DESCRIPTION	QUANTITY
5313	Fiber Optic Cable, LC/SC, Single Mode, Duplex - 3 meter (9/125 Type) - Yellow	2
SFP-10G-LR=	10GBASE-LR SFP Module	2
WS-C2960X-48TD-L	Catalyst 2960-X 48 GigE 2 x 10G SFP+ LAN Base	1

TO: Patrick Hickey

RE: Recommendation to the Washington Local School Board to Purchase a one-year license for MS Office and MS Windows Operating System

DATE: 03/06/2015

Introduction

Windows Operating Systems

Washington Local is currently standardized on Windows 7. There are only a few computers in the district still operating on Windows XP due to the need to run legacy software for specific systems. At this time, we will not be upgrading the desktops to Windows 8. We will evaluate Windows 10 when it is released.

On the server side of life, we have a number of servers, both physical and virtual, that are running under old licenses for Server 2003 and SQL 2008. In that the support for these systems will soon come to an end, we need to upgrade our server licensing to current versions.

MS Office

The Washington Local School district has standardized on MS Office 2010 for both student and staff use. Microsoft offers an annual subscription. We do not anticipate migrating to Office 2013 during the 2015-2016 School Year, but if there was a need, then the subscription below would give us the rights to install that version.

Quotes

The following table summarizes the quotes obtained. All quotes were for 710 Full Time Equivalent Employees (as defined by Microsoft's formula for full-time and part-time teaching and support staff) for one year of MS Office 2010 and all needed operating system licensing on all district computers.

	CDWG	Gov Connection	Insight	PCMG	Scholar Buys	Zones
Total	\$35,289.76	\$37,432.02	\$37,105.62	\$36,603.02	\$37,294.76	\$37,007.84

Recommendation

Based upon the need to maintain all of the computer systems to current Windows operating systems, the need to continue providing MS Office and the best price option for the exact same items, I would recommend that we purchase the one-year license from CDWG for \$35,289.76.

This was a planned expense within the DIS Annual Budget.



SALES QUOTATION

QUOTE NO.	ACCOUNT NO.	DATE
FXZS324	1190865	2/27/2015

BILL TO:
 WASHINGTON LOCAL SCHOOLS
 3505 W LINCOLNSHIRE BLVD
 *****SHIP COMPLETE*****

SHIP TO:
 WASHINGTON LOCAL SCHOOLS
 2774 LYCEUM PL
 ATTN: WAREHOUSE

Accounts Payable
 TOLEDO , OH 43606-1299

TOLEDO , OH 43613-2025
 Contact: DR.BOB
 GULICK 419.473.8321

Customer Phone #419.473.8480

Customer P.O. # EES 710 QUOTE

ACCOUNT MANAGER	SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
MICHELLE RIETEMA 877.325.3391	DROP SHIP-GROUND	Request Terms	GOVT-EXEMPT

QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
710	2374838	MS EES OFFICE PRO PLUS EDU LIC/SA LA Mfg#: 2FJ-00001 Contract: Management Council Ohio Education Computer Network 20105 Electronic distribution - NO MEDIA	24.34	17,281.40
710	3279138	MS EES FAC WIN ENT SA UPG Mfg#: CW2-00279 Contract: Management Council Ohio Education Computer Network 20105 Electronic distribution - NO MEDIA	18.07	12,829.70
710	2382900	MS EES WIN SRV DCAL LIC/SA Mfg#: R18-00095 Contract: Management Council Ohio Education Computer Network 20105 Electronic distribution - NO MEDIA	2.48	1,760.80
7000	2382975	MS EES WIN SRV DCAL LIC/SA Mfg#: R18-00095 Contract: Management Council Ohio Education Computer Network 20105	0.26	1,820.00
710	2614683	MS EES FAC OFFICE 365 EDU PLAN A2 Mfg#: M6K-00001-12MO Contract: Management Council Ohio Education Computer Network 20105 Electronic distribution - NO MEDIA	0.00	0.00
7000	3202220	ACAD O365 PRO PLUS SHRD SRV PERUSER Mfg#: 5XS-00002-12MO Contract: Management Council Ohio Education Computer Network 20105 Electronic distribution - NO MEDIA	0.00	0.00
6	2379935	MS EES SQL SRV STD LIC/SA Mfg#: 228-04437 Contract: Management Council Ohio Education Computer Network 20105 Electronic distribution - NO MEDIA	79.20	475.20
9	2355623	MS EES WIN SRV ENT LIC/SA Mfg#: P72-00165 Contract: Management Council Ohio Education Computer Network 20105 Electronic distribution - NO MEDIA	124.74	1,122.66

ORDERING INFORMATION

GovConnection, Inc.

Please contact your account manager with any questions.

Ordering Address
GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Remittance Address
GovConnection, Inc.
Box 536477
Pittsburgh, PA 15253-5906

Please reference the Contract # on all purchase orders.

TERMS & CONDITIONS

Payment Terms:	NET 30 (subject to approved credit)
FOB Point:	DESTINATION (within Continental US)
Maximum Order Limitation:	NONE
Delivery Time:	1-30 DAYS ARO
FEIN:	52-1837891
DUNS Number:	80-967-8782
CEC:	80-068888K
Cage Code:	OGTJ3
Business Size:	LARGE

WARRANTY: Manufacturer's Standard Commercial Warranty

Important Notice: --- THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Company's Standard Terms of Sale, which describe important legal rights and obligations. You may review the Company's Standard Terms of Sale on the Company's website: www.govconnection.com, or you may request a copy via fax, e-mail, or mail by calling your account representative. The only exception to this policy is if your order is being placed under any one of our many national, state, educational or cooperative Agreements, in which case the Terms and Conditions of your Purchase Order are already pre-negotiated and stated in that Agreement. No other Terms and Conditions shall apply and any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. Please refer to our Quote Number in your order.

If you require a hard copy invoice for your credit card order, please visit the link below and click on the

Proof of Purchase/Invoice link on the left side of the page to print one:

<https://www.govconnection.com/web/Shopping/ProofOfPurchase.htm>

Please forward your Contract or Purchase Order to:

SLEDOPS@GovConnection.com

QUESTIONS: Call 800-800-0019

FAX: 603.683.0374

SALES QUOTE

GovConnection, Inc.
7503 Standish Place
Rockville, MD 20855

Account Executive: Barbara Ferrigno
Phone: (800) 800-0019 ext. 75077
Fax: 603-683-0156
Email: bferrigno@govconnection.com

23828030.01

PLEASE REFER TO THE ABOVE
QUOTE # WHEN ORDERING

Date: 3/4/2015
Valid Through: 4/3/2015
Account #: 575767

Account Manager:
Phone:
Fax:
Email:

Customer Contact: Bob Gulick
Email: bgulick@washloc.k12.oh.us

Phone: (419) 473-8321
Fax: (419) 473-8247

QUOTE PROVIDED TO: AB#: 575767 WASHINGTON LOCAL SCHOOLS 3505 W LINCOLNSHIRE ACCOUNTS PAYABLE TOLEDO, OH 43606 (419) 473-8480	SHIP TO: AB#: 5048625 WASHINGTON LOCAL SCHOOLS WLS-WAREHOUSE 2774 LYCEUM PLACE TOLEDO, OH 43613 (419) 473-8480
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DELIVERY	FOB	SHIP VIA	SHIP WEIGHT	TERMS	CONTRACT ID#
1-30 Days A/R/O	Destination	Small Pkg Ground Service Level	.00 lbs	NET 30	

Important Notice: --- THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Company's Standard Terms of Sale, which describe important legal rights and obligations. You may review the Company's Standard Terms of Sale on the Company's website: www.govconnection.com, or you may request a copy via fax, e-mail, or mail by calling your account representative. The only exception to this policy is if your order is being placed under any one of our many national, state, educational or cooperative Agreements, in which case the Terms and Conditions of your Purchase Order are already pre-negotiated and stated in that Agreement. No other Terms and Conditions shall apply and any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. Please refer to our Quote Number in your order.

* Line #	Qty	Item #	Mfg. Part #	Description	Mfg.	Price	Ext
1	710	12584269	2FJ-00005	Acad. OVS-ES Office Pro Plus Education All Lng License w / SA 1 Lic Ent 1Yr Lvl E (5-999) Microsoft OVS-ES	Microsoft OVS-ES	\$ 24.14	\$ 17,139.40
2	710	16936891	CW2-00001	Acad. OVS-ES Windows Enterprise License w / SA 1 Year Microsoft OVS-ES	Microsoft OVS-ES	\$ 17.88	\$ 12,694.80
3	710	18157452	S3Y-00004	Acad. OVS-ES Office365 ProPlus for Faculty Shared Server Sub Level E Additional Product Addon 12Mo Microsoft OVS-ES	Microsoft OVS-ES	\$ -	\$ -
4	7000	16636548	S2Y-00002	Acad. OVS-ES Office 365 Professional Plus A Shared All Language 1 License User with Faculty Microsoft OVS-ES	Microsoft OVS-ES	\$ -	\$ -
5	8	16910316	P71-06905	Acad. OVS-ES Windows Server Data Center 2012 License Lic with SA 1yr 2Proc Microsoft OVS-ES	Microsoft OVS-ES	\$ 294.08	\$ 2,352.64
6	7000	14522897	R18-03502	Acad. OVS-ES Windows Server (1 User CAL) Student License with Software Assurance Microsoft OVS-ES	Microsoft OVS-ES	\$ 0.25	\$ 1,750.00
7	710	13800074	R18-03499	Acad. OVS-ES Windows Server Enterprise User CAL License with Software Assurance 1-Year Level E Microsoft OVS-ES	Microsoft OVS-ES	\$ 2.37	\$ 1,682.70
8	6	16910287	7NQ-00050	Acad. OVS-ES (Additional Product) SQL Server Standard (2 cores) License with SA Microsoft OVS-ES	Microsoft OVS-ES	\$ 302.08	\$ 1,812.48
9						\$ -	\$ -
Subtotal						\$	37,432.02
Fee						\$	0.00
Shipping and Handling						\$	0.00
Tax						\$	0.00
Total						\$	37,432.02



Organization: Washington Local Schools
Date: February 27, 2015

Requested by: Brooks Barthel
Prepared by: Chris Beechler

Microsoft OVS-ES Quote

Enrollment #

Part Number	Product Description	Offering	Unit Price	Qty	Extended
2FJ-00005	OfficeProPlusEdu ALNG LicSAPk OLV E 1Y Ent	Faculty	23.96	710	17,011.60
CW2-00001	WinEntforSA ALNG UpgrdSAPk OLV E 1Y Acdmc Ent	Faculty	17.76	710	12,609.60
S3Y-00004	O365ProPlusOpenFcty ShrdSvr ALNG SubsVL OLV E 1Mth Acdmc AP AddOn toOPP	Faculty	-	710	-
S2Y-00002	O365ProPlusOpenStudents ShrdSvr ALNG SubsVL OLV NL 12Mths Acdmc Stdnt w/Faculty	Student	-	7000	-
P71-06905	WinSvrDataCtr ALNG LicSAPk OLV E 1Y Acdmc AP 2Proc	Additional product	292.02	8	2,336.16
R18-03502	WinSvrCAL ALNG LicSAPk OLV NL 1Y Stdnt UsrCAL	Additional product	0.24	7000	1,680.00
R18-03499	WinSvrCAL ALNG LicSAPk OLV E 1Y Ent UsrCAL	Faculty	2.35	710	1,668.50
7NQ-00050	SQLSvrStdCore ALNG LicSAPk OLV 2Lic E 1Y Acdmc AP CoreLic	Additional product	299.96	6	1,799.76
					-

Annual **37,105.62**



PCM-G, Inc.

14120 Newbrook Drive, Suite 100 - Chantilly, VA 20151

Duns #: 12-936-5420

Tax ID #: 33-0964088

Contracts:
GSA, DIR, BuyBoard, & more...

Sales Rep: **Myles Clarke**
Phone: (800) 625-5468 x38314
Fax: (310) 630-6414
E-mail: myles.clarke@pcmg.com

WASHINGTON LOCAL SCHOOLS
ACCOUNTS PAYABLE
3505 W. LINCOLNSHIRE
TOLEDO, OH 43606
419-473-8241

Customer: **BOB GULICK**
Reference:
Quote: S9019272
Quote Date: **5-Mar-15**
Expiry: **25-Mar-15**

Line	Qty.	Manufacturer	PCM-G Part #	Manufacturer Part #	Description	Contract	Unit Price	Ext. Price
1	710	MS CAMPUS	9978285	CW2-00001	OVE WIN ENT FOR SA UPG PK E 1Y ACDMC EN		\$ 17.46	\$ 12,396.60
2	8	MS CAMPUS	9381431	P71-06905	WIN SVR DATACTR AL		\$ 287.05	\$ 2,296.40
3	7000	MS CAMPUS	8593154	R18-03502	EES WIN SVR CAL AL L/SA-1Y UCAL		\$ 0.25	\$ 1,750.00
4	710	MS CAMPUS	8593102	R18-03499	EES WIN SVR CAL AL L/SA-1Y ENT UCAL		\$ 2.32	\$ 1,647.20
5	6	MS CAMPUS	9085938	7NQ-00050	EES SQL SVR STD CORE AL-L/SA OLV 2LIC E		\$ 295.17	\$ 1,771.02
6	710	MS ENTER	9671621	2FJ-00005	OLV ALL LANG 1YR LIC/SA PK		\$ 23.58	\$ 16,741.80
7	710	MICROSOFT	12386788	S3Y-00004	OVE O365 PRO+ OPEN FAC SHARE E 1M AE OP		\$ -	\$ -
8	7000	MS CAMPUS	13212527	S2Y-00002-EES-S	OVE O365 PROPLUS OPEN STUD SHARE 1MO		\$ -	\$ -
9	1							

Courier: DS Ground

Ship-to: WASHINGTON LOCAL SCHOOLS
WLS-WAREHOUSE

Sub-total	\$ 36,603.02
Tax	\$ -
Shipping F.O.B.	\$ -
Total	\$ 36,603.02

Important Ordering Instructions

Please make your purchase order out to 'PCM-G' (i.e. not 'PC Mall' or 'Macmall').
P.O. must include the quote number (i.e. S123456), part numbers, a signature, and payment terms (Net 30).
Please *e-mail* (myles.clarke@pcmg.com) or fax (310-630-6414) purchase order to 'Attn: Myles Clarke. E-mail is preferred.
Software licenses: purchase orders must include an *e-mail address* and an end-user name, or order will be delayed.

Prices are subject to change without notice.



Date	Quote #
1/21/2015	Q28614

11 WEST MAIN STREET
 SUITE 202
 CARPENTERSVILLE, IL 60110
 P 877-999-9294
 F 847-783-7185

WWW.SCHOLARBUYS.COM

Bill To
Washington Local Schools 3505 W. Lincolnshire Blvd Toledo, OH 43606

Ship To
Washington Local Schools 3505 W. Lincolnshire Blvd Toledo, OH 43606

ScholarBuys LLC extends terms to accredited K12 and Higher Education institutions. Payment is due to be received no later than thirty (30) days from the date set forth in each respective ScholarBuys LLC invoice. In the event that any debt is not paid in accordance with the above terms, customer shall pay to ScholarBuys LLC interest on the entire outstanding balance due at a rate of one point five percent (1.5%) per month (18% per annum) or at the highest interest rate allowable by law. By submitting a purchase order to ScholarBuys LLC you agree to these terms.

Terms	Rep
Net 30	HEAP

Qty	Item	Description	Per	Total
710	OVS-2FJ-00005	OVS OfficeProPlusEdu ALNG LicSAPk OVS-ES E 1Y Ent	24.15	17,146.50
710	OVS-CW2-00001	OLV ACAD UPG ALL LANG 1YR WIN ENT FOR SA SA PK E ENT	17.38	12,339.80
710	OVS-S3Y-00004	O365ProPlusOpenFaculty ShrdSvr ALNG SubsVL	0.00	0.00
7,000	OVS-S2Y-00002	O365ProPlusOpenStudents ShrdSvr ALNG SubsVL OPEN VALUE SUBSCRIPTION 1Mth Acdmc Stdnt w/Faculty	0.00	0.00
8	OVS-P71-06905	WinSvrDataCtr ALNG LicSAPk OLV E 1Y Acdmc AP 2Proc	292.24	2,337.92
7,000	Software	ACAD OLV ALL LANG 1YR LIC/SA PK WIN SVR CAL STUDENT USER	0.26	1,820.00
710	OVS-R18-03499	ACAD OLV ALL LANG 1YR LIC/SA PK WIN SVR CAL E ENT USER	2.44	1,732.40
6	OVS-7NQ-00050	SQLSvr Standard Core ALNG LicSAPk OLV 2Lic E 1Y Acdmc AP CoreLic	319.69	1,918.14
		Illinois Sales Tax	8.50%	0.00

Please note that we have moved. The address in the top right-hand corner is our new shipping and remit-to. *effective 10-15-2012*

Total \$37,294.76

Bill To :
WASHINGTON LOCAL SCHOOLS A/P
3505 W LINCOLNSHIRE BLVD
TOLEDO OH 43606
Phone : (419) 473-8220

Ship To :
WASHINGTON LOCAL SCHOOLS
BOB GULICK
2774 LYCEUM PLACE
TOLEDO OH 43613
Phone : (419) 473-8321

Account # 0071003307

Quote : S4029609

Software prices subject to change
 Hardware quotes are valid for 7 business days
 Memory Prices are valid for 24 hours only, call for verification

REMIT PAYMENT TO:
ZONES, INC
P.O. BOX 34740
SEATTLE, WA 98124-1740

PLEASE SEND PURCHASE
ORDERS DIRECTLY TO YOUR
ZONES ACCOUNT EXECUTIVE
VIA FAX OR EMAIL

Timothy Boyer
Account Executive
Phone: (253) 288-6087
Fax: (253) 288-6587

Email: Timothy.Boyer@zones.com

Item#	Qty	Mfr. Name	Description	Manufacturers Part #	Unit Price	Total
W 05523885 L VOL	710	MICROSOFT OVS ES	OVES Office Pro Plus EDU 1YR LSA PK AL	2FJ-00005	23.89	16,961.90
001775338-NEW	710	MICROSOFT OVS ES	Windows 8.1 Enterprise	CW2-00001	17.71	12,574.10
002541936-NEW	710	MICROSOFT OPEN VALUE 2.0	OVS-ES O365ProPlusOpenFcly ShrdSvr ALNG SubsVL OLV E 1Mth Acdmc AP Ad	S3Y-00004	0.00	0.00
001558448-NEW	7000	MICROSOFT OVS ES	Microsoft Office 365 Pro Plus	S2Y-00002	0.00	0.00
001488157-NEW	8	MICROSOFT OVS ES	Microsoft Windows Server Datacenter Edition - license software assur	P71-06905	291.13	2,329.04
W 05519528 L VOL	7000	MICROSOFT OVS ES	OVES WinSvrCAL LSA NL 1Y Stdnt UsrCAL AL	R18-03502	0.24	1,680.00
W 05519588 L VOL	710	MICROSOFT OVS ES	OVES WinSvrCAL LSA E 1Y Ent UsrCAL AL	R18-03499	2.35	1,668.50
001504779-NEW	6	MICROSOFT OVS ES	Microsoft SQL Server Standard Core Edition - license software assura	7NQ-00050	299.05	1,794.30

ASK US ABOUT
 Installations: Server
 Installations: General
 On-Site Technical Services
 Remote Help Desk Support
 Remote Network OS Support
 Hourly On-site Technical Service Rates

Visit us on the web: <http://www.zones.com>

Zones, Inc
1102 15th St. SW Suite 102
Auburn, WA 98001
Phone: (800) 419-9663

Sub-Total: \$37,007.84
Estimated Sales Tax: \$0.00
FedEx Ground: \$0.00
Grand Total: \$37,007.84

24 Mo. \$1 Out lease for \$1,714.94 per month
 36 Mo. \$1 Out lease for \$1,185.36 per month

Please Note: Lease Amounts Exclude Tax



CERTIFIED
 as an NMBC
MINORITY BUSINESS
ENTERPRISE
 by the NMSDC

Shipping Terms: For all shipments, Zones will arrange for shipping to the customer's destination; however, such costs are the responsibility of the customer. For shipments made during the seven calendar days preceding the end of each calendar quarter, title and risk of loss will pass to the customer upon delivery by Zones to the carrier. For all orders shipped within this seven day period, Zones will obtain third-party insurance at its own expense and will assist the customer in filing any claims with the insurance company arising from loss or damage to the shipment during transit. Prices are quoted by volume, and are subject to change without notice. Products sold by Zones are third party products and are subject to the warranties and representations of the applicable manufacturers. RETURNS: No returns will be accepted without a Return Authorization (RA) Number, requested within 14 days from the invoice date. Software licensing and special-order products are non-returnable. Other products are subject to manufacturer return policies and restrictions. Additional Terms and Conditions apply and are available on our website.

We appreciate this opportunity to earn your business, and look forward to serving you soon! Thank you!

ADDENDUM A – Resolution Authorizing Purchase Through Joint Purchasing Cooperative and Approving Scope of Work, Specification, and Price Proposal for Whitmer Memorial Stadium Turf Replacement

The Superintendent recommends authorizing the purchase and installation of replacement turf for Whitmer Memorial Stadium from Maumee Bay Turf Center (MBTC), a UBU Network Partner, through the UBU vendor contract with Association of Educational Purchasing Agencies (AEPA) for \$369,995.

Rationale:

1. The Athletic Director has identified the need to replace the artificial turf at Whitmer Memorial Stadium in order to provide a safe playing surface, which is described in more detail in his executive summary dated March 4, 2015.
2. The Athletic Director explored options for the turf type and installation and recommends using MBTC, which is a UBU Network Partner, to remove the existing turf surface and install the UBU S5-M Turf prior to the start of the 2015/16 football season.
3. UBU is a current vendor partner of the AEPA, a joint purchasing program available to the District through its membership in the Ohio Schools Council, which is a member of Ohio Council of Educational Purchasing Consortia (OCEPC), the Ohio member of AEPA.
4. ORC 9.48 permits school districts to participate in joint purchasing programs of which they are members and to purchase items from participating members without further competitive bidding. AEPA has followed the same competitive bidding process applicable to public school districts in Ohio and determined that UBU was the lowest responsible bidder for artificial turf work.
5. MBTC has prepared a scope of work and pricing proposal for the Whitmer Memorial Stadium replacement turf work, based upon the UBU current AEPA contract and pricing.

BE IT RESOLVED by the Washington Local School District Board of Education as follows:

1. Maumee Bay Turf Center's price proposal in the amount of \$369,995.00, and the scope of work for the Project, based upon the current AEPA contract with UBU, is approved.
2. The Superintendent and Treasurer are authorized to negotiate and sign an agreement with Maumee Bay Turf Center to perform the work for the Project for the amount stated above and to sign any required related documentation.

Moved by: _____ Seconded by: _____

Vote: EK _____ PC _____ TI _____ DH _____ JL _____



WHITMER HIGH SCHOOL
5601 Clegg Drive - Toledo, Ohio 43613
Office: 419/473-8382 Fax: 419/473-8461

ACTIVITIES/ATHLETICS OFFICE
Thomas G. Snook, A.D.- Associate Principal
Email - Tsnook@wls4kids.org

Executive Summary

To: Patrick Hickey
From: Thomas Snook
Date: March 4, 2015
RE: Whitmer Memorial Stadium Turf Replacement

The Whitmer Memorial Stadium turf is eight years old and has withstood an extensive amount of traffic and uses. The current condition of the turf is showing its age; the recent Gmax Safety Testing showed areas of the turf that are close to unacceptable for play. As a result, seams of the turf are visible, the panther logo has detached several times and yard line numbers and hash marks continually need to be re-glued. Last year's harsh winter and this year's winter have added to the detritions of the field.

To ensure that the field is playable for the 2015-2016 school year may require limiting all activities on the field. This would include physical education classes, movie night and possibly all practices including band and football. This move would be devastating to our practice schedules and would put a tremendous amount of stress on our grass surfaces.

The district has placed \$45,000 aside each year for replacement purposes and has accumulated \$282,000. I am recommending that the Whitmer Memorial Stadium turf be replaced in the spring of 2015 with UBU Speed S5-M turf, supplied and installed by Maumee Bay Turf Center, at a cost of \$369,995 plus architect fees. As Maumee Bay is the only regional provider of UBU Speed S5-M turf, I am recommending that the board contract with Maumee Bay Turf Center as a single source provider.

Rationale for UBU S5-M Turf and Maumee Bay Turf Center:

1. Superior turf that will provide the highest quality playing surface.
2. Installed and serviced by a local Toledo company.
3. Complete project with Craig Stough as architect on an hourly consultant basis at \$125 per hour.
4. Provide a 10-year warranty.
5. Provide a 12-year warranty on stone base.
6. Gmax Safety Testing annually.
7. Provide timely installation.

Thank you,

Thomas G. Snook, Whitmer Associate Principal Athletics/Activities



TURF REPLACEMENT SUPPLY AND INSTALLATION PROPOSAL

Date: 3.6.2015

PURCHASER: WASHINGTON LOCAL SCHOOLS

CONTACT PERSON: MR. TOM SNOOK

**SITE LOCATION: WHITMER MEMORIAL STADIUM
TOLEDO, OHIO**

WHEREAS, the PURCHASER wishes to have one (1) synthetic turf athletic field installed at one (1) sports facility generally in keeping with the scope of work described herein, and as otherwise may be agreed upon in writing by the parties hereto;

AND WHEREAS, the PURCHASER intends to retain the services of Maumee Bay Turf Center (hereinafter “MBTC”), for the purposes of installing the synthetic turf field as described herein;

THEREFORE, in consideration for the payment (on terms set out in Section 4,) of the estimated purchase price of:

**TURF SYSTEM PRICING OPTIONS AS PER DRAWING ON PAGE TWO, AND
ATTACHED SCOPE OF WORK.**

\$369,995 for 51 Ounce 2.50” pile height, slit film fiber system, with 70% ambient rubber/30% rounded sand infill system. Includes all graphic items on page 2, including the blended HD color system, shadowed numerals, 18” white border and 13’ ghosted letters “WE RISE IN THE FALL” lettering. Donor logo not included. 2% AEPA fee is included in above price.

Inclusions

- All laser grading, extra finish stone and any nailers that need to be replaced or reattached.**
- Maumee Bay Turf assures that all work will be completed for \$369,995, with no change orders, unless initiated by client.**

PRICING BASED ON DRAWING BELOW
(Any changes to drawing layout may affect price.)



Supplement to Bid

Maumee Bay Turf Center, if awarded the Turf Contract agrees to the following donation(s)/gift(s):

1. 10 year warranty on maintenance of surface. 8 year manufacturers.
2. 12 year warranty on grading of stone base and planarity issues.
3. Gmax Safety Testing, annually for the life of the UBU Sports Surface, with written analysis, to be scheduled at the convenience of client.
4. Forensic visual seam and surface inspection, annually for the life of the UBU Sports Surface, with written analysis.
5. Labor and materials to repair of any possible seam failure at no charge to the client for the life of the UBU Sports Surface.
6. Infill depth testing, annually for the life of the UBU Sports Surface, with written analysis.
7. Labor and materials to add any infill for the life of the UBU Sports Surface.
8. Application of Pioneer Titan TG field disinfectant, annually for the life of the UBU Sports Surface.

UBU SPORTS REGIONAL INSTALLATIONS

Paul Brown Stadium ~ Cincinnati Bengals
University of Cincinnati ~ Nippert Stadium
Kenyon College, Ohio (2015)
Defiance College, Ohio
Notre Dame College, Ohio
Oberlin College, Ohio
Notre Dame Cathedral Latin, Ohio
Padua Franciscan Schools, Ohio
Toledo St. Francis, Ohio
Toledo Woodward, Ohio
Toledo Scott, Ohio
Millbury Lake, Ohio
Perrysburg, Ohio
Ottawa Hills, Ohio
Sandusky High School, Ohio
Bellevue High School, Ohio
Minerva High School, Ohio
Orrville High School, Ohio
Brush Lyndhurst, South Euclid, Ohio
Olentangy Orange High, Ohio
Olentangy High, Ohio
Milford High School, Ohio

UBU SPORTS HIGH PROFILE INSTALLATIONS

San Francisco 49er's Practice Facility
2014 Super Bowl
Met Life Stadium
2013 ~ 2014 Pro Bowl
Aloha Stadium
2013 Super Bowl
Mercedes Benz Superdome
Metrodome ~ Minnesota Vikings
Nike ~ Bo Jackson Field
University of Oregon Football Practice Facility
University of Oregon Soccer Facility
Denver Broncos Practice Facility
New Orleans Saints Practice Facility
Pittsburgh Steelers Practice Facility
Chicago Bears Practice Facility
Houston Texans Practice Facility
Arizona Cardinals Practice Facility
UNLV Football Practice Facility
University of Houston
University of Kentucky



SCOPE OF WORK

The above to be paid by OWNER to MBTC; MBTC hereby agrees to supply site preparation and install of 51 ounce, 2.5” pile height synthetic turf playing surface, as required, at the work site at OWNER (hereinafter “Project Site Location”), generally in accordance and as further described within the “Scope of Work” set out below and otherwise in keeping with the terms and conditions of this Supply & Installation Contract, the parties hereto agree as follows;

1. Schedule:

COMMENCEMENT DATE: **TBA** and subject to OWNER adhering to the applicable provisions of Section 4. Work shall commence at the project site location on a date as agreed by the parties in writing and as otherwise mutually agreed in writing.

COMPLETION DATE: **TBA** and subject always to delays caused by weather that are above and beyond normal weather conditions for city that facility is located in. For each day we lose to inclement weather, we may require addition of a day to proposed completion date.

2. Detail of Scope:

MBTC has included the following materials and services in the contract price;

a) Site Preparation and Ongoing Services:

- i. Supply sufficient trained labor to perform/manage/supervise the services described herein, certified by MBTC in all aspects of the applicable scope of work.
- ii. Coordinate with all trades and subcontractors performing work at the project site location to ensure an orderly turn-over of work up to and including completion of the scope of work
- iii. Assemble email list for daily project updates.
- iv. Pre-construction/construction meetings to be in conjunction with owner and all applicable entities on a weekly basis.
- v. Facilitation of weekly safety meetings.
- vi. Furnish and install appropriate erosion control, if required by local by-laws or regulation.
- vii. Survey and staking as needed.
- viii. Shop drawings, as supplied by UBU Sports.

b) Removal of Existing Synthetic Turf System:

- i. Install track protection.
- ii. Turf and Infill to be removed and re-purposed when possible.

- c) **Laser Grading and Planarity:**
- i. Laser grading and proper compaction of existing sub base to achieve proper planarity. Any remediation to improper, unstable or unsuitable sub base during project or proof roll process will be performed as an additional cost extra with a signed change order. This does not include issues related to improper workmanship by MBTC. Unsuitable soils discovered during the project must be remediated at the owner's cost. Planarity and drainage testing to be witnessed by client and/or client representative, and approved before turf installation can begin. **12 year warranty on base planarity.** Coverage only applicable on issues related to mbtc laser grading.
 - ii. If a shock layer exists under the synthetic surface being replaced, any repairs, replacements or removal of e-layer will incur additional costs.
- d) **Installation of Synthetic Turf System:**
- i. Supply and install required square footage of synthetic turf system in accordance with shop drawings. Panels green in color and sewn, with tufted and inlaid game lines as per customer approved drawings.
 - ii. Join and sew seams as required between panels of turf.
Supply and install inlays as per shop drawings. (OWNER and MBTC to sign off on all colors, logos, numerals, fonts and turf details before turf is to be manufactured. Any changes after manufacturing has started will incur extra cost to owner.)
 - iii. Supply manufacturers **eight (8) year warranty** with **10 year warranty on workmanship.**
- e) **Maintenance Training:**
- i. Designated OWNER personnel to be trained by MBTC on proper maintenance techniques and equipment use, including a comprehensive maintenance manual upon final punch list inspection of project site location and scope of work.
 - ii. Supply of Greensgroomer grooming brush, tine rake attachment, sweeper and magnet, if required.
 - iii. MBTC to provide training on traditional and routine repairs.
 - iv. MBTC to provide same day response time on repairs for life of surface.
- f) **Completion Items, Clean-up, Demobilization:**
- i. Removal and disposal of temporary access road/bridge, grading and seeding of all disturbed areas.
 - ii. Inspection/punch list/close out of project site location with OWNER.
 - iii. Perform site clean-up inclusive of removal of waste materials and deposit same in a dumpster or other receptacle supplied by MBTC.
 - iv. Demobilize equipment and labor.
 - v. Periodic GMAX testing, infill depth testing and safety reports, scheduled as agreed, by MBTC and OWNER - for life of surface.
 - vi. One bag of crumb rubber infill will be left on site for any future infilling (these must be kept in protected area). Any infilling necessary will be performed by MBTC.

g) Extras:

- i. Any materials and/or services not expressly included in this Section 2, Scope of Work, are not included within the contract price and if requested to be supplied or performed by OWNER in writing, and agreed to by MBTC, shall be deemed an extra to this Supply and Installation Contract. Said additional materials and/or services shall be supplied and/or performed at a cost to be agreed by the parties hereto in writing.

3. Items NOT INCLUDED in scope of work.

- a) Undercut and replacement of unsuitable soils not identified in past or current to soil reports or negative findings upon commencement of scope of work.
- b) Damage to any utilities not identified by customer before or during project. (IF WE MUST RELOCATE ANY UTILITIES, OWNER WILL INCUR ADDITIONAL CHARGES).
- c) Removal of any bedrock that impedes any excavation of field or trenches.
- d) Lime or cement stabilization.
- e) Removal/repair to existing asphalt walks/drives/roads/parking lots. – There are currently cracks and pre-existing damage to some walks, roads and drives. Damage **caused** by MBTC will be repaired in a proper manner. MBTC to provide CD ROM pictorial of entire project start to finish. Walks or drives that are currently damage or risk compromise or damage are not covered by MBTC.
- f) Extra excavation and aggregate needed if customer decides to change any field elevations from current elevations.
- g) Sales Tax
- h) The supply of new or refurbishment of existing flagpoles, time clocks, scoreboards or other similar items.
- i) The costs for any applicable permits above and beyond the E.P.A. N.O.I. and local permitting.
- j) Design fees and costs related to but not limited to underground storm water detention systems if required.
- k) Relocation and/or removal of any existing public or municipal services and/or utilities and design or permit fees for said extra work.
- l) Game lines, field markings, lettering or logos not specifically included in the Scope of Work/approved drawings of this Supply and Installation Contract.
- m) The supply of lighting and electricity.
- n) MBTC to have access to stadium restrooms and electricity.
- o) Bid bond or performance bond. MBTC to be paid as work is satisfactorily completed.

4. Payment Terms and Draw Schedule:

OWNER shall pay to MBTC the contract price in the following manner:

- Payments to MBTC to be made in following draw schedule.
- **DRAW #1 - 20% OF TOTAL CONTRACT PRICE DUE UPON SIGNING AND TO HOLD DATE ON SCHEDULE.**
- **DRAW #2 – 40% UPON MOBILIZATION AND TO ORDER TURF.**
- **DRAW #3 – 30% UPON COMPLETION OF STONE BASE/READY FOR TURF.**
- **DRAW #4 – 10% (REMAINDER/BALANCE) DUE UPON COMPLETION AND FOR FIELD AND WARRANTY TO BE RELEASED TO SCHOOL FOR USE. USE OF FIELD WITHOUT COMPLETE PAYMENT RESULTS IN VOIDANCE OF WARRANTY.**
- ALL CHANGE ORDERS MUST BE APPROVED IN WRITING BY CUSTOMER AND MBTC BEFORE WORK CAN BEGIN AND MUST BE PAID IN FULL IN NEXT THE DRAW THAT IS DUE.
- Late payments will be assessed a surcharge of one half percent (5% monthly - 6% annually) or any part thereof.

5. Special Conditions:

- a) **INFORMATION AND RESPONSE:** OWNER will promptly respond to all of MBTC reasonable requests for information, and in so doing, provide MBTC with full and complete disclosure so as to ensure project continuity and minimize delays.
- b) **ACCESS:** Once the work commences, MBTC is to have full, direct and easy access and right of way to the Project Site Location. It is hereby acknowledged and agreed that MBTC is not responsible for any non-negligent damage as a result of moving men and equipment through any point of entry or access to or from the Project Site Location. OWNER is responsible to provide clear, stable, appropriate and safe access to and from the Project Site Location. A staging area will be made available to MBTC within reasonable proximity to the Project Site Location. Location to be cleaned and restored to original condition upon completion of project.
- c) **UNDERGROUND SERVICES OR OBSTRUCTIONS:** OWNER will be solely responsible for all costs associated with removal/relocation of any above ground or underground obstructions such as hazardous materials or any unidentified substances, utilities or services (except those utilities identified by MBTC/OWNER), which will impede or hinder the performance of the Scope of Work or access to the Project Site Location.
- d) **LIGHTING, ELECTRICITY & FACILITIES:** Existing stadium lighting (if required), use of existing permanent electrical power, stadium restrooms and access

are to be provided and maintained by OWNER for MBTC use during its performance of the Scope of Work at the Project Site Location. All such utilities or facilities will be supplied at no cost to MBTC and will not be the subject of a credit or chargeback to this Supply and Installation Contract.

- e) **UNION LABOR:** OWNER acknowledges and understands that MBTC is an 'open or merit shop' and as such is a non-unionized company. Further, OWNER acknowledges and understands that MBTC has determined and agreed to the Estimated Contract Price based on this premise. In the event MBTC ability to perform its Scope of Work or access to the Project Site Location is impeded by union activity and MBTC is reasonably required to utilize union labor or pay union wage rates in order to complete the Project or any aspect of it, such additional labor costs incurred by MBTC, if any, shall be at the expense of OWNER and will be deemed to be an approved extra to the contract price. MBTC to follow Department of Labor requirements.
- f) **DELIVERY:** Any materials, including without limitation, synthetic turf rolls, infill, materials, tools, equipment or other sundry items delivered to OWNER by MBTC prior to the Commencement Date shall be deemed to be under MBTC care, custody, and control, and as such, MBTC is at full risk with regard to material quantity reconciliation and the replacement of lost or stolen materials. All materials, including without limitation, synthetic turf rolls, infill, materials, tools, equipment or other sundry items so delivered by MBTC shall remain the property of MBTC pending completion of the Scope of Work and payment in full of the contract price. MBTC agrees to name OWNER as additional insured and also maintain liability limits of \$1,000,000 (one million dollars) per occurrence. Insurance coverage by Stapleton Group (Craig Kachmarik 419-345-0632).

6. General Conditions

- a) MBTC has not included any work, materials and/or services beyond that listed in the Scope of Work unless otherwise specified elsewhere in this Supply and Installation Contract.
- b) If MBTC is delayed in the commencement, or during the performance of, the Scope of Work by action or omission of OWNER, or anyone employed or engaged by OWNER, directly or indirectly, then the schedule shall be extended for such reasonable time as agreed to by the parties provided notice was given to OWNER. Such an event shall be deemed to be an extra to this Supply and Installation Contract and MBTC shall be paid by OWNER for all costs incurred to mobilize, demobilize and remobilize as applicable, or as otherwise incurred, including a reasonable administration fee, as a result of any such delay.

MBTC is not responsible for delays caused by strikes, lockouts, riots, acts of God, force majeure, union activity, weather (except as is reasonable to expect for area) or if rainfall is above normal for the area, fire, flood, acts of terrorism, acts of war, chemical spills or reactions, nuclear contamination, explosions, vandalism,

unavailability of materials or any other such delays which are beyond the reasonable control of MBTC. Any days lost to weather will be added to overall completion date.

- c) Notwithstanding anything contained in subsection b) above, or anywhere else in this Supply and Installation Contract, should OWNER cancel or otherwise delay or cause to be delayed, the performance of the Scope of Work under this Supply and Installation Contract, for any reason prior to completion for greater than 20 (20) cumulative days, MBTC shall be at liberty to deem this Supply and Installation Contract to be cancelled and be paid for all work performed to the cancellation date, inclusive of labor and materials, plus a 7% administration charge.
- d) MBTC shall provide OWNER with its special warranty in respect of workmanship for the work performed upon completion of the work and receipt of payment in full of the contract price and any applicable extras thereto.
- e) Any extras to or changes in the Scope of Work must be agreed to by the parties in writing, unless otherwise specified herein. Prior to commencement of extras or changes to the Scope of Work, payment must be received by MBTC.
- f) All notices, requests, demands or other communications (collectively "Notices") by the terms hereof required or permitted to be given by one party to any other party, or to any other person shall be given in writing by recognized courier delivery, electronic transmission or by registered mail, postage prepaid, to such other party as follows:

To MBTC at:

MAUMEE BAY TURF CENTER
740South Stadium, Oregon, Ohio 43616
Ph: 419.720.8873
Fax: 419.720.5296
Attention: Brad Morrison
Brad@maumeebayturfcenter.com

Or at such other address as may be given by such person to the other parties hereto in writing from time to time. All such Notices shall be deemed to have been received when delivered or transmitted, or, if mailed, 5 days after 12:01 a.m. on the day following the day of the mailing thereof. If any Notice shall have been mailed and if regular mail service shall be interrupted by strikes or other irregularities, such Notice shall be deemed to have been received 5 days after 12:01 a.m. on the day following the resumption of normal mail service, provided that during the period that regular mail service is interrupted all Notices shall be given by recognized courier delivery or by electronic transmission.

- g) OWNER must grant MBTC the right to take, retain, publish, print, and reproduce electronic images, in any format or medium in its sole discretion, of the Scope of Work performed by MBTC at the Project Site Location and to use such images for advertising and promotion.

- h) In no event shall MBTC be liable in contract, tort, strict liability, warranty or otherwise under any head or theory of damages, for any special, indirect, incidental or consequential damages, such as, but not limited to, loss of anticipated profits or revenue, loss of use, non-operation or increased expense of operation, damage to environment, or claims by customers of OWNER for damages, and OWNER shall release and hold harmless MBTC from any such claims for damages.
The extent of MBTC liability to OWNER in relation to any matters within the scope of this Supply and Installation Contract which are not specifically excluded is limited to, and shall in no event exceed, the amount of the contract price paid to MBTC by OWNER. The remedies set forth herein are the exclusive remedies available to OWNER.
- i) Each Party hereto agrees that it has not relied on any representation, warranty, understanding or provision not explicitly stated in this Supply and Installation Contract and that no oral statement or representation has been relied on by either party that in any way tends to waive or modify any of the terms or conditions of this Supply and Installation Contract. This Supply and Installation Contract constitutes the final written expression of all terms of the Supply and Installation Contract, and it is a complete and exclusive statement of those terms.
- j) This Supply and Installation Contract shall be governed by and construed according to the laws of the State of Ohio.
- k) **Dispute Resolution.** All disputes of any nature or kind regarding the terms and conditions of this Supply and Installation Contract or stemming from the prosecution of the Scope of Work shall be resolved by arbitration, mediation or, if necessary, by court action, as provided in this Sub-Section. The parties shall first negotiate in good faith to resolve each such dispute. If each such dispute has not been resolved by negotiation within 10 days after negotiation is requested in writing, then upon the written request of either party, the parties shall agree upon an independent, qualified mediator to assist the parties in the resolution of each such dispute. If the parties are unable to agree upon a mediator within 5 days after such written request, then upon application of either party, the district court shall appoint an independent, qualified mediator to assist the parties in the resolution of each such dispute. If the parties are not successful in resolving a dispute through negotiation and mediation, as provided in this Sub-Section, either party may commence an action in a court of competent jurisdiction to resolve the dispute.
- l) OWNER/MBTC shall not assign or transfer any rights or obligations under this Supply and Installation Contract without the prior written consent of OWNER/MBTC. MBTC shall be at liberty to subcontract aspects of the Scope of Work herein to qualified contractors of its choosing. Such subcontract shall not diminish or derogate the obligations and responsibilities of MBTC under the Scope of Work or elsewhere within this Supply and Installation Contract.

- m) Any sections and/or subsections of this Supply and Installation Contract, which by their nature are intended to survive, shall survive any termination or expiration of this Agreement.
- n) Each party represents that the execution, delivery and performance of this Supply and Installation Contract has been duly authorized by all necessary corporate action on its part and that this Supply and Installation Contract is binding and enforceable in accordance with its terms.
- o) The parties hereto agree that this Supply and Installation Contract may be transmitted by facsimile or such similar electronic device and that the reproduction of signatures by facsimile or such similar device, whether in counterparts or not, will be treated as binding as if originals and each party hereto undertakes to provide each and every other party hereto with a copy of the Supply and Installation Contract bearing original signatures forthwith upon demand.

Gmax Covenant and Procedure

The following steps and procedures will be followed should the Owner be in possession of a professional Gmax-Shock Attenuation report that results in an average Gmax value of over **160G** at any point within the warranted lifecycle of the synthetic turf playing surface.

- 1) The Owner must provide written direction to the M.B.T.C. for remediation of the synthetic turf playing surface within 10 days of the testing being completed. Failure by the Owner to provide all the documentation within 10 days will relieve the M.B.T.C. of their obligation to react.
- 2) The Owner must provide full copies of all documentation associated with the G-Max-Shock Attenuation report to the M.B.T.C. within 10 days of the testing being completed. Failure by the Owner to provide all the documentation within 10 days will relieve the M.B.T.C. of their obligation to react.
- 3) The Owner must provide the M.B.T.C. with primary access to the synthetic turf playing surface for 30 calendar days from the date the M.B.T.C. received notification.
- 4) The M.B.T.C. will be given 30 calendar days of primary access to the synthetic turf playing surface in which to perform any necessary reclamation procedures.
- 5) The M.B.T.C. will be required to contract an independent third party Gmax testing at the M.B.T.C.'s sole financial expense to retest the field within the 30 calendar day period.
- 6) Should the independent third party Gmax test provide an average Gmax value of less than 160G, and then the process is complete.
- 7) Should the M.B.T.C. fail to provide an independent third party Gmax test that confirms an average Gmax value of 160G or lower, then the M.B.T.C. will be solely responsible for further remediation until the surface meets the above requirements.

Note: This entire section and all the obligations placed on the M.B.T.C. are subject to the terms and conditions of the Synthetic Turf System Provider's Warranty and the maintenance guidelines, requirements and recommendations provided by the Synthetic Turf System Provider to the Owner have consistently been completed in a timely and professional manner.



Aggregate Base Warranty

Date: 3.6.15

To: Washington Local Schools

Project: Whitmer Memorial Stadium

Date of Substantial Completion: TBA

Maumee Bay Turf Center (the “Warrantor”) hereby represents and warrants that all sub grade construction work performed by the Warrantor, inclusive of workmanship and materials supplied, shall be free of any defects and remain suitable as a base for the synthetic turf system for a period of fifteen (12) years from the Date of Substantial Completion.

The liability of the Warrantor under this Warranty shall be limited to the cost of repair or replacement, in Warrantor’s sole discretion, of the affected area of the sub-surface or base, to a maximum amount not exceeding the original purchase price of the sub-surface base work paid by the Warranty Holder. The Warrantor reserves the right to correct any defect prior to any part sub-surface or base being removed, replaced, or otherwise remedied. The remedy of repair or replacement of the affected area of the sub-surface or base will be inclusive of labor costs and other materials required by Warrantor to reasonably affect the remedy. There will be no cash payment. This limited Warranty excludes defects or failure of the sub-surface caused by, or attributable to, pre-existing geotechnical instability, risks or hazards. This limited Warranty gives you specific legal rights and you may also have other rights which may vary from jurisdiction to jurisdiction.

Payment in Full

The warranties herein are entirely conditional on Warrantor having received payment in full for all products and services agreed to be supplied and to which this Warranty applies.

Improper Maintenance or Inadequate Care

The longevity of your sub-surface is highly dependent on the appropriate use, maintenance and care of the synthetic turf surface above it. You are required to follow the recommendations described in the UBU Care and Maintenance Manual in respect to your synthetic turf surface. The Warrantor is not responsible for damage to your sub-surface caused by, or attributable to, improper maintenance, inadequate care, non-recommended uses by or improper vehicular traffic, incorrect tire pressures or non-pneumatic tires or the application of static or dynamic weight that exceeds recommended limits, which could void all or part of your Warranty coverage granted herein. Please refer closely to the UBU Care and Maintenance Manual to fully understand the obligations and exclusions more fully contained therein.

Consequential or Incidental Damages

EXCEPT AS PROVIDED IN THIS WARRANTY AND TO THE EXTENT PERMITTED BY LAW, THE WARRANTOR IS NOT RESPONSIBLE FOR INDIRECT, SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES RESULTING FROM ANY BREACH OF WARRANTY OR CONDITION, NEGLIGENCE OR UNDER ANY OTHER LEGAL THEORY, INCLUDING BUT NOT LIMITED TO LOSS OF USE; LOSS OF REVENUE; LOSS OF ACTUAL OR ANTICIPATED PROFITS (INCLUDING LOSS OF PROFITS ON CONTRACTS); LOSS OF THE USE OF MONEY; LOSS OF ANTICIPATED SAVINGS; LOSS OF BUSINESS; LOSS OF OPPORTUNITY; LOSS OF GOODWILL; LOSS OF REPUTATION; OR ANY INDIRECT OR CONSE-



QUENTIAL LOSS OR DAMAGE HOWSOEVER CAUSED INCLUDING THE REPLACEMENT OF EQUIPMENT AND PROPERTY, ANY COSTS OF RELOCATION ON A PERMANENT OR TEMPORARY BASIS, ANY TRAVEL, TRANSPORTATION AND ACCOMODATION COSTS.

Disclaimer of Implied Warranties

TO THE EXTENT PERMITTED BY LAW, THIS WARRANTY AND REMEDIES SET FORTH HEREIN ARE EXCLUSIVE AND IN LIEU OF ALL OTHER WARRANTIES, REMEDIES AND CONDITIONS, WHETHER ORAL OR WRITTEN, STATUTORY, EXPRESS OR IMPLIED. AS PERMITTED BY APPLICABLE LAW, THE WARRANTOR SPECIFICALLY DISCLAIMS ANY AND ALL STATUTORY OR IMPLIED WARRANTIES, INCLUDING, WITHOUT LIMITATION, WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OTHER THAN THE PURPOSE INTENDED BY THE WARRANTOR, AND WARRANTIES AGAINST HIDDEN OR LATENT DEFECTS. THERE ARE NO WARRANTIES WHICH EXTEND BEYOND THE DESCRIPTION ON THE FACE OF THIS WARRANTY. IF THE WARRANTOR CANNOT LAWFULLY DISCLAIM STATUTORY OR IMPLIED WARRANTIES THEN TO THE EXTENT PERMITTED BY LAW, ALL SUCH WARRANTIES SHALL BE LIMITED IN DURATION TO THE APPLICABLE WARRANTY PERIODS OF THIS EXPRESS WARRANTY AND TO REPAIR OR REPLACEMENT SERVICE AS DETERMINED BY THE WARRANTOR IN ITS SOLE DISCRETION. No third party is authorized to make any modification, extension, or addition to this warranty on behalf of the Warrantor or its affiliates.

Obtaining Warranty Service

Prompt recognition and notification of a problem or defect in your sub-surface is important to its longevity. Notify the Warrantor in writing upon discovering a problem or defect during the applicable Warranty Term. Such written notice of a problem or defect shall be given immediately, and in any event the sooner of the last day of the Warranty Term or thirty days of when you first noticed, or reasonably should have noticed, said problem or defect. Be sure to document and describe the specific problem together with a photographic depiction. The Warrantor will take appropriate action and reserves the right to inspect and verify any problem for which notice has been delivered as a condition precedent to determining the validity of a Warranty claim.

Maumee Bay Turf Center

Brad W. Morrison, CEO~Director of Sports Field Construction

State of: Ohio
County of:

This instrument was acknowledged before me on the _____day of_____, 2012.

Notary Public in and for:
My Commission Expires: _____



IN WITNESS WHEREOF, the Parties hereto have executed this Supply and Installation Contract as of the date first above written.

MAUMEE BAY TURF CENTER

Signature: _____

Printed Name: Brad Morrison

Title: CEO

Date: _____

WASHINGTON LOCAL SCHOOLS

Signature: _____

Printed Name: _____

Title: _____

Date: _____

ADDENDUM B – Resolution Determining an Emergency Requiring Immediate Action for the Campus Softball Project

The Superintendent recommends retaining Stough and Stough Architects as the design professional for the Campus Softball Project under the emergency exception included in the statutory qualification-based selection process in order to move forward with the project to achieve completion of the relocated tennis courts that are part of the project before the fall tennis season begins for the 2015/16 school year.

Rationale:

1. The Campus Softball Project includes relocating the tennis courts to accommodate the new softball fields.
2. Work to relocate the tennis courts must begin as soon as possible in order to complete the work prior to the beginning of fall tennis for the 2015/16 school year.
3. Stough and Stough Architects is familiar with the District's facilities, has provided design services for many projects over the years, is qualified to provide the required design services, and is available to provide the needed services immediately.
4. ORC Section 153.71(B) permits a public owner to retain the services of a design professional when there is an emergency requiring immediate action without following the statutory qualification-based selection process.

BE IT RESOLVED by the Washington Local School District Board of Education as follows:

1. The Campus Softball Project, which includes moving the tennis courts and completing the relocation prior to the beginning of fall tennis for the 2015/16 school year, is an emergency requiring immediate action, as provided in Ohio Revised Code Section 153.71(B), in order to avoid additional costs to the District.
2. The Superintendent and Treasurer are authorized to enter into an agreement for design services with Stough and Stough Architects for the Campus Softball Project, with a fee based upon 6.5% of the estimated construction cost for the work.

Moved by: _____ Seconded by: _____

Vote: EK _____ PC _____ TI _____ DH _____ JL _____

13. Job Descriptions

The Superintendent recommends that the Board hold first reading on the job descriptions as presented:

- | | |
|--|-----------|
| 1. Assistant Supervisor of Transportation – Revised | SAAWLS |
| 2. Auditorium Manager – Revised | TAWLS |
| 3. Bus Mechanic – Revised | OAPSE |
| 4. Bus Monitor – Revised | OAPSE |
| 5. Curriculum Consultant – NEW | TAWLS |
| 6. Department Chair/Facilitator-Special Ed. – Revised | TAWLS-EDI |
| 7. IT Manager – Revised | SAAWLS |
| 8. Junior High Curriculum Facilitator – Revised | TAWLS |
| 9. Nurse – Revised | TAWLS |
| 10. Preventative Bus Maintenance – Revised | OAPSE |
| 11. School Bus Driver – Revised | OAPSE |
| 12. School Psychologist – NEW | TAWLS |
| 13. Secretary-Bookkeeping – Revised | OAPSE |
| 14. Secretary-Business Services – Revised | N.B. |
| 15. Secretary-Payroll – Revised | OAPSE |
| 16. Speech Therapist – NEW | TAWLS |
| 17. Supervisor of Transportation – Revised | SAAWLS |
| 18. Whitmer Dean - Revised | TAWLS |
| 19. Whitmer Musical and Fall Play-
Lighting and Sound Director – Revised | TAWLS-EDI |
| 20. Whitmer Musical and Fall Play-
Program and Ticket Chairman – Revised | TAWLS-EDI |
| 21. Whitmer Musical-Choreographer – Revised | TAWLS-EDI |
| 22. Whitmer Musical-Director – Revised | TAWLS-EDI |
| 23. Whitmer Musical-
Music Coordinator and Pit Orchestra Director – Revised | TAWLS-EDI |
| 24. Whitmer Musical-Piano Accompanist – Revised | TAWLS-EDI |
| 25. Whitmer Musical-Vocal Director – Revised | TAWLS-EDI |

****If motion to waive first reading is made, motion is below and recommendation is on next page.**

Motion to waive first reading.

Moved by: _____ Seconded by: _____

Vote: EK _____ PC _____ TI _____ DH _____ JL _____

RECOMMENDATION IF FIRST READING IS WAIVED:

The Superintendent recommends that the Board approve the job descriptions as presented:

- | | |
|--|-----------|
| 1. Assistant Supervisor of Transportation – Revised | SAAWLS |
| 2. Auditorium Manager – Revised | TAWLS |
| 3. Bus Mechanic – Revised | OAPSE |
| 4. Bus Monitor – Revised | OAPSE |
| 5. Curriculum Consultant – NEW | TAWLS |
| 6. Department Chair/Facilitator-Special Ed. – Revised | TAWLS-EDI |
| 7. IT Manager – Revised | SAAWLS |
| 8. Junior High Curriculum Facilitator – Revised | TAWLS |
| 9. Nurse – Revised | TAWLS |
| 10. Preventative Bus Maintenance – Revised | OAPSE |
| 11. School Bus Driver – Revised | OAPSE |
| 12. School Psychologist – NEW | TAWLS |
| 13. Secretary-Bookkeeping – Revised | OAPSE |
| 14. Secretary-Business Services – Revised | N.B. |
| 15. Secretary-Payroll – Revised | OAPSE |
| 16. Speech Therapist – NEW | TAWLS |
| 17. Supervisor of Transportation – Revised | SAAWLS |
| 18. Whitmer Dean - Revised | TAWLS |
| 19. Whitmer Musical and Fall Play-
Lighting and Sound Director – Revised | TAWLS-EDI |
| 20. Whitmer Musical and Fall Play-
Program and Ticket Chairman – Revised | TAWLS-EDI |
| 21. Whitmer Musical-Choreographer – Revised | TAWLS-EDI |
| 22. Whitmer Musical-Director – Revised | TAWLS-EDI |
| 23. Whitmer Musical-
Music Coordinator and Pit Orchestra Director – Revised | TAWLS-EDI |
| 24. Whitmer Musical-Piano Accompanist – Revised | TAWLS-EDI |
| 25. Whitmer Musical-Vocal Director – Revised | TAWLS-EDI |

Moved by: _____ Seconded by: _____

Vote: EK _____ PC _____ TI _____ DH _____ JL _____



washington local schools

TO: Patrick Hickey
FROM: Rachael Novak
DATE: February 19, 2015
RE: Job Descriptions

As part of our ongoing process to review and update the district job descriptions, I am recommending the adoption of the following job descriptions. Each was developed with input from employees and supervisors.

- | | |
|--|-------------|
| 1. Assistant Supervisor of Transportation – Revised | SAAWLS |
| 2. Auditorium Manager – Revised | TAWLS |
| 3. Bus Mechanic – Revised | OAPSE |
| 4. Bus Monitor – Revised | OAPSE |
| 5. Curriculum Consultant – NEW | TAWLS |
| 6. Department Chair/Facilitator-Special Ed. – Revised | TAWLS - EDI |
| 7. IT Manager – Revised | SAAWLS |
| 8. Junior High Curriculum Facilitator – Revised | TAWLS |
| 9. Nurse – Revised | TAWLS |
| 10. Preventative Bus Maintenance – Revised | OAPSE |
| 11. School Bus Driver – Revised | OAPSE |
| 12. School Psychologist – NEW | TAWLS |
| 13. Secretary-Bookkeeping – Revised | OAPSE |
| 14. Secretary-Business Services – Revised | N.B. |
| 15. Secretary-Payroll – Revised | OAPSE |
| 16. Speech Therapist – NEW | TAWLS |
| 17. Supervisor of Transportation – Revised | SAAWLS |
| 18. Whitmer Dean - Revised | TAWLS |
| 19. Whitmer Musical and Fall Play-Lighting and Sound Director – Revised | TAWLS-EDI |
| 20. Whitmer Musical and Fall Play-Program and Ticket Chairman – Revised | TAWLS-EDI |
| 21. Whitmer Musical-Choreographer – Revised | TAWLS-EDI |
| 22. Whitmer Musical-Director – Revised | TAWLS-EDI |
| 23. Whitmer Musical-Music Coordinator and Pit Orchestra Director – Revised | TAWLS-EDI |
| 24. Whitmer Musical-Piano Accompanist – Revised | TAWLS-EDI |
| 25. Whitmer Musical-Vocal Director – Revised | TAWLS-EDI |

individual attention. infinite opportunities.

Reports to: Supervisor of Transportation

Classification: SAAWLS

Education and Experience

- High School Diploma.
- Valid Ohio Class B CDL with S/P endorsement.
- Participation in a minimum of four hours of transportation related in-service training and completion of classroom portion of Ohio Pre-Service Driver Training Program, at least once every six years.
- Satisfactory driving **record**.

Knowledge, Skills & Abilities

- Knowledge of school transportation and bus repair.
- Fleet scheduling.
- Supervision of personnel.
- Computer literacy, routing software, and spreadsheets.
- Effective communication, written and verbal.
- Demonstrated ability to work cooperatively and respectfully with staff, students, parents, and the public.
- **Demonstrates reliability, timeliness and good attendance.**
- **Demonstration of and commitment to Washington Local School District's Core Values: Courage, Dedication, Dignity, Excellence, Gratitude, Honesty, Loyalty, Respect, Responsibility, Service, Teamwork, and Trust.**

Essential Functions

1. In compliance with safety standards and all applicable rules and regulations, direct all aspects of the transportation department.
 - Safe and efficient routing and transportation of eligible students
 - Training, in-service, and certification of employees
 - Total vehicle maintenance and inspection program
2. Assist with development, changing, and monitoring bus routes utilizing computer programs and ensure ongoing notification to drivers, students, parents and administrators.
3. Assist with ongoing monitoring of procedures for:
 - Fleet safety
 - Efficiency of routing
 - Bus discipline **and** suspensions and expulsions
 - Cameras on buses
4. Represent the Transportation Department in student disciplinary matters as directed and document student misconduct referrals.
5. Assist the Supervisor with:
 - Investigation of accidents and timely filing of reports
 - Generating and maintaining payroll and personnel records
 - Inspection of buses and maintenance of records

6. Assist with appropriate record-keeping procedures for:
 - Inventory of transportation fleet and equipment
 - Personnel files
 - Departmental budgets and documentation of expenditures
 - Vendor files
 - Supply and equipment accounts
 - State inspections, records, reports, forms

7. Conduct day-to-day operations including:
 - Scheduling field trips, athletic trips, special events for buses and vans
 - Securing substitute employees
 - Filing of accident reports

8. Conduct evaluations in accordance with state law, Master Agreement provisions, and Board policy.
 - Regular drivers, bus monitors, substitute drivers
 - Mechanics
 - Classified personnel as assigned

9. Attend meetings and workshops as required.

ADDITIONAL DUTIES AND RESPONSIBILITIES

1. Responsible for knowledge of and compliance with:
 - Board of Education policies
 - Job description requirements
 - Master Agreements
 - Reference Handbook for Administrators and Supervisors
 - Administrative directives

2. Perform other duties as assigned by the ~~Director of Business Services~~ Assistant Superintendent

3. Comply with applicable state and federal laws, Board of Education policy, established work rules and guidelines, administrative **and** supervisory directives and terms of the ~~TAWLS~~ **SAAWLS** Master Agreement.

Working Conditions

- Per ~~TAWLS~~ **SAAWLS** Master Agreement
- Possible contact with unruly students
- Possible occasional exposure to blood, bodily fluids, tissue
- Possible occasional exposure to hazardous chemicals

Reports to: The Building Principal and Associate Principal of Student Affairs

Classification: TAWLS

Education and Experience

- Have a working knowledge of the technical aspects of the theater and all phases of the performing arts.

Knowledge, Skills & Abilities

- Demonstrate the ability to operate and teach others to operate the technical and theater equipment such as lights, sound system, curtains, and battens.
- Show evidence of organizational ability.
- Be able to make the appropriate time commitment outside of the normal school day to ensure appropriate supervision of the auditorium and the groups using the auditorium.
- **Demonstrates reliability, timeliness and good attendance.**
- **Demonstration of and commitment to Washington Local School District's Core Values: Courage, Dedication, Dignity, Excellence, Gratitude, Honesty, Loyalty, Respect, Responsibility, Service, Teamwork, and Trust.**

Essential Functions

1. ~~Responsible for maintaining~~ **Maintain** a schedule of events in the **Nightingale** Center for the Performing Arts, and will coordinate all activities with the Associate Principal who will continue to **approve** ~~sign~~ the application for Permit to use the school building.
2. ~~Responsible for recruiting and training~~ **Recruit and train** students in the operation of theater equipment including, but not limited to, lighting systems, sound systems, curtains and batten systems.
3. Approve the sets and scenery to be installed on the stage.
4. Oversee the proper storage of props, equipment, and scenery so proper cleaning can take place.
5. ~~Responsible for maintaining~~ **Maintain** an up-to-date inventory of equipment and properties in the Performing Arts Center.
6. ~~Responsible for ensuring~~ **Ensure** that equipment is properly maintained and repaired.
7. ~~Responsible to inspect~~ **Inspect** the facilities and ensure that everything is in good working order after each event.
8. ~~Responsible to see~~ **Oversee** that groups using the Center for the Performing Arts provide proper supervision of students **and** members of their group to ensure proper care of the auditorium, the stage, equipment, and properties.

9. Responsible for supplying a list of trained stagehands to the **Board of Education Business Office by September 20 of each year**, and to process time cards for stagehands to the ~~Business Manager~~ **Payroll Office in a timely manner. the next working day following use and rental of the auditorium.** Any damage to the auditorium or equipment shall be promptly reported to the **Associate Principal. Business Manager.**
10. Perform other related duties as assigned by the Associate Principal. ~~of Student Affairs.~~
11. Comply with applicable state and federal laws, Board of Education policy, established work rules and guidelines, administrative **and** supervisory directives and terms of the TAWLS Master Agreement.

Working Conditions

- Per TAWLS Master Agreement
- Possible contact with unruly students
- Possible occasional exposure to blood, bodily fluids, tissue
- Possible occasional exposure to hazardous chemicals

Reports to: The Supervisor of Transportation and the Assistant Supervisor of Transportation

Classification: OAPSE

Education and Experience

- Possession of a high school diploma or equivalent.
- Valid Ohio Class B CDL license with S/P **and air breaks** endorsement.
- Minimum three years' experience as an automobile **or** truck mechanic.
- ~~Experience in painting vehicle body work, knowledge of spray painting and of electric and acetylene welding is desirable.~~ Experience in body repair, Arc and MIG welding, plasma & Oxy-acetylene cutting desired.
- A.S.E. certification preferred.

Knowledge, Skills & Abilities

- Ability to use the service manuals provided by the bus/vehicle manufacturer.
- **Demonstrates reliability, timeliness and good attendance.**
- **Demonstration of and commitment to Washington Local School District's Core Values: Courage, Dedication, Dignity, Excellence, Gratitude, Honesty, Loyalty, Respect, Responsibility, Service, Teamwork, and Trust.**

Essential Functions

1. ~~Develop~~ Assist in developing and maintaining a schedule of preventative maintenance of all board-owned vehicles.
2. ~~Make vehicle repairs inspections as needed based on regular inspections and in response to driver and employee reports.~~ **Perform scheduled and unscheduled maintenance along with periodic maintenance inspections as required.**
3. Responsible for on-going bus maintenance program including summer maintenance and preparation for annual and spot inspections by the Ohio Highway Patrol.
4. Maintain an inventory necessary to properly service vehicles. Follow established procedures to requisition parts, supplies, and equipment.
5. Maintain accurate service records for all vehicles including service dates, costs, repairs, and mileage.
6. Keep work area safe, clean, and orderly.
7. Start buses on cold days prior to scheduled runs.
8. Be available for substitute bus driving when necessary.
9. Comply with OSHA and HazCom safety standards in disposal of chemicals and operation of vehicles and equipment.

Other Duties and Responsibilities

1. Comply with applicable state and federal laws, Board of Education policy, established work rules and guidelines, administrative **and** supervisory directives and terms of the OAPSE Master Agreement.
2. Attend appropriate in-service training, departmental meetings, and workshops.
3. Perform other related duties as assigned by the Supervisor of Transportation and Assistant Supervisor of Transportation.

Working Conditions

- Per OAPSE Master Agreement
- Possible contact with unruly students
- Possible occasional exposure to blood, bodily fluids, tissue
- Possible occasional exposure to hazardous chemicals and mechanical equipment
- Occasional operation of a school bus or school vehicle under inclement weather or other emergency conditions
- Occasional lifting of up to eighty pounds

Reports to: The Supervisor of Transportation

Classification: OAPSE

Education and Experience

- Possession of a high school diploma or equivalent is **required** desirable.
- Previous experience working with children is desirable.
- Possession of or willingness to secure Ohio school bus operator's license is desirable.

Knowledge, Skills & Abilities

- Physical capability of safely and appropriately lifting and managing preschool and special needs children, when necessary.
- Ability to cope with stressful situations, as related to special needs children.
- **Demonstrates reliability, timeliness and good attendance.**
- **Demonstration of and commitment to Washington Local School District's Core Values: Courage, Dedication, Dignity, Excellence, Gratitude, Honesty, Loyalty, Respect, Responsibility, Service, Teamwork, and Trust.**

Essential Functions

1. Maintain discipline of students riding the bus.
2. Attend bus safety meetings as scheduled.
3. Supervise the orderly process for students entering and disembarking from the bus.
4. Issue misconduct slips in accordance with existing procedures.
5. Work cooperatively with the school bus driver.
6. Perform other related duties as assigned by the supervisor of transportation.
7. Comply with applicable state and federal laws, Board of Education policy, established work rules and guidelines, administrative **and** supervisory directives and terms of the OASPE Master Agreement.

Working Conditions

- Per OAPSE Master Agreement
- Possible contact with unruly students
- Possible occasional exposure to blood, bodily fluids, tissue
- Possible occasional exposure to hazardous chemicals

Reports to: Director of Curriculum

Classification: TAWLS

Education and Experience:

- Masters Degree or higher in administration or supervision with an emphasis in curriculum and instruction.
- Administrative License required.
- Valid Ohio Educator License required.
- Minimum of seven years successful teaching and/or administrative experience.

Knowledge, Skills & Abilities:

- Skilled in using technology as a learning accelerator.
- Maintains a student focus with expectations for high quality instruction.
- Effective at gathering and interpreting data.
- Strong listening, observing, reading, verbal, nonverbal and written communication skills.
- Expertise in providing professional development for teachers in a variety of formats and settings.
- Experience in modeling, observing, and providing feedback about instruction for classroom teachers.
- Ability to work cooperatively and respectfully with staff, students, parents and the public.
- Ability to establish priorities, work independently and meet objectives with minimal supervision.
- Demonstrates reliability, timeliness and good attendance.
- Demonstration of and commitment to Washington Local School District's Core Values: Courage, Dedication, Dignity, Excellence, Gratitude, Honesty, Loyalty, Respect, Responsibility, Service, Teamwork, and Trust.

Essential Functions:

1. Provide ongoing and consistent support for the implementation of the curriculum and instruction goals and initiatives of the district.
2. Plan and facilitate curriculum and instruction meetings.
3. Conduct and facilitate professional development for teachers and administrators. Provide instructional support and feedback to teachers and assist with reflective practice.
4. Assist in collecting and analyzing data to monitor and inform decisions related to curriculum, instruction and professional development needs.

- 5. Keep current in state and federal laws and requirements in school curriculum and instruction.**
- 6. Maintain an understanding of educational research and trends in education that may impact curriculum and instruction.**
- 7. Coordinate and facilitate the process to review and select instructional materials.**
- 8. Comply with applicable state and federal laws, Board of Education policy, established work rules and guidelines, administrative and supervisory directives, and terms of the TAWLS Master Agreement.**

Working Conditions

- Salary, benefits and working conditions per the TAWLS Master Agreement**
- Possible contact with unruly students**
- Possible occasional exposure to blood, bodily fluids, tissue**
- Possible occasional exposure to hazardous chemicals**

Reports to: Building principal(s) and Student Services Administrators

Classification: TAWLS - EDI

Education, Licensure and Experience

- Valid Ohio Teaching License.
- Evidence of and experience in leadership activities.
- Masters Degree preferred.
- Three years successful teaching experience in special education required.
- Current teaching assignment in the Special Education Department required.
- Computer technology and special education IEP **and MFE ETR** software knowledge required.

Knowledge, Skills & Abilities

- **Demonstration of and commitment to Washington Local School District's Core Values: Courage, Dedication, Dignity, Excellence, Gratitude, Honesty, Loyalty, Respect, Responsibility, Service, Teamwork, and Trust.**
- High level of confidentiality
- Strong written and verbal communication skills
- Ability to work cooperatively and respectfully with staff, students, parents and the public
- Ability to establish priorities, work independently and meet objectives with minimal supervision
- Demonstrates reliability, timeliness and consistent attendance

Essential Functions

1. Provide leadership and work cooperatively with departmental staff through meaningful discussions on the development and implementation of instructional strategies, supports, and materials consistent with and appropriate to the adopted course of study and state content standards.
2. Assist with the development, implementation, and monitoring of programs and services to promote student socialization and independence.
3. Provide professional development opportunities.
4. Provide input to building administration and student services administration on classroom aide schedules and assignments.
5. Coordinate with related services providers (e.g., speech, OT, PT) to monitor and ensure delivery of services through quarterly reports to building and student services administration.

6. Assist with improvement of teaching techniques and instruction through classroom visitation and working with teachers as a resource person and instructional coach.
7. Consult with teachers on professional matters that might affect their morale and teaching efficiency and communicate relevant information to building administration and student services administration.
8. Assist with the orientation and provision of ongoing support for new teachers in the department.
9. Orient and assist substitute teachers on a daily basis.
10. Assist relevant building staff on scheduling students with disabilities in compliance with their IEPs and WLS course offerings.
11. Hold and conduct monthly departmental meetings and any additional departmental meetings that are necessary.
12. Inventory supplies and equipment within the department.
13. Provide weekly communication between the department teachers, ~~and~~ building administration and student services administration.
14. Attend regularly scheduled department head and supervisory meetings.
15. Assist with the interview process by filtering applicants for job openings and consulting with interview teams regarding candidates for employment, when possible.
16. Maintain confidentiality of students and staff.
17. Comply with **and** enforce student code of conduct, master agreements, board policy, administrative directives, rules, ~~and~~ regulations and state and federal laws.
18. Perform other job-related tasks as assigned by the building administration and student services administration.
- 19. Act as a liaison between the high school, junior high and elementary buildings, and consult on issues of curriculum and placement.**

Working Conditions

- Salary, benefits, hours and calendar per the TAWLS Master Agreement
- Possible contact with unruly students
- Possible exposure to blood, bodily fluids, tissue
- Possible occasional exposure to hazardous chemicals

Reports to: Director of Technology

Supervises: Technician Substitutes, Part Time and Summer Technology Workers

Classification: SAAWLS

Education, Licensure and Experience:

- Minimum of High School Diploma with additional technology training required.
- Associates Degree or higher preferred.
- A+ certification, Certified Novell Administration (CNA,) **VM Certified Professional (VCP) preferred, experience with ZENworks preferred.**
- Minimum of three (3) years' experience required working with technology with an emphasis on servers, network systems, switches, routers, desktops and audio-visual equipment and troubleshooting Windows systems.
- Experience in administration, supervision **or** management preferred.
- Must possess a valid driver's license and have access to their own transportation between buildings.

Knowledge, Skills & Abilities:

- **Demonstration of and commitment to Washington Local School District's Core Values: Courage, Dedication, Dignity, Excellence, Gratitude, Honesty, Loyalty, Respect, Responsibility, Service, Teamwork, and Trust.**
- Ability to analyze and problem solve
- Ability to use project planning to create and execute projects in a timely and fiscally responsible manner
- Ability to effectively communicate ideas to others in written and verbal forms
- Ability to supervise, manage and work cooperatively with others
- Working knowledge of a wide variety of systems and protocol, including:
 - Windows desktop operating systems
 - Novell Netware operating systems
 - Windows server-based operating systems
 - Network protocols **including for example**, but not limited to **TCP/IP and SMTP**
- Experience in complex network environments, including:
 - Maintenance of NetWare/Windows Servers
 - LAN and WAN connectivity, administration, troubleshooting
 - Working with ~~ITC/State A Site personnel~~ **outside vendors** to troubleshoot ~~connectivity issues~~ **problems and implement solutions**
 - ~~Knowledge of electrical wiring and ability to wire networking cable required~~
 - **Ability to wire networking cable required**
- Ability to establish priorities, work independently and meet objectives with minimal supervision
- Demonstrates reliability, timeliness and good attendance

Essential Functions:

1. Perform duties necessary to direct the smooth and efficient operation of all technology applications including hardware, software and audio-visual systems for the school district.
2. Responsible for the district's network system.
3. Responsible for the maintenance, repair, monitoring, change logs and installation of servers.
4. Assist with the district acquisition, installation, use and maintenance of all technology hardware, software and audio-visual equipment.
5. Maintain a change **and** status log of all IT systems, network paths, standard computer images, standard software list and standard procedures for access by all IT staff.
6. Analyze, configure and optimize equipment installations; document network usage, perform back-ups and data recovery.
7. Supervise IT technical staff including completing required evaluations.
8. Assist in the developing and periodic evaluation and update of the district's technology plan.
9. Oversee the perpetual inventory control system for technology assets including software and hardware.
10. Oversee the help desk system and the timely response to submitted trouble tickets.
11. Maintain confidentiality of information consistent with state and federal laws, Board policy and district regulations.
12. Comply with copyright laws, Board policies and district regulations for acceptable use of all IT resources.
13. Attend professional meetings, department meetings and inservice meetings as required.
14. Comply with and enforce Board of Education Policies, administrative **and** supervisory directives, work rules, and collective bargaining agreements.
15. Other duties as assigned by the Director of Technology.

Working Conditions

- Per Supervisor and Administrator Reference Handbook
- Occasional need to lift up to 80 pounds
- Occasional need to work in crawl spaces, confined spaces and on scaffolds and / or ladders
- Travel within the district and outside of the district
- Ability to accommodate a flexible work day **and** work week schedule
- Possible occasional contact with unruly students
- Possible occasional exposure to blood, bodily fluids, tissue
- Possible occasional contact with hazardous chemicals

Reports to: The Building Principal

Classification: TAWLS

Education and Experience

- Valid Ohio Teaching Certificate - Administrative or Supervisory Certificate desirable.
- Master's Degree desirable.
- Three years of successful teaching experience in subject area desirable.

Knowledge, Skills & Abilities

- **Demonstrates reliability, timeliness and good attendance.**
- **Demonstration of and commitment to Washington Local School District's Core Values: Courage, Dedication, Dignity, Excellence, Gratitude, Honesty, Loyalty, Respect, Responsibility, Service, Teamwork, and Trust.**

Essential Functions

1. Provide leadership and work cooperatively with the staff in development, implementation, and curricular supervision of the course of study.
2. Provide leadership and work cooperatively with staff in developing meaningful curriculum materials consistent with and appropriate to the adopted course of study.
3. Assist with improvement of teaching techniques and instruction through classroom visitation and working with teachers as a resource person.
4. Confer with teachers on professional matters that might affect their morale and teaching efficiency.
5. Provide input in department curricular decisions including teacher assignment.
6. Assist with the orientation and provide for the ongoing support of new teachers in the department.
7. Orient and assist substitute teachers on a daily basis.
8. Cooperate with student teaching programs and assist in assignment of student teachers.
9. Assist the Guidance Department and the Curriculum Office on matters dealing with placement of students such as, but not limited to, phasing and course selection.
10. Hold and conduct monthly departmental meetings and any additional departmental meetings that are necessary.
11. Develop budget requests. Allocate approved department budgets, approve requisitions, process acquisitions and inventory the supplies and equipment within the department.

12. Act as communication liaison between the department and the administration.
13. Attend regularly scheduled department head and supervisory meetings.
14. May be consulted with regard to candidates for employment when possible.
15. Perform other job-related tasks as assigned by the building principal.
16. Comply with applicable state and federal laws, Board of Education policy, established work rules and guidelines, administrative **and** supervisory directives and terms of the TAWLS Master Agreement.

Working Conditions

- Per TAWLS Master Agreement
- Possible contact with unruly students
- Possible occasional exposure to blood, bodily fluids, tissue
- Possible occasional exposure to hazardous chemicals

Reports to: Building Principal(s) and Director of Student Services

Classification: TAWLS

Education, Licensure and Experience

- Ohio Registered Nurse License.
- Possess or qualify for Ohio School Nurse License.
- Bachelor’s Degree.
- Previous experience in school nursing, or similar, desirable.
- Alternatives to above as accepted by the Board of Education.

Knowledge, Skills & Abilities

- **Demonstration of and commitment to Washington Local School District’s Core Values: Courage, Dedication, Dignity, Excellence, Gratitude, Honesty, Loyalty, Respect, Responsibility, Service, Teamwork, and Trust.**
- High level of confidentiality.
- Strong written and verbal communication skills.
- Ability to work cooperatively and respectfully with staff, students, parents and the public.
- Ability to establish priorities, work independently and meet objectives with minimal supervision.
- Demonstrates reliability, timeliness and good attendance.

Essential Functions

1. Coordinate the overall school health services program within the building.
2. Provide direct health care to students and staff within the scope of nursing practices. This includes:
 - Using the nursing process to care for students with acute and chronic medical conditions
 - Developing individualized health care plans and emergency care plans
 - Assisting with medication training and implementation of medication administration
 - Counseling and assisting staff with individual health care concerns and emergencies
3. Ensure compliance with school entry health requirements such as immunizations, dental exams, physicals and maintain cumulative health records in the building.
4. Provide screening and referrals for health conditions (i.e. vision, hearing, scoliosis, etc.) of students as recommended by the Ohio Department of Education and required by **the** Board of Education.
5. Promote wellness and a healthy school environment for students and staff by:
 - ~~Participation~~ **Participating** in school health advisory, crisis teams and wellness programs
 - Provision of education such as bloodborne pathogens, child abuse prevention and safety trainings
 - Monitoring medical equipment and supplies; assist in monitoring AED devices.
 - ~~Collaboration~~ **Collaborating** with other school professionals and community agencies to promote a healthy emotional environment for all students and staff
6. Conduct required health observations and assessments and serve as a liaison for team members on 504, ~~MFE~~ **ETR and IEP** team meetings.

7. Serve in a leadership role for health policies, programs and safety concerns as an advisor in developing procedures to address medical issues (i.e., MRSA, mumps, meningitis, etc.) and providing parents with community resource information.
8. Maintain confidentiality of information in nursing records, student files, team meetings and individual discussions.
9. Comply with **and** enforce student code of conduct, master agreements, board policy, administrative directives, rules and regulations, and state and federal laws.
10. Perform other duties as assigned.

Working Conditions

- Salary, benefits, hours and calendar per the TAWLS Master Agreement
- Possible contact with unruly students
- Possible exposure to blood, bodily fluids, tissue
- Possible occasional exposure to hazardous chemicals

Reports to: The Head Mechanic and the Supervisor of Transportation

Classification: OAPSE

Education and Experience

- Possession of high school diploma or GED required.
- **Possession of, or ability to obtain, a current State of Ohio Class B Commercial Driver's License with S/P and air breaks endorsement is required. ~~desirable.~~**
- Minimum of two years experience in general auto, bus, or truck maintenance ~~required.~~ desired.
- ~~Must possess or obtain valid Commercial Driver's License (CDL) from the State of Ohio.~~

Knowledge, Skills & Abilities

- **Demonstrates reliability, timeliness and good attendance.**
- **Demonstration of and commitment to Washington Local School District's Core Values: Courage, Dedication, Dignity, Excellence, Gratitude, Honesty, Loyalty, Respect, Responsibility, Service, Teamwork, and Trust.**

Essential Functions

1. Perform and keep accurate records of service, replacements, and adjustments pertaining to the maintenance of all assigned vehicles.
2. Make test runs after buses are repaired as directed.
3. Provide assistance when buses break down on the road.
4. Be available for substitute bus driving when necessary.
5. Maintain a high level of cleanliness throughout the garage including proper storage of tools and equipment.
6. Be responsible for custodial duties at the bus garage **and** maintenance building as directed by the Supervisor of Buildings and Grounds.
7. Wash and clean school buses.
8. Attend workshops, departmental meetings, and other related instructional programs.
9. Perform other related duties as assigned by the ~~Head Mechanic and the Supervisor of Transportation~~ and the Assistant Supervisor of Transportation.
10. Comply with applicable state and federal laws, Board of Education policy, established work rules and guidelines administrative **and** supervisory directives and terms of the OAPSE Master Agreement.

Working Conditions

- Per OAPSE Master Agreement
- Possible contact with unruly students
- Possible occasional exposure to blood, bodily fluids, tissue
- Possible occasional exposure to hazardous chemicals

Reports to: The Supervisor of Transportation

Classification: OAPSE

Education and Experience

- Possession of high school diploma or equivalent is **required. desirable.**
- Possession of, or ability to obtain, a current State of Ohio Class B Commercial Driver's License with S/P **and air breaks** endorsement is **required. desirable.**
- ~~As required by law, must provide an abstract from the Bureau of Motor Vehicles.~~
Driving record must meet ODE & BMV guidelines.
- As required by law, must obtain a personal criminal record report from either the Bureau of Criminal Investigations (BCI) or the local law enforcement agency **every six years.**

Knowledge, Skills & Abilities

- Must conform to the ODE physical qualification for school bus drivers.
- **Demonstrates reliability, timeliness and good attendance.**
- **Demonstration of and commitment to Washington Local School District's Core Values: Courage, Dedication, Dignity, Excellence, Gratitude, Honesty, Loyalty, Respect, Responsibility, Service, Teamwork, and Trust.**

Essential Functions

1. Complete mandatory bus driver training programs as defined by state law and Board policy.
2. Conform to ~~the Ohio Rules and Regulations for Safe Pupil Transportation~~ ODE's Ohio Pupil Transportation Operation and Safety Rules.
3. Maintain discipline and order and report violations on the proper forms to ~~designated building principals~~ the Transportation Supervisor.
4. ~~Conduct a yearly emergency drill, during the first four weeks of school, according to the outlined procedure on the bus. Drills are to be conducted on school grounds~~ evacuation drills as scheduled by the Transportation Department.
5. If involved in an accident, notify ~~local police and~~ the Supervisor of Transportation immediately. Remain with the bus and keep students under control until they can be removed safely. File a complete accident report with the supervisor of Transportation within twenty-four hours.
6. The inside of the bus is to be cleaned daily.
7. ~~Reports all needed bus repairs to the head mechanic on a work order form.~~ Bus must be maintained in safe working order, as per ODE and Ohio State Highway Patrol regulations. All necessary repairs are to be documented on the appropriate forms and turned into the Transportation Office.
8. Make assigned route stops with no alterations except for emergencies.

9. ~~Maintain Ohio Code safety regulations regarding safety equipment on the bus and provide for safe storage of said equipment at the conclusion of each work day.~~
10. Perform other related duties as assigned by the Supervisor of Transportation.
11. Comply with applicable state and federal laws, Board of Education policy, established work rules and guidelines, administrative **and** supervisory directives and terms of the OAPSE Master Agreement.

Working Conditions

- Per OAPSE Master Agreement
- Possible contact with unruly students
- Possible occasional exposure to blood, bodily fluids, tissue
- Possible occasional exposure to hazardous chemicals

Reports to: Director of Student Services

Classification: TAWLS

Education and Experience

- **Valid Ohio School Psychologist Certificate or License.**
- **Knowledge and experience in measures of psycho-educational assessment and interpretation.**
- **At least one year experience working with students as a school psychologist.**
- **Alternative to the above qualifications as the Director of Human Resources may find appropriate.**

Knowledge, Skills & Abilities

- **Ability to work effectively with others.**
- **Ability to communicate ideas and directives clearly and effectively both orally and in writing.**
- **Effective, active listening skills.**
- **Organizational and problem solving skills.**
- **Ability to analyze test scores and determine appropriate changes to the curriculum.**
- **Knowledge and ability to administer psycho-educational assessments correctly.**
- **Demonstrates reliability, timeliness and good attendance.**
- **Demonstration of and commitment to Washington Local School District's Core Values: Courage, Dedication, Dignity, Excellence, Gratitude, Honesty, Loyalty, Respect, Responsibility, Service, Teamwork, and Trust.**

Essential Functions

1. **Provides comprehensive evaluations of individual children identified as or suspected of being disabled and interpret results of evaluation to appropriate individuals.**
2. **Participates as a member of evaluation and placement team and contributes to the written report of that team regarding student's individual strengths and weaknesses.**
3. **Consults with parents, educational personnel and professionals from outside agencies on matters relating to the education and mental health of students.**
4. **Provides counseling individually and for groups for students and their parents as needed.**
5. **Assists educational staff in implementing or modifying instructional strategies, classroom management procedures, intervention strategies and follow-up activities.**
6. **May participate in student concerns process with school personnel and parents to develop interventions, plan evaluation and provide consultation for students.**

7. **Participates in parent/teacher conferences as needed.**
8. **Maintains appropriate child study files.**
9. **Attends scheduled school meetings.**
10. **Adheres to established professional and ethical standards for school psychologists.**
11. **Complies with applicable state and federal laws, Board of Education policy, established work rules and guidelines, administrative and supervisory directives and terms of the TAWLS Master Agreement.**

Working Conditions

- **Per TAWLS Master Agreement**
- **Possible contact with unruly students**
- **Possible occasional exposure to blood, bodily fluids, tissue**
- **Possible occasional exposure to hazardous chemicals**

Reports to: Treasurer

Classification: OAPSE - Schedule B

Education and Experience

- Associates Degree in Business, Office Management, Human Resources or related field with a minimum of ~~three~~ **two** years of ~~full-time in~~ accounts payable **and** bookkeeping **experience** ~~or payroll and/or benefit management as appropriate to the assignment.~~ Or an equivalent alternate combination of ~~five~~ **four** years of training and experience related to the position as approved by the Director of Human Resources.
- Proficient score on a district identified pretest established for the position.

Knowledge, Skills & Abilities

- Highly proficient in Microsoft Word, **and** Excel, ~~and Access~~
- Strong computer skills to learn and use specialized school software programs.
- Familiar with Uniform School Accounting Systems (USAS).
- ~~• Familiar with Uniform School Payroll Systems (USPS)~~
- Ability to manage and update department information on the internet **and** website.
- ~~• Understanding and experience with state and federal tax requirements~~
- ~~• Understanding and experience with insurance benefit services for employees~~
- ~~• Understanding of basic state and federal laws related to payroll including, but not limited to Federal Fair Labor Standards Act, FMLA, HIPPA, COBRA, Worker Compensation, and Unemployment Compensation~~
- Strong written and verbal communication.
- Strong math skills.
- Adheres to strict confidentiality standards.
- Ability to work cooperatively and respectfully with staff, vendors and the public.
- Ability to establish priorities, work independently and meet objectives with minimal supervision.
- Highly organized with high level of accuracy.
- Familiar with operations for voicemail, email, and standard office machines.
- Demonstrates reliability, timeliness and good attendance.
- **Demonstration of and commitment to Washington Local School District’s Core Values: Courage, Dedication, Dignity, Excellence, Gratitude, Honesty, Loyalty, Respect, Responsibility, Service, Teamwork, and Trust.**

Essential Functions

1. Provide outstanding customer service to staff and the public in daily contacts by phone, email and in person.
2. Maintain close communication with building and department secretaries, administrators and supervisors as related to ~~payroll and/or~~ bookkeeping functions.

3. Develop and implement efficient and accurate procedures to maintain records, submit reports, and process information for payroll and/or accounts payable.
Payroll duties may include:
 - a. ~~Employee payroll, income tax, FICA, and payroll deductions~~
 - b. ~~Health, prescription, vision, dental, and life insurance benefits~~
 - c. ~~SERS and STRS employee retirement~~
 - d. ~~Accumulation and use of sick, personal business, and vacation days~~
 - e. ~~Unemployment compensation~~Bookkeeping duties may include:
 - a. Making deposits and receipting funds
 - b. Processing requisitions and purchase orders
 - c. Managing accounts payable and receivable
 - d. Reconciling bank statements
 - e. Preparing budget reports and assisting with budget preparation
4. Maintain strict confidentiality standards as required by state and federal law, Board of Education policy and professional ethics.
5. Work collaboratively with the EMIS staff to ensure consistent, accurate data entry and reporting standards.
6. Perform standard office operations maintaining records, filing information, copying, scanning, and preparing and distributing communications such as emails, letters, memos and fliers.
7. Assist with managing and updating department information on the district website and other electronic communication tools implemented by the district.
8. Keep updated on district software, office procedures and requirements for the position.
9. Attend training and inservice programs.
10. Maintain professional responsibility for keeping aware and informed of job-related information by accessing district-provided mail box, email, and voicemail on a daily basis.
11. Comply with applicable state and federal laws, Board of Education policy, established work rules and guidelines, administrative **and** supervisory directives and terms of the OAPSE Master Agreement.
12. Perform other related duties as assigned by the Treasurer.

Working Conditions

- Per OAPSE Master Agreement
- Possible contact with unruly students
- Possible occasional exposure to blood, bodily fluids, tissue
- Possible occasional exposure to hazardous chemicals

Reports to: **Treasurer**

Classification: Non-Bargaining Classified Employee

Education and Experience

- Associates Degree in Business, Office Management, Technology or related field with a minimum of two years of secretary work experience. Or an equivalent alternate combination of four years of training and experience related to the position as approved by the Director of Human Resources.
- Proficient score on a district identified pretest established for the position.

Knowledge, Skills & Abilities

- Highly proficient in Microsoft Word, Excel, and Access.
- Ability to ~~manage and update~~ **assist with managing and updating** information on the internet **and** website.
- Strong written (grammar, spelling and punctuation) and verbal communication.
- Adheres to strict confidentiality standards.
- Ability to work cooperatively and respectfully with staff, students, parents and the public.
- Ability to establish priorities, work independently and meet objectives with minimal supervision.
- Highly organized with accurate record-keeping and filing skills.
- Familiar with operations for voicemail, email and standard office machines.
- Demonstrates reliability, timeliness and ~~good~~ **excellent** attendance.
- **Detailed oriented.**
- **Proficient in bookkeeping and accounting practices.**
- **Demonstration of and commitment to Washington Local School District’s Core Values: Courage, Dedication, Dignity, Excellence, Gratitude, Honesty, Loyalty, Respect, Responsibility, Service, Teamwork, and Trust.**

Essential Functions

1. Provide outstanding customer service to students, parents, staff and the public in daily contacts by phone, email and in person.
2. Prepare specifications, legal advertising and notice commencements for bidding district building repair projects. Prepare documents to obtain bids for district insurance coverage, copier contracts, maintenance agreements and other services.
3. Provide care and upkeep of building copy machines, postage meter and other related machines. Record monthly copier counts and submit annual reports.
4. Maintain accurate inventory of buses and other vehicles **and** equipment. Keep track of titles, apply for gratis licenses and prepare related reports.
5. Prepare recommendations and documents for approval by the Board of Education. **Coordinate supervisor paperwork for reports and board agenda items.**
6. ~~Process and maintain parental contracts in lieu of school bus transportation.~~
Process and maintain payment in lieu of school bus transportation.

- ~~7. Schedule activities and events in all district buildings and issue permits.~~
8. Prepare district leases for long term facility use such as with Westwood and the YMCA. **Invoice them monthly and quarterly.**
9. Establish **and** maintain data files and records for the **Treasurer's** business office. Maintain student accident reports, ~~list of school closings and delays~~, and obtain certificates of insurance for prom, graduation, etc. Maintain spreadsheets for all utilities **as needed.** ~~gas, water, electric and fuel report.~~
- ~~10. Make appointments for yearly asbestos physicals for the maintenance department.~~
11. Assist with managing and updating the **district and Treasurer's** business services information on the ~~district~~ website and other electronic communication tools. ~~implemented by the building/district.~~
12. Maintain financial records and deposit funds as required by district policy.
13. Assist with coordination of special events, meetings and training such as the classified holiday luncheon, surplus sale and annual golf outing.
- 14. Assist with Treasurer's correspondence, legal duties and duties within Treasurer's office.**
- 15. Assist with preparing monthly financial reports.**
- 16. Assist in balancing students' activity accounts and fundraising.**
- 17. Establish records retention system and make related recommendations to the district committee and file schedules with state.**
- 18. Maintain capital asset inventory reports and district liability insurance documents.**
19. Maintain confidentiality and exercise prudent judgment in communications related to school business.
20. Comply with the Family Educational Rights and Privacy Act by maintaining strict confidentiality of information about all students. Exercise prudent judgment in discussing information related to students, families and staff.
21. Keep updated on district software, office procedures and requirements for the position. Attend training and inservice programs.
22. Maintain professional responsibility for keeping aware and informed of job-related information by accessing district-provided mail box, email and voice mail on a daily basis.
23. Comply with applicable state and federal laws, Board of Education policy, established work rules and guidelines, administrative **and** supervisory directives and terms of **all the OAPSE Master Agreements.**
- 24. Process building permits and update the district activities calendar.**
25. Perform other related duties as assigned.

Working Conditions

- Per Non-Bargaining Classified Employee Handbook
- Occasional evening or weekend hours may be required for special events **and to meet critical deadlines**
- Possible contact with unruly students
- Possible occasional exposure to blood, bodily fluids, tissue
- Possible occasional exposure to hazardous chemicals

Reports to: Treasurer

Classification: OAPSE - Schedule B

Education and Experience

- Associates Degree in Business, Office Management, Human Resources or related field with a minimum of three years of full time experience in ~~accounts payable~~, payroll ~~and/or~~ **and** benefit management as appropriate to the assignment. Or an equivalent alternate combination of five years of training and experience related to the position as approved by the Director of Human Resources.
- Proficient score on a district identified pretest established for the position

Knowledge, Skills & Abilities

- Highly proficient in Microsoft Word, **and** Excel, ~~and Access~~
- Strong computer skills to learn and use specialized school software programs.
- Familiar with Uniform School Accounting Systems (USAS)
- Familiar with Uniform School Payroll Systems (USPS).
- Ability to manage and update department information on the internet **and** website.
- Understanding and experience with state and federal tax requirements.
- Understanding and experience with insurance benefit services for employees.
- Understanding of basic state and federal laws related to payroll including, but not limited to Federal Fair Labor Standards Act, FMLA, HIPPA, COBRA, Worker Compensation, and Unemployment Compensation.
- Strong written and verbal communication.
- Strong math skills.
- Adheres to strict confidentiality standards.
- Ability to work cooperatively and respectfully with staff, vendors and the public.
- Ability to establish priorities, work independently and meet objectives with minimal supervision.
- Highly organized with high level of accuracy.
- Familiar with operations for voicemail, email, and standard office machines.
- Demonstrates reliability, timeliness and good attendance.
- **Demonstration of and commitment to Washington Local School District’s Core Values: Courage, Dedication, Dignity, Excellence, Gratitude, Honesty, Loyalty, Respect, Responsibility, Service, Teamwork, and Trust.**

Essential Functions

1. Provide outstanding customer service to staff and the public in daily contacts by phone, email and in person.
2. Maintain close communication with building and department secretaries, administrators and supervisors as related to payroll ~~and/or bookkeeping~~ functions.

3. Develop and implement efficient and accurate procedures to maintain records, submit reports and process information for payroll ~~and/or accounts payable~~.
Payroll duties may include:
 - Employee payroll, income tax, FICA and payroll deductions
 - Health, prescription, vision, dental and life insurance benefits
 - SERS and STRS employee retirement
 - Accumulation and use of sick, personal business and vacation days
 - Unemployment compensationBookkeeping duties may include:
 - ~~a. Making deposits and receipting funds~~
 - ~~b. Processing requisitions and purchase orders~~
 - ~~c. Managing accounts payable and receivable~~
 - ~~d. Reconciling bank statements~~
 - ~~e. Preparing budget reports and assisting with budget preparation~~
4. Maintain strict confidentiality standards as required by state and federal law, Board of Education policy and professional ethics.
5. Work collaboratively with the EMIS staff to ensure consistent, accurate data entry and reporting standards.
6. Perform standard office operations maintaining records, filing information, copying, scanning, and preparing and distributing communications such as emails, letters, memos and fliers.
7. Assist with managing and updating department information on the district website and other electronic communication tools implemented by the district.
8. Keep updated on district software, office procedures and requirements for the position.
9. Attend training and inservice programs.
10. Maintain professional responsibility for keeping aware and informed of job related information by accessing district-provided mail box, email, and voicemail on a daily basis.
11. Comply with applicable state and federal laws, Board of Education policy, established work rules and guidelines, administrative **and** supervisory directives and terms of the OAPSE Master Agreement.
12. Perform other related duties as assigned by the Treasurer.

Working Conditions

- Per OAPSE Master Agreement
- Possible contact with unruly students
- Possible occasional exposure to blood, bodily fluids, tissue
- Possible occasional exposure to hazardous chemicals

Reports to: The Director of Student Services

Classification: TAWLS

Education and Experience

- Bachelor's degree in speech correction.
- Valid Ohio Speech Therapist Certificate.
- At least one year experience working with students as a Speech Therapist.
- Alternative to the above qualifications as the Director of Human Resources may find appropriate.

Knowledge, Skills & Abilities

- Knowledge of the principles, practices, methods and techniques of speech and language therapy.
- Knowledge of state and federal laws governing the provision of speech language therapy services within public schools.
- Knowledge of state and federal regulations and procedures governing special education.
- Ability to document evaluation results and develop goals and short-term objectives.
- Ability to prepare accurate, detailed records.
- Ability to communicate effectively with students with special needs.
- Ability to perform speech and language therapy services in accordance with established guidelines and standards.
- Demonstrates reliability, timeliness and good attendance.
- Demonstration of and commitment to Washington Local School District's Core Values: Courage, Dedication, Dignity, Excellence, Gratitude, Honesty, Loyalty, Respect, Responsibility, Service, Teamwork, and Trust.

Essential Functions

1. Assesses students' communication skills (e.g. articulation, language, fluency, voice, etc.) for the purpose of determining their communication needs deficits and developing recommendations.
2. Consults with teachers, parents, other personnel and outside professionals for the purpose of providing requested information, developing plans for services and making recommendations.
3. Facilitates meetings (e.g. IEP conferences, parent meetings, in-services, etc.) for the purpose of developing plans and providing information regarding students' functional goals.

4. Instructs students for the purpose of implementing goals for remediation of speech and language deficits.
5. Prepares documentation (e.g. evaluations, observations, progress, contacts with parents, teachers and outside professionals, etc.) for the purpose of providing written support, developing recommendations and conveying information.
6. Presents information on various topics related to area of professional expertise for the purpose of communicating information and gaining feedback on treatment issues.
7. Researches resources and methods (i.e., intervention and treatment techniques, assessment tools and methods, community resources, etc.) for the purpose of determining appropriate approach for students' speech and language services.
8. Screens students for the purpose of determining the need for further individualized assessment.
9. Assists other personnel as may be required for the purpose of supporting them in the completion of their work activities.
10. Participates in various meetings (e.g. parent conferences, in-service training, site meetings, etc.) for the purpose of receiving and providing information and/or meeting credential requirements.
11. Comply with applicable state and federal laws, Board of Education policy, established work rules and guidelines, administrative and supervisory directives and terms of the TAWLS Master Agreement.

Working Conditions

- Per TAWLS Master Agreement
- Possible contact with unruly students
- Possible occasional exposure to blood, bodily fluids, tissue
- Possible occasional exposure to hazardous chemicals

Reports to: ~~Director of Business Services~~ Assistant Superintendent

Classification: SAAWLS

Education and Experience

- High School Diploma required.
- Associate's Degree preferred.
- **Valid Ohio Class B CDL with S/P endorsement.**
- Participation in a minimum of four hours of transportation related in-service training and completion of classroom portion of Ohio Pre-service Driver Training Program, at least once every six years.
- Satisfactory driving **record.**

Knowledge, Skills & Abilities

- Minimum of two (2) years' experience in supervision.
- Knowledge of bus repair.
- Fleet scheduling.
- Evaluation and supervision of personnel.
- Computer literacy, routing software, **and** spreadsheets.
- Effective communication, written and verbal.
- Demonstrated ability to work cooperatively and respectfully with staff, students, parents, and the public.
- **Demonstrates reliability, timeliness and good attendance.**
- **Demonstration of and commitment to Washington Local School District's Core Values: Courage, Dedication, Dignity, Excellence, Gratitude, Honesty, Loyalty, Respect, Responsibility, Service, Teamwork, and Trust.**

Essential Functions

1. In compliance with safety standards and all applicable rules and regulations, direct all aspects of the transportation department.
 - Safe and efficient routing and transportation of eligible students
 - Training, in-service and certification of employees
 - Total vehicle maintenance and inspection program
2. Develop, change and monitor bus routes utilizing computer programs and ensure ongoing notification to drivers, students, parents, and administrators.
3. Conduct ongoing monitoring of procedures for:
 - Fleet safety
 - Efficiency of routing
 - Bus discipline **and** suspensions and expulsions
 - Cameras on buses
4. Prepare budget requests including, but not limited to, supplies, materials, equipment and facility needs. Order and warehouse items as needed and monitor expenditure of funds.

5. Work cooperatively with the Director of Human Resources regarding:
 - Recruitment of employees **and** interviews
 - Bidding and Transfers
 - Changes of contract
 - Tenure provisions

6. Work cooperatively with the ~~Director of Business Services~~ Assistant Superintendent regarding:
 - Development of building budget recommendations
 - Building repair **and** improvement priorities

7. Ensure appropriate record-keeping procedures for:
 - Inventory of transportation fleet and equipment
 - Personnel files
 - Departmental budgets and documentation of expenditures
 - Vendor files
 - Supply and equipment accounts
 - State inspections, records, reports, forms

8. Conduct day-to-day operations including:
 - Scheduling field trips, athletic trips, special events for buses and vans
 - Communication with vendors
 - Verification of time cards
 - Securing substitute employees
 - Filing of accident reports

9. Conduct evaluations in accordance with state law, Master Agreement provisions, and Board policy.
 - Assistant Supervisor of Transportation
 - Regular drivers, bus monitors, substitute drivers
 - Mechanics
 - Classified personnel as assigned

10. Conduct **and** attend meetings and workshops as required.

ADDITIONAL DUTIES AND RESPONSIBILITIES

1. Responsible for knowledge of and compliance with:
 - Board of Education policies
 - Job description requirements
 - Master Agreements
 - Reference Handbook for Administrators and Supervisors
 - Administrative directives

2. Perform other duties as assigned by the ~~Director of Business Services~~ Assistant Superintendent.
3. Comply with applicable state and federal laws, Board of Education policy, established work rules and guidelines, administrative **and** supervisory directives and terms of the ~~TAWLS~~ **SAAWLS** Master Agreement.

Working Conditions

- Per ~~TAWLS~~ **SAAWLS** Master Agreement
- Possible contact with unruly students
- Possible occasional exposure to blood, bodily fluids, tissue
- Possible occasional exposure to hazardous chemicals

Reports to: Associate Principal

Classification: TAWLS

Education and Experience:

- ~~Bachelor's Degree~~
- **Valid Ohio Educator License**
- **Minimum of five years of successful teaching experience-secondary level preferred.**
- **Must possess, or be working towards, a Master's Degree and license in Education Administration.**

Knowledge, Skills & Abilities:

- **Demonstrates strong student behavior management skills.**
- **Maintains a student focus with demand for educational excellence.**
- **Strong listening, observing, reading, verbal, nonverbal and written communication skills.**
- **Strong organizational skills; manages projects effectively within established timelines.**
- **Ability to coach colleagues on implementation of behavior management strategies.**
- **Understanding of state and federal laws, Board of Education policy, student code of conduct and administrative guidelines related to student behavior management.**
- **Conversant with Positive Behavior Interventions and Supports.**
- **Ability to work cooperatively and respectfully with staff, students, parents and the public.**
- **Ability to establish priorities, work independently and meet objectives with minimal supervision.**
- **Must be able to flex work schedule, beyond traditional teacher work day.**
- **Demonstrates reliability, timeliness and good attendance.**
- **Demonstration of an commitment to Washington Local School District's Core Values: Courage, Dedication, Dignity, Excellence, Gratitude, Honesty, Loyalty, Respect, Responsibility, Service, Teamwork and Trust**

Essential Functions:

1. Assist in formulating and enforcing building policies.
2. Responsible for all student disciplinary concerns.
3. **Actively contributes to the development and implementation of proactive procedures and programs, to improve building climate and school-wide student behavior.**
4. **Works individually with students to develop Individual Behavior Improvement Plans.**

5. **Assist in identifying high-risk students and implementing early intervention plans for such students.**
6. Responsible for keeping disciplinary records of all students, including, but not limited to:
 - a. Classroom misconduct
 - b. Misconduct on school grounds, buses and WLS property
 - c. Misconduct at school-sponsored events
7. Communication with and counseling of students regarding disciplinary concerns.
8. Communication with parents regarding their children's disciplinary concerns.
9. Refer students to counselors, social worker, administrators and other resources when needed.
10. Provide support to staff members in regards to student discipline.
11. **Maintains a flexible schedule beyond the traditional teacher work day to address student and parent needs.**
12. Attend required staff meetings.
13. Communicate with various law enforcement agencies regarding students.
14. Comply with applicable state and federal laws, Board of Education policy, established work rules and guidelines, administrative **and** supervisory directives and terms of the TAWLS Master Agreement.

Working Conditions:

- Salary, benefits and working conditions per the TAWLS Master Agreement
- Possible contact with unruly students
- Possible contact with unruly parents
- Possible contact with weapons
- Possible exposure to blood, bodily fluids, tissue
- Possible exposure to hazardous chemicals
- Possible exposure to drugs and alcohol

Reports to: Musical and Play Director, the Whitmer Principal or designee

Classification: TAWLS – Extra Duty Index

Education and Experience

- **A Washington Local employee or individual with experience and training in regards to lighting, sound and the set-up management of Whitmer Theater’s technical booth.**

Knowledge, Skills & Abilities

- **Demonstration of and commitment to Washington Local School District’s Core Values: Courage, Dedication, Dignity, Excellence, Gratitude, Honesty, Loyalty, Respect, Responsibility, Service, Teamwork, and Trust.**

Essential Functions

1. Develop the lighting scheme in conjunction with the Musical **and Play** Director at least five weeks before production date.
2. Check and attend to repairs when necessary on all lighting and sound equipment, which will be utilized in the production several weeks in advance of production.
3. Set lights at least three weeks before production date.
4. Make any changes in lighting scheme at least two weeks before production date.
5. Attend final week of rehearsals to perfect light cues and special effects.
6. Attend final week of rehearsals to aid in selection and training of students to operate the light board, or **to operate the light board personally, as per request of the Musical Play Director.**
7. **Collaborate with the Musical and Play Director to manage the ordering of lighting and sound supplies. (i.e., microphones, specialty lights, color gels, gobos, etc.)**
8. Comply with applicable state and federal laws, Board of Education policy, established work rules and guidelines, administrative **and** supervisory directives and terms of the TAWLS Master Agreement.

Working Conditions

- Per TAWLS Master Agreement
- Possible contact with unruly students
- Possible occasional exposure to blood, bodily fluids, tissue
- Possible occasional exposure to hazardous chemicals

Reports to: The Musical and Play Director, the Whitmer Principal or designee

Classification: TAWLS – Extra Duty Index

Education and Experience

- A Washington Local employee or individual with experience.

Knowledge, Skills & Abilities

- A Washington Local employee or individual with experience and training in regards to the management of ticketing, programs and publicity sales for Whitmer Theater.
- Demonstration of and commitment to Washington Local School District's Core Values: Courage, Dedication, Dignity, Excellence, Gratitude, Honesty, Loyalty, Respect, Responsibility, Service, Teamwork, and Trust.

Essential Functions

1. Contact printer for printing of tickets and publication of program.
2. Handle advance and door sales.
3. Arrange publicity through television, radio and newspaper media.
4. Secure advertising for the souvenir program.
5. Arrange for students to ~~sell programs.~~ **distribute programs at theatre doors.**
6. Organize the ushers for performance nights.
7. Arrange for student aid in the selling of tickets.
8. Manage house for performances.
9. Correlate any parental aid which may be sought for publicity or promotional activities, ~~in conjunction with the director of forensic and drama.~~
10. Arrange for photographer to take pictures for program.
11. Comply with applicable state and federal laws, Board of Education policy, established work rules and guidelines, administrative **and** supervisory directives and terms of the TAWLS Master Agreement.

Working Conditions

- Per TAWLS Master Agreement
- Possible contact with unruly students
- Possible occasional exposure to blood, bodily fluids, tissue
- Possible occasional exposure to hazardous chemicals

Reports to: Director of Whitmer Musical, the Whitmer Principal or Designee

Classification: TAWLS – Extra Duty Index

Education and Experience

- ~~A certificated employee of the Washington Local Schools.~~
- Possess the ability to create and teach a variety of dance steps (tap, jazz, ballet, etc.).
- **A Washington Local employee or individual with experience and training in regards to teaching choreography to cast members and students.**

Knowledge, Skills & Abilities

- **Demonstration of and commitment to Washington Local School District’s Core Values: Courage, Dedication, Dignity, Excellence, Gratitude, Honesty, Loyalty, Respect, Responsibility, Service, Teamwork, and Trust.**

Essential Functions

1. Aid in selecting the dancing chorus.
2. Hold at least two dance rehearsals per week, starting at least three months before the production. ~~(It is suggested that all dance music be taped and available for the choreographer by January 10.)~~
3. Have all dances choreographed at least six weeks prior to the production date ~~(April 1 date is suggested.)~~ so that remaining time can be spent in perfecting the routines.
4. **Must attend rehearsals the week before and the week of performances to assist the Musical Director in any way regarding choreography issues.**
5. Comply with applicable state and federal laws, Board of Education policy, established work rules and guidelines, administrative **and** supervisory directives and terms of the TAWLS Master Agreement.
6. Comply with applicable state and federal laws, Board of Education Policy, and established work.

Working Conditions

- Per TAWLS Master Agreement
- Possible contact with unruly students
- Possible occasional exposure to blood, bodily fluids, tissue
- Possible occasional exposure to hazardous chemicals

Reports to: Whitmer Principal, **Whitmer Athletic Director in charge of Activities or designee.**

Classification: TAWLS – Extra Duty Index

Education and Experience

- Certified employee of Washington Local Schools **preferred.**
- Experience **and** training in dramatic productions.

Knowledge, Skills & Abilities

- **Demonstration of and commitment to Washington Local School District’s Core Values: Courage, Dedication, Dignity, Excellence, Gratitude, Honesty, Loyalty, Respect, Responsibility, Service, Teamwork, and Trust.**

Essential Functions

1. Arrange with ~~New York~~ **royalty** agencies to read scripts.
2. After script is chosen, forward all necessary information to company for signing of contract.
3. In conjunction with the Whitmer principal, secure services of a vocal director, orchestra director, choreographer, rehearsal pianist, sound and light director, publicity and ticket manager.
4. Plan a budget in conjunction with the Whitmer principal and attempt to work within it.
5. Make all arrangements for the rental or creation of production costumes.
6. Arrange audition days and distribute audition forms to interested students before casting show.
7. Create and be responsible for set design, construction committee, costume committee, make -up committee and property committee.
8. Hold rehearsals four days a week beginning at least three months prior to the production date. (~~February 1 date is suggested.~~)
9. Check auditorium ~~seats~~ for breakage and report necessary repairs.
10. ~~Be~~ **Responsible** for keeping auditorium area clean during rehearsals and production days.
11. Following last performance, check all costumes, pack them to return to rental company.
12. ~~Be~~ **Responsible** for erasing all pencil marks from scripts and musical scores and ship them back no later than two days after the last performance.

13. ~~Be responsible for striking all sets, store reusable material, return borrowed articles.~~
Responsible for arranging, supervising, and striking the set.
14. ~~Provide the choreographer with taped show music at least four months prior to the production date. (January 10 date is suggested.)~~ **Artistically provide the cast members with staging, based on needs of the script, as well as resources for building character.**
15. **Direct how funds are spent in regards to the needs of the production, while keeping within budget.**
16. Comply with applicable state and federal laws, Board of Education policy, established work rules and guidelines, administrative **and** supervisory directives and terms of the TAWLS Master Agreement.

Working Conditions

- Per TAWLS Master Agreement
- Possible contact with unruly students
- Possible occasional exposure to blood, bodily fluids, tissue
- Possible occasional exposure to hazardous chemicals

Reports to: The Musical Director, Whitmer Principal or designee

Classification: TAWLS – Extra Duty Index

Education and Experience

- Certified teacher of music ~~employed by Washington Local Schools.~~
- Experienced conductor of both vocal and instrumental music.

Knowledge, Skills & Abilities

- **Demonstration of and commitment to Washington Local School District's Core Values: Courage, Dedication, Dignity, Excellence, Gratitude, Honesty, Loyalty, Respect, Responsibility, Service, Teamwork, and Trust.**

Essential Functions

1. To assist the Musical Director, if called upon, to select the musical to be presented.
2. Study the score and determine the instrumentation to be used with the talent available.
3. Notify the ~~producer~~ **Musical Director** of the number of orchestra books needed.
4. Post the instrumentation screen and audition the instrumental applicants.
5. Assign instrumental parts and post rehearsal schedule.
6. Rehearse the pit orchestra alone and with the soloists before the entire cast begins rehearsals.
7. Be prepared to transpose or rewrite any scores that are misprinted or must be revised.
8. To aid in producing a musical as nearly as possible like the professional production using talents of high school musicians.
9. The dress rehearsal and all performances are under the direction of the Pit Orchestra Director.
10. **The Pit Orchestra Director must instruct the orchestra to be present and ready to perform during rehearsals the week before and the week of Whitmer musical performances.**
11. Comply with applicable state and federal laws, Board of Education policy, established work rules and guidelines, administrative **and** supervisory directives and terms of the TAWLS Master Agreement.

Working Conditions

- Per TAWLS Master Agreement
- Possible contact with unruly students
- Possible occasional exposure to blood, bodily fluids, tissue
- Possible occasional exposure to hazardous chemicals

Reports to: The Musical Director, the Whitmer Principal or designee

Classification: TAWLS – Extra Duty Index

Education and Experience

- The piano accompanist for the Whitmer musical must be an accomplished pianist, capable of playing with precision in any key, with any time signature, and multiple rhythmic patterns.
- Experience with accompaniment aspects of a musical production.
- ~~Certificated employee of the Washington Local Schools.~~

Knowledge, Skills & Abilities

- **Demonstration of and commitment to Washington Local School District’s Core Values: Courage, Dedication, Dignity, Excellence, Gratitude, Honesty, Loyalty, Respect, Responsibility, Service, Teamwork, and Trust.**

Essential Functions

1. To assist the Musical Director, ~~if called upon, to select the musical to be presented.~~ **in doing daily vocal warm-ups with the cast.**
2. Rehearse with the Pit Orchestra Director and orchestra, **if needed.**
3. Rehearse on separate occasions with the soloists and the Vocal Director, if necessary.
4. Meet all rehearsals for the full cast, including dress rehearsal and all public performances.
5. Be prepared to ~~tape~~-record all dance music for the choreographer.
6. Comply with applicable state and federal laws, Board of Education policy, established work rules and guidelines, administrative **and** supervisory directives and terms of the TAWLS Master Agreement.

Working Conditions

- Per TAWLS Master Agreement
- Possible contact with unruly students
- Possible occasional exposure to blood, bodily fluids, tissue
- Possible occasional exposure to hazardous chemicals

Reports to: Musical Director, Whitmer Director, or Designee.

Classification: TAWLS – Extra Duty Index

Education and Experience

- ~~Certificated teacher of music,; employed by the Washington Local Schools.~~ **A Washington Local employee, or individual with experience training in regards to vocal musicianship.**

Knowledge, Skills & Abilities

- **Demonstration of and commitment to Washington Local School District's Core Values: Courage, Dedication, Dignity, Excellence, Gratitude, Honesty, Loyalty, Respect, Responsibility, Service, Teamwork, and Trust.**

Essential Functions

1. To assist the musical director, if called upon, to select the musical to be presented.
2. Study the score and determine the vocal possibilities with the talent available.
3. ~~Notify the producer of the number of vocal candidates.~~
4. Assist in screening and auditioning the vocal candidates.
5. ~~Post the solo and ensemble rehearsal schedule.~~
6. Rehearse the soloists and ensembles prior to rehearsing with the pit orchestra.
7. Be prepared to transpose or rewrite any scores that are misprinted or must be revised.
8. To aid in producing a musical as nearly as possible like the professional productions using talents of high school musicians.
9. Attend full-cast rehearsals to assist ~~producer~~ **Director** and Pit Orchestra Director in final preparations. Suggest any changes of vocal or instrumental performance that might enhance the production.
- 10. Work efficiently with the Musical Director to arrange rehearsals during the week for the cast.**
- 11. Meet with cast members at least two times weekly until the week of performances to teach or perfect vocals.**

12. Comply with applicable state and federal laws, Board of Education policy, established work rules and guidelines, administrative **and** supervisory directives and terms of the TAWLS Master Agreement.

Working Conditions

- Per TAWLS Master Agreement
- Possible contact with unruly students
- Possible occasional exposure to blood, bodily fluids, tissue
- Possible occasional exposure to hazardous chemicals

14. Executive Session

The Superintendent recommends that the Board of Education enter into Executive Session to:

1. Consider the **APPOINTMENT** of a public employee or official.
2. Consider the **EMPLOYMENT** of a public employee or official.
3. Consider the **DISMISSAL** of a public employee or official.
4. Consider the **DISCIPLINE** of a public employee or official.
5. Consider the **PROMOTION** of a public employee or official.
6. Consider the **DEMOTION** of a public employee or official.
7. Consider the **COMPENSATION** of a public employee or official.
8. Consider the **INVESTIGATION OF CHARGES OR COMPLAINTS** against a public employee, official, licensee, or student.
9. Consider the **PURCHASE OF PROPERTY** for public purposes.
10. Consider the **SALE OF PROPERTY** at competitive bidding.
11. **CONFER WITH AN ATTORNEY** for the Board of Education concerning disputes involving the Board that are the subject of pending or imminent court action.
12. **CONSIDER INFORMATION THAT CONCERNS A DISPUTE** which is or may become subject to litigation or other legal proceeding, and would be harmful to the interests of the School District if disclosed to any opposing party or parties.
13. **CONSIDER INFORMATION THAT CONCERNS A PROPOSED NEGOTIATION AND/OR CONTRACTUAL AGREEMENT** with a person, firm, labor organization, or governmental entity, and would impair the School District's position with respect to such negotiations or agreement(s) if such information were to be disclosed publicly.
14. **PREPARE FOR NEGOTIATIONS OR BARGAINING SESSIONS** with public employees concerning their compensation or other terms and conditions of employment.
15. **CONDUCT NEGOTIATIONS OR BARGAINING SESSIONS** with public employees concerning their compensation or other terms and conditions of employment.
16. **REVIEW NEGOTIATIONS OR BARGAINING SESSIONS** with public employees concerning their compensation or other terms and conditions of employment.
17. **CONSIDER MATTERS REQUIRED TO BE KEPT CONFIDENTIAL** by federal law or regulations or state statutes.
18. **DISCUSS DETAILS RELATIVE TO THE SECURITY ARRANGEMENTS** and emergency response protocols for the Board of Education.
19. **CONSIDER CONFIDENTIAL INFORMATION** related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance.
20. **CONSIDER CONFIDENTIAL INFORMATION** related to negotiations with other political subdivisions respecting requests for economic development assistance.

Moved by: _____ Seconded by: _____

Vote: EK _____ PC _____ TI _____ DH _____ JL _____

TIME ENTERED INTO EXECUTIVE SESSION: _____ P.M.

Let the minutes reflect that at _____ P.M., the Washington Local Board of Education **RETURNED FROM** Executive Session and did, in fact:

- # _____ (list numbers from above list as appropriate)
- All board of education members returned to the meeting.
- The following board member(s) did not return to the meeting: _____

15. Personnel

The Superintendent recommends that the Board approve, via consent motion, personnel items as presented:

Submitted by HR Department

1. RESIGNATIONS

A. Certified Personnel

- | | | |
|-----------------|--------------------|---------------------------|
| 1. Cynthia Coci | Cosmetology
CTC | 04/01/2015
Resignation |
|-----------------|--------------------|---------------------------|

B. Classified Personnel

- | | | |
|---------------------|---------------------------------------|--------------------------------------|
| 1. Katherine Benham | Classroom Aide
Hiawatha | 03/06/2015
Resignation |
| 2. Alisa Rowland | Computer Technician
CTC | 07/17/2015
Resignation |
| 3. Teresa Spencer | Nutrition Service Worker
Shoreland | 06/30/2015
Retirement
11 years |
| 4. William Wilson | Bus Driver
Transportation | 06/30/2015
Retirement
6 years |

C. Extra Duty Personnel

- | | | |
|-----------------|---------------------------|------------|
| 1. Cynthia Coci | #130-02 CTSO Club Advisor | 04/01/2015 |
|-----------------|---------------------------|------------|

2. LEAVE OF ABSENCE

A. Certified Personnel

- | | | |
|--|-----------------|--------------------------|
| 1. Sara Burditt | Personal Leave | 02/03/2015 – 06/30/2015 |
| 2. Michelle Nakashima | Personal Leave | 03/04/2015 – 06/30/2015 |
| 3. Carolyn Shackelford | Maternity Leave | 03/11/2015 – 03/24/2015* |
| *Change from Personnel Agenda dated 02/18/2015 due to Doctor's note extending her sick time through 03/10/2015 | | |
| 4. Heather Ulery | Personal Leave | 03/23/2015 – 03/31/2015 |

B. Classified Personnel

- | | | |
|-------------------|---------------|-------------------------|
| 1. Terri Bell | Medical Leave | 02/01/2015 – 03/31/2015 |
| 2. Michelle Sharp | Medical Leave | 02/09/2015 – 02/18/2015 |

3. NOMINATIONS – 2014/15

A. Classified Personnel

1. Beverly Schick-Cowell Secretary to Business Services 03/30/2015
Non-Bargaining Classified Employee
Step 3 @ \$43,827

B. Extra Duty Personnel

1. Matthew Bodeman, Sr.** #068-1b Hockey-Associate Coach \$ 1,532.00
 2. Vincent Dunn** #068-1a Hockey-Associate Coach \$ 2,000.00
 3. Cassandra Eaton** #059-2 Softball-Associate Coach \$ 4,880.00
 4. Rannae Hansen #170L-14a Activities Dir.-Grnwd \$ 349.00
 5. Courtney Siebenaller #170L-14b Activities Dir.-Grnwd \$ 349.00
 6. James Terry, Jr.** #059-3 Softball-Associate Coach \$ 4,880.00
- **Consultants

C. Substitute Certified Personnel

1. Cheri Heinecke
2. Nicholas Miller
3. Julie Taylor

D. Substitute Classified Personnel

1. Jacqueline Frantz
2. Shaun Lohbauer
3. Sarah Rowland
4. Matthew Skotynsky
5. Amelia Varnes

E. Extra Duty Index Volunteers **Accepting Services for Coaching**

1. Mark Boze Hockey

F. Stagehands @ \$8.10/hr.

1. Jimmy Annarino
2. Gabriel Saliza

G. Bus Driver Recertification @ \$100.00 each

1. Lisa Peters
2. Marilyn Schnapp (sub)

H. Physical Education Program @ \$200.00 per program

1. Craig Aman
Hot Shot Competition, Hot Shot Finals

I. Program Coordinator for Football Youth Camp and Football Program Ad Sales

1. Chris Schmidbauer (Consultant) \$ 1,400.00

16. Adjournment

Moved by: _____ Seconded by: _____

Vote: EK _____ PC _____ TI _____ DH _____ JL _____

Motion to adjourn carried _____ Yes _____ No
_____ Absent _____ Abstention

Let the record show that an audio recording of this meeting has been made and is on file in the Office of the Treasurer.

The meeting stands adjourned at _____ P.M.